

PURCHASE AGREEMENTS

For the 2024 Financial Year:
1 January to 31 December 2024
&
For the 2025 Financial Year:
1 January to 31 December 2025



PURCHASE AGREEMENTS

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024
AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 24 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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PREFACE

In accordance with the requirements of the Public Management and Finance Act (2020 Revision), this document contains Purchase Agreements between Cabinet and each Statutory Authority, Government Company and each Non-Governmental Output Supplier from which the Government is purchasing outputs.

The Government expects goods or services (outputs) to be delivered in exchange for the funding it provides these organisations. The purpose of the Purchase Agreement is to specify the quantity, quality, timeliness, location, and cost of outputs the supplier and/or organisation has agreed to produce during the 2024 and 2025 financial years. All forecasts shown in this document are unaudited.

The Purchase Agreement specifies the invoicing and payment arrangements that will apply in each of the purchase relationships.

In addition to the purchase relationship, the Government also has an ownership relationship with Statutory Authorities and Government Companies. This performance is specified in the Ownership Agreements.

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PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

ALZHEIMER'S AND DEMENTIA ASSOCIATION OF THE CAYMAN ISLANDS (ADACI)

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Alzheimer's and Dementia Association of the Cayman Islands (ADACI) have agreed that Alzheimer's and Dementia Association of the Cayman Islands (ADACI) will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of the document is to ensure that the performance expected of Alzheimer's and Dementia Association of the Cayman Islands (ADACI) as monitored by the Ministry of Health and Wellness is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Alzheimer's and Dementia Association of the Cayman Islands (ADACI) the during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Alzheimer's and Dementia Association of The Cayman Islands (ADACI) during the 2024 and 2025 financial years are documented below.

ADA 1	Alzheimer's and Dementia Association of the Cayman Islands (ADACI)

DESCRIPTION

- To raise awareness within the general public about the various dementias with a focus on Alzheimer's while diminishing the stigma that currently exists;
- To educate caregivers on how to interact and properly care for people with dementia; and
- To be a source of support for people with dementia and their caregivers and family members.

Services to be provided are:

a. **Memory Cafes**: Memory Cafes are a fun and sociable event for persons with early or moderate stage Alzheimer's or any other form of forgetfulness along with care partners or caregivers. Activities range from chair exercises, sing-a-longs, storytelling, dancing, noddle and balloons games, bingo, arts and crafts and the event ends with a light lunch. This is not a drop off care event. If the person has advanced dementia and is still mobile a caregiver must accompany the person. This is a fee event.

b. **World Alzheimer's Month (September):** This is an international campaign to raise awareness and increase the existing public knowledge around dementia and Alzheimer's disease. World Alzheimer's Day is on 21st September, this is the focal point of the month and is that day that most global activity and awareness raising takes place. ADACI will usually hold a corporate dress down day "GO PURPLE FOR A CAUSE" along with information desks at the supermarkets, HSA and Health City.

c. **Financial Aid (to assist persons with medication, care supplies, food etc.)**: Financial Aid is a service provided to family members of a loved one with dementia who have fallen on hard times or at times awaiting NAU's approval or in some cases are unable to apply to NAU because they have a house but now food or care supplies. This financial aid is in the form of Fosters, Hurley's or Kirk's gift cards, or in the case of medication to the pharmacy where the medication is being dispensed. The amount given is based on the circumstances and is approved by a subcommittee of the board.

d. **Funded Respite Care:** Respite care is a service designed to provide a break for the family caregiver (spouse, child, sibling etc.) from the constant physical and emotional stress of caring for a loved one with Alzheimer's or other related dementia. An occasional break from caregiver enables an exhausted caregiver to regroup both physically and emotional, and find the strength to carry one. This is an invaluable service to the caregiver. This break from full time caring can also stop abuse or burn out of the caregiver. This financial aid/financial reimbursement programme is designed to assist families in obtaining respite care services for their loved ones. Based on availability of funds ADACI can provide up to $1000.00 as a onetime grant per family per year or reimburse families for payment made for respite care. Eligible families may apply and obtain any of the following respite care services: adult day care program, home health aide, skilled nursing care or short-term nursing home stay. It is the family's responsibility to arrange for respite care services through a licensed agency. ADACI's Respite Care Coordinator or Secretary may assist families, if necessary, in locating appropriate service providers. Payment for respite care will not be made to the applicant in the case of an agency (payment will be made to the agency). An invoice for the respite care service must be provided to ADACI by the agency for payment. Where it is an application for reimbursement, the payment will be made to the applicant after providing ADACI with a copy of the receipt from the agency used.

e. **Home Safe Aids (trackers and monitors for persons with dementia or for the house):** These are new and innovative GPS trackers that are designed to serve caregivers while keeping people with dementia safe. These lifesaving devices are integrated with GPS tracking technology that allows you to find your loved one whenever they wander away from defined areas. Depending on the device, an emergency operator or a tracking application can determine the exact location of a lost person with dementia. Homes may also be assisted with monitors to be placed in the person rooms. These look like the ones used with babies.

f. **Community Meeting/Forums:** These are held quarterly. The next one will be in Cayman Brac around the last week of July

g. **Caregivers Training:** This is a sourced training in conjunction with Dr. Rosemary Laird or is a participation training with ADACI. This specific training is "Tools for Caregiving" the caregiver is tooled with the necessary information and resources to care for herself and the person with dementia. The training covers the following topics:-

- Explaining Dementia v Alzheimer's
- Spotting the warning signs and describing each of them individually
- A Caregivers tool kit e.g. book, watch, calendar, gloves, masks, personal medication (if the caregiver is a diabetic or hypertensive)

- Dementia affecting some daily activities e.g. bathing, brushing teeth, tying shoes, eating etc. Discussion in detail of each activity
- Role playing as a caregiver and person with dementia
- Handling difficult behaviours; describing each of them individually
- Communicating with persons with dementia
- Preparing a dementia friendly home
- Self-care for the caregiver

h. **Dementia Friends Information Sessions:** This is a 45 minutes face to face session carried out by a Dementia Champion. This is an interactive session where the attendees (from as young as 5 to 100) will learn about dementia and how it affects a person and what they can do to help people living with dementia in the community. Each individual will agree on an action (e.g. playing dominoes with a person with dementia) big or small as every action counts.

i. **Support Groups:** These support groups are held monthly are for caregivers caring for persons with dementia and older persons with any form of forgetfulness. These sessions are an hour long and refreshments are served as most times caregivers came directly from work.

j. **Home Assessments** (donations of door chimes, dead bolts to homes of persons with dementia if unable to afford): The home assessment is to have a look at the inside of a house where a person with dementia is living; this is to make the home dementia friendly. It could be a small thing like removing all the artificial coloured fruits on a table as the person with dementia will in many cases try to eat them. Door chimes and dead bolts - these devices are to help keep the person with dementia safe in their homes. Assistance is also provided on how to stop loved ones from escaping the safety of their homes. Most of these devices will not be noticed by the person with dementia. In case of the deadbolt that is usually installed at the top of the door out of eye sight.

MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Memory Cafes	12	12	12
• World Alzheimer's Month (September)	1	1	1
• Financial Aid (to assist persons with medication, care supplies, food etc.)	21	21	21
• Funded Respite Care (average of up to $1000 per person per year)	30-40	30-40	30-40
• Home Safe Aids (trackers and monitors for persons with dementia or for the house)	43	43	33
• Community Meeting/Forums	4	4	4
• Caregivers Training	4-6	4-6	4-6
• Dementia Friends Sessions	6	6	6
• Support Groups	12	12	12
• Home Assessments (donations of door chimes, dead bolts to homes of persons with dementia if unable to afford	10	10	10

QUALITY			
• Programmes are delivered by trained educators that meet International standards of Alzheimer's Disease International and World Health Organization	100%	100%	100%
• Applicants for Funded respite care will be appropriately vetted	100%	100%	100%
• Volunteers for telephone support will be trained to international standards and attend all volunteers orientation/training sessions	100%	100%	100%
• Volunteers are by trained at a level that meets International standards of Alzheimer's Disease International and World Health Organization	100%	100%	100%
TIMELINESS			
• On-going throughout the year	100%	100%	100%
• Time sheet Reports submitted along with invoice every Quarter: ○ 2024: Q1- 04/05/24, Q2:07/05/24, Q3: 11/05/24, Q4:01/05/25 ○ 2025: Q1- 04/05/25, Q2:07/05/25, Q3: 11/05/25, Q4:01/05/26	100%	100%	N/A
• Submission of Annual report within 5 days following the budget period.	100%	100%	N/A
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$75,000**	**$75,000**	**N/A**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Alzheimer's and Dementia Association of the Cayman Islands (ADACI) Committee for delivery of the outputs described in section 2 of this Agreement.

Payment will be made of the basis of an invoice provided yearly to the Minister for Health and Wellness by the Alzheimer's and Dementia Association of the Cayman Islands (ADACI) Committee. The invoice will contain sufficient evidence of the outputs delivered to satisfy the Minister that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The Alzheimer's and Dementia Association of the Cayman Islands (ADACI) undertake to deliver the agreed outputs as set out in Section 2 to the best of its ability; and provided that the outputs as specified are delivered, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the period only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than fifteen (15) working days to consider the proposed amendments or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where Agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Alzheimer's and Dementia Association of the Cayman Islands (ADACI) Committee will be delivered for the 2024 and 2025 financial periods.

Honourable Sabrina Turner, MP
Minister for Health and Wellness
On behalf of Cabinet

Chairman of the Board
Alzheimer's and Dementia Association of the Cayman Islands (ADACI)

31 December 2023

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PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

AUDITORS OVERSIGHT AUTHORITY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Auditors Oversight Authority have agreed that the Auditors Oversight Authority will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Auditors Oversight Authority is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Auditors Oversight Authority during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Auditors Oversight Authority (AOA) during the 2024 and 2025 financial years are documented below.

AOA 1	**Operation of registration and oversight functions under the Auditors Oversight Act (the "Act")**

DESCRIPTION

There is an on-going reassessment of remit of the AOA in the absence of a currently sustainable scope of operations (see AOA 2). In the meantime, the AOA must maintain its operational effectiveness and discharge its obligations under the Act.

MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Delivery of an independent system of oversight in accordance with the Act, Regulations and Rules	1	1	1
QUALITY			
• All regulatory and related administrative functions are carried out in accordance with applicable legislation, AOA Rules and Board policies and directives	100%	100%	100%
• All regulatory activities are performed by qualified and experienced personnel who are independent of the firms regulated	100%	100%	100%
TIMELINESS			
• Timelines set out in applicable legislation and the AOA Rules to be adhered to	100%	100%	100%
• All financial and other reporting to be completed by stipulated deadlines	100%	100%	100%
• Queries and inquiries (including those from equivalent overseas regulatory authorities) are to be acknowledged within 1 business day and substantively responded to as soon as practically possible	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$170,602**	**$267,602**	**$179,602**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

AOA 2	Complete "Future of the AOA" project

DESCRIPTION

The "Future of the AOA" project is an on-going reassessment of remit of the AOA in the absence of a currently sustainable scope of operations. The object is to consider the needs of the Cayman Islands regulatory regime in the light of international developments in audit regulation, and to develop policy recommendations for Government to consider in 2023; then implement the resulting policy decisions.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Complete the critical reassessment of the AOA's role and scope of activities and make policy recommendation to Government	1	1	1
• Implement the practical implications of the completion of the "Future of the AOA" project including adjusting, as necessary, the staffing, organizational capability, legal framework and AOA Rules	1	1	1
QUALITY			
• Policy proposals are produced in the form of a formal report to Government after appropriate consultation with the private and public sectors. Formal report to show accurately all pertinent information required to support policy recommendations and related implementation issues, and to be reviewed by AOA Board of Directors prior to submission.	100%	100%	95-100%
• Resulting Government policy decisions are effectively implemented in an orderly manner	100%	100%	95-100%
TIMELINESS			
• Information to be submitted within timeframes agreed by parties involved	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$100,000**	**NIL**	**$94,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

AOA 3	Maintaining relationships with key Cayman Islands based stakeholders

DESCRIPTION

Maintaining relationships with key Cayman Islands based stakeholders is important to both outputs AOA 1 and AOA 2.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Periodic meetings/discussions with the Cayman Islands Institute of Professional Accountants (generally at least quarterly)	4	4	4
• Periodic meetings/discussions with the Cayman Islands Monetary Authority (generally at least every six months; more often as required)	2	2	2
• Periodic meetings/discussions with the Cayman Islands Stock Exchange (generally at least annually; more often as required)	1	1	1
• Periodic meetings/discussions with the Office of the Auditor General (generally at least quarterly via board meetings; more often as required)	4	4	4
• Periodic meetings/discussions with the Ministry of Financial Services (generally at least quarterly; more often as required)	4	4	4
QUALITY			
• Meaningful, open dialogue on matters of mutual interest	100%	100%	100%
TIMELINESS			
• Within timeframes noted under "quantity" above	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$13,000**	**$14,000**	**$12,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

AOA 4	Membership of and participation in the International Forum of Independent Audit Regulators ("IFIAR")

DESCRIPTION

IFIAR has over 50 members including the independent audit regulators in the major financial centres. It operates a mutual memoranda of understanding ("MMOU") framework for cross-border cooperation.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• AOA's membership in IFIAR	1	1	1
• AOA participation in MMOU framework	1	1	1
• Participation in IFIAR surveys, voting sessions and programmes	4-8	4-8	4-8
QUALITY			
• AOA's membership in IFIAR continues	100%	100%	100%
• AOA participation in MMOU framework continues	100%	100%	100%
• Participation in IFIAR surveys voting sessions and programmes continues	100%	100%	100%
TIMELINESS			
• In accordance with all IFIAR imposed deadlines	100%	100%	100%
LOCATION			
• From Cayman Islands but attending annual IFIAR Plenary session and possibly workshops hold overseas	100%	100%	100%
COST	**$34,000**	**$36,000**	**$32,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Auditors Oversight Authority for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Financial Services and Commerce by the Auditors Oversight Authority. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

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IN SIGNING THIS AGREEMENT

The Auditors Oversight Authority undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Auditors Oversight Authority shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Financial Services and Commerce to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

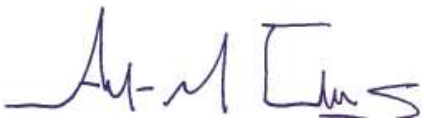
The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Auditors Oversight Authority will be delivered for the 2024 and 2025 financial years.



Honourable Andre Ebanks, MP
Minister for Financial Services and Commerce
On behalf of Cabinet



Chairman of the Board
Auditors Oversight Authority

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

BLUE BREEZE

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Department of Education Services have agreed that Blue Breeze will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Blue Breeze is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Blue Breeze during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Blue Breeze during the 2024 and 2025 financial years are documented below.

NGS 91	**Public School Meals Programme**		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of meals provided per week	1,485	1,485	1,485
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be provided at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Cayman Brac	100%	100%	100%
COST			
• Up to a maximum of	**$225,652**	**$215,797**	**$215,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Blue Breeze for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided bi-weekly for the periods ending December 2024 and December 2025 to the Ministry of Education by Blue Breeze. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods will vary dependent on the number of students accessing meals. The price for the meals to be delivered at Creek and Spot Bay Primary Schools will not exceed the amounts outlined below, and will reflect the pricing submitted to the Department of Education Services:

For the Budget Period Ending 31 December 2024

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

For the Budget Period Ending 31 December 2025

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

The bi-weekly invoices shall be broken down and calculated as follows:

(Number of students served breakfast X Price of breakfast) + (Number of students served snack X Price of snack) + (Number of students served lunch X Price of lunch) + (Number of students served 2 drinks X Price of 2 drinks)

In addition, Blue Breeze will submit the menu for the up-coming 2-week period with the invoice for the period that is being considered for payment.

For clarity, the items to be submitted for payment to be processed:

- Invoice for the 2-week period under consideration for payment, where the outputs have been delivered as prescribed.

  Menu for the upcoming 2-week period in which the outputs will be delivered as prescribed.

IN SIGNING THIS AGREEMENT

Blue Breeze undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Blue Breeze shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with Blue Breeze will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Blake Dixon
On behalf of Blue Breeze

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CALVARY BAPTIST CHRISTIAN ACADEMY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Calvary Baptist Christian Academy have agreed that Calvary Baptist Christian Academy will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Calvary Baptist Christian Academy is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Calvary Baptist Christian Academy during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Calvary Baptist Christian Academy during the 2024 and 2025 financial years are documented below.

CBA 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	20-40	20-40	20-40
• Approximate number of students enrolled in Secondary Education	30-50	30-50	30-50
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Calvary Baptist Christian Academy for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Calvary Baptist Christian Academy. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Calvary Baptist Christian Academy undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Calvary Baptist Christian Academy shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

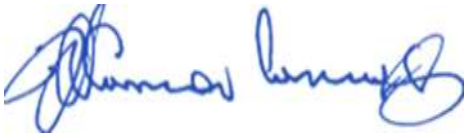
The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

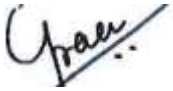
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Calvary Baptist Christian Academy will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Calvary Baptist Christian Academy

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ACADEMY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Cayman Academy have agreed that Cayman Academy will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Cayman Academy is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Cayman Academy during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Cayman Academy during the 2024 and 2025 financial years are documented below.

CAS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	100-200	100-200	100-200
• Approximate number of students enrolled in Secondary Education	100-200	100-200	100-200
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Academy for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Cayman Academy. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

IN SIGNING THIS AGREEMENT

Cayman Academy undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Academy shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Academy will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Cayman Academy

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN AIRWAYS LIMITED

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Cayman Airways Limited have agreed that Cayman Airways Limited will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Cayman Airways Limited is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Cayman Airways Limited during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Cayman Cricket during the 2024 and 2025 financial years are documented below.

CAL 1	Strategic Domestic Air Services		
DESCRIPTION Provision of air service between Grand Cayman and the sister islands of Cayman Brac and Little Cayman using both SAAB and Twin Otter aircraft and specific Jet supplemental flights.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• One-way seats offered between Grand Cayman and Cayman Brac	70,000-80,000	70,000-80,000	70,000-80,000
• One-way seats offered between Grand Cayman and Little Cayman	22,000-30,000	22,000-30,000	22,000-30,000
• One-way seats offered between Cayman Brac and Little Cayman	10,000-20,000	10,000-20,000	10,000-20,000
• Domestic One-way passengers carried (Estimate)	70,000-86,000	70,000-86,000	70,000-86,000
QUALITY			
• All flights will be operated in accordance with the airline's safety, operating and maintenance standards	100%	100%	100%
TIMELINESS			
• All flights will be operated with due regard for timeliness and reliability	80%	80%	80%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$3,134,000**	**$3,134,000**	**$3,134,000**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

CAL 2	Strategic Tourism, Regional and Core Air Services

DESCRIPTION

Cayman Airways Limited provides direct air service to strategic US and regional gateways identified as key source markets for expanding the Cayman Islands tourism base and for facilitating the economic development of the Cayman Islands.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY • Number of one-way seats offered – US Gateways • Number of one-way seats offered – Regional Gateways • Number of one-way passengers carried	280,000-380,000 180,000-280,000 300,000-380,000	280,000-380,000 180,000-280,000 300,000-380,000	280,000-380,000 180,000-280,000 300,000-380,000
QUALITY • All flights will be operated in accordance with the airline's safety, operating and maintenance standards	100%	100%	100%
TIMELINESS • Operates each month of the year with seasonal fluctuations	80%	80%	80%
LOCATION Strategic US gateways include: • New York, Miami, Tampa, Los Angeles and Denver (seasonal) Regional gateways include: • Kingston, Montego Bay (seasonal), La Ceiba, Panama and Havana	100%	100%	100%
COST	**$15,435,000**	**$15,435,000**	**$15,435,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

3. PAYMENT ARRANGEMENTS

Cabinet will pay Cayman Airways Limited for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided monthly to the Minister for Tourism and Ports by Cayman Airways Limited. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of receipt of the invoice for the prior month.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods is outlined in the following table:

For the Period Ending 31 December 2024

MONTH	EXPECTED AMOUNT OF INVOICE FOR OUTPUTS SUPPLIED		
	CAL 1	CAL 2	TOTAL
January 2024	$261,167	$1,286,250	**$1,547,417**
February 2024	$261,167	$1,286,250	**$1,547,417**
March 2024	$261,167	$1,286,250	**$1,547,417**
April 2024	$261,167	$1,286,250	**$1,547,417**
May 2024	$261,167	$1,286,250	**$1,547,417**
June 2024	$261,167	$1,286,250	**$1,547,417**
July 2024	$261,167	$1,286,250	**$1,547,417**
August 2024	$261,167	$1,286,250	**$1,547,417**
September 2024	$261,167	$1,286,250	**$1,547,417**
October 2024	$261,167	$1,286,250	**$1,547,417**
November 2024	$261,167	$1,286,250	**$1,547,417**
December 2024	$261,163	$1,286,250	**$1,547,417**
TOTAL	**$3,134,000**	**$15,435,000**	**$18,569,000**

For the Period Ending 31 December 2025

MONTH	EXPECTED AMOUNT OF INVOICE FOR OUTPUTS SUPPLIED		
	CAL 1	CAL 2	TOTAL
January 2025	$261,167	$1,286,250	**$1,547,417**
February 2025	$261,167	$1,286,250	**$1,547,417**
March 2025	$261,167	$1,286,250	**$1,547,417**
April 2025	$261,167	$1,286,250	**$1,547,417**
May 2025	$261,167	$1,286,250	**$1,547,417**
June 2025	$261,167	$1,286,250	**$1,547,417**
July 2025	$261,167	$1,286,250	**$1,547,417**
August 2025	$261,167	$1,286,250	**$1,547,417**
September 2025	$261,167	$1,286,250	**$1,547,417**
October 2025	$261,167	$1,286,250	**$1,547,417**
November 2025	$261,167	$1,286,250	**$1,547,417**
December 2025	$261,163	$1,286,250	**$1,547,417**
TOTAL	**$3,134,000**	**$15,435,000**	**$18,569,000**

IN SIGNING THIS AGREEMENT

Cayman Airways Limited undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Airways Limited shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Tourism and Ports to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with Cayman Airways Limited will be delivered for the 2024 and 2025 financial years.



Honourable Kenneth Bryan, MP
Minister for Tourism and Ports
On behalf of Cabinet



Chairman of the Board
Cayman Airways Limited

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN CRICKET

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Cayman Cricket have agreed that Cayman Cricket will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Cayman Cricket is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Cayman Cricket during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Cayman Cricket during the 2024 and 2025 financial years are documented below.

CCA 1	Sports Programmes		
DESCRIPTION Provision of sports programmes in cricket.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of sports programmes: initiation, development, performances and high performances	4	4	4
• Number of reports (4 quarterly plus 1 annual)	5	5	5
• Audited Financials and Management Letter	1	1	1
• Meeting and Workshops	4	4	-
QUALITY			
• Sports programmes guided by the Technical Director and should include training system, plan, development and macrocycle	90-100%	90-100%	90-100%
• Reports to be done in accordance with the criteria and/or templates provided by the Ministry	100%	100%	100%
• Audited financials must be submitted for the most recent financial year and must be conducted by a certified Auditor / Firm	100%	100%	100%
• Annual General Meetings (AGM's) should be transparent and minutes must be provided to the Ministry. Collaborative meetings are to be held with Ministry/Department of Sports personnel. Development workshops in line with CICA's Strategic Plan, ICC standards and in collaboration with the Department of Sports	100%	100%	100%
TIMELINESS			
• Sports Programmes ongoing throughout the year	100%	100%	100%
• Reports to be provided quarterly and annually within 30 days	100%	100%	100%
• Draft Financial Statements to be provided within 6 months after year-end date	100%	100%	100%
• Audited Financial Statements and any Management Letter must be provided within 1 month after report date or date signed. Permission must be provided for the Ministry to contact Auditors for any areas of concern noted	100%	100%	100%
• AGM's held annually and approved minutes provided within 1 month of the AGM date	100%	100%	100%
• Collaborative Meetings are to be held twice a year	100%	100%	100%
• At least one development workshop to be hosted before December 31, 2024/2025	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$150,000**	**$150,000**	**$150,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Cayman Cricket for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Youth, Sports and Heritage by Cayman Cricket. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CCA 1			2023 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report due	2023 Draft/ Audited Financials due

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CCA 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CCA 1			2024 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report due	2024 Draft/ Audited Financials due

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CCA 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

IN SIGNING THIS AGREEMENT

Cayman Cricket undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Cricket shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with Cayman Cricket will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



President
Cayman Cricket

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN FINANCE

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Cayman Finance have agreed that Cayman Finance will deliver and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Finance is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Cayman Finance during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by the Cabinet and delivered by Cayman Finance during the 2024 and 2025 financial years are documented below.

CF 1	Promotion		
DESCRIPTION Promotion of the Cayman Islands Financial Services Industry with a view to maintaining or increasing the country's market share within target industry sub-sectors (as may be agreed between the Ministry and Cayman Finance from time to time) and this maintaining or increasing government revenue and economic activity within the jurisdiction.			
MEASURES	**2024** **1 Jan to** **31 Dec 2024**	**2025** **1 Jan to** **31 Dec 2025**	**2023** **12-Month** **Forecast**
QUANTITY			
• Industry Advisory Group Meetings	20-40	20-40	12-36
• Website visits	4,000 – 8,000	4,000 – 8,000	2-4,000
• Website content (postings and articles)	40 - 80	40 - 80	20-40
• CRM contact records	400 – 800	400 – 800	200-400
• Non-member newsletters	2	2	-
• Local conference/event sponsorship	3-6	3-6	2-4
• Local CF conferences	-	-	0
• Third party international conference/event sponsorship	2-4	2-4	6-12
• International CF conferences/events	1-2	1-2	-
• Targeted online PR campaigns	1-2	1-2	-
• Articles in relevant local and international publications	5-10	5-10	3-6
• International missions	2-4	2-4	6-12
• Social media postings	50-100	50-100	50-150
QUALITY			
• Website should be well designed and maintained with dynamic, engaging content	70-100%	70-100%	70-100%
• Newsletters should be well designed with content relevant to the audience member	100%	100%	100%
• CRM contact records should be relevant, up to date and GDPR/DPL compliant	70-100%	70-100%	70-100%
• Third party events will be thoughtfully selected in consultation with the Ministry, well planned and executed to maximise value for money and promotional impact	100%	100%	100%
• Local and international CF events designed to promote the FS industry will be well-planned and executed in consultation with the Ministry to maximise attendance, value for money and promotional impact	80-100%	80-100%	80-100%
• Online promotional campaigns will be well-planned and executed in consultation with members, other stakeholders and the Ministry to maximise value for money and promotional impact	100%	100%	100%
• Articles in local and international publications will be carefully selected, researched and well-written by suitably qualified industry experts to maximise value for money and promotional impact			

• International missions will be thoughtfully planned and executed in consultation with the Ministry to maximise value for money and promotional impact	70-100%	70-100%	70-100%
• Social media postings promoting the financial services industry should be relevant and high quality	70-100%	70-100%	70-100%
TIMELINESS • All projects and activities will be planned and delivered within timelines agreed with the Ministry	90-100%	90-100%	90-100%
LOCATION • International: US, UK, Europe, China, Brazil, and other Asian and Latin American countries	100%	100%	N/A
COST	**$487,000**	**$487,000**	**$315,000**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

CF 2	Protection

DESCRIPTION

Activities that are designed to protect and enhance the reputation of the jurisdiction as a premier financial services centre and investment hub.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Daily media monitoring reports received	230-240	230-240	230-240
• Daily media monitoring reports distributed	230-240	230-240	230-240
• Jurisdictional data reports and reviews	6	6	3-6
• Stakeholder surveys	2-4	2-4	3-6
• Responses to adverse media coverage	20-30	20-30	10-20
• PR Campaigns	0-2	0-2	0-2
• Research papers	0-2	0-2	0-2
QUALITY			
• Daily media monitoring should be provided by a reputable and reliable service	100%	100%	100%
• Daily media monitoring reports disseminated should be well curated and relevant to the membership	70-100%	70-100%	70-100%
• Jurisdictional data should be relevant, accurate and timely	70-100%	70-100%	70-100%
• Stakeholder surveys should be well planned and delivered	100%	100%	100%
• Adverse media coverage should be identified and responded to in an appropriate manner in accordance with the protocol agreed by the Ministry	70-100%	70-100%	70-100%
• PR Campaigns should be well-planned and executed to enhance the reputation of the jurisdiction	70-100%	70-100%	70-100%
TIMELINESS			
• Media monitoring reports should be received daily	90-100%	90-100%	90-100%
• Media monitoring reports should be reviewed, screened for relevance and disseminated within two hours of receipt	90-100%	90-100%	90-100%
• Jurisdictional data should be collated continuously through automated means where possible	70-100%	70-100%	70-100%
• Adverse media should be responded to within a timeframe that is appropriate to achieve the desired outcome	70-100%	70-100%	70-100%
• PR campaigns should be planned and delivered within the timeframe agreed with the Ministry	70-100%	70-100%	70-100%
LOCATION			
• Cayman Islands	100%	100%	N/A
COST	**$98,000**	**$98,000**	**$105,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

CF 3	Product Development

DESCRIPTION

Activities designed to enhance the experience of financial services providers and their clients with a view to increasing market share in the relevant industry sectors (as may be agreed by the Ministry from time to time).

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Research papers	0-4	0-4	0-4
• Product development stakeholder meetings	10-20	10-20	10-20
• User experience surveys	5-10	5-10	5-10
QUALITY			
• Research should be relevant, well-planned and executed, using reputable service providers, and undertaken after consultation with the Ministry	80-100%	80-100%	80-100%
• Stakeholder consultation should be well-planned and executed, with clear goals, deliverables and timelines	100%	100%	100%
• User experience surveys should be well-designed and delivered	70-100%	70-100%	70-100%
TIMELINESS			
• Research should be planned and completed within timelines agreed with the Ministry and other stakeholders	70-100%	70-100%	70-100%
• Stakeholder consultations should be well planned and delivered	100%	100%	100%
• User experience surveys and associated reports should be delivered according to timeframes agreed with the Ministry	70-100%	70-100%	70-100%
LOCATION			
• Cayman Islands	100%	100%	N/A
COST	**$98,000**	**$98,000**	**$105,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

CF 4	Community Engagement		
DESCRIPTION Activities designed to enhance the positive impact of the financial services industry on the well-being of the islands and our community and to raise awareness of such impact within the community.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Stakeholder engagement meetings	0-10	0-10	4-10
• High school/further education career guidance sessions	0-20	0-20	20-30
• E-Learning platform visits	-	-	100-200
• Member student internships arranged	0-50	0-50	30-40
• Internal (Cayman Finance) student internships	6-8	6-8	6-8
• Student mentoring sessions arranged	0-200	0-200	100-120
• ESG/CSR initiative support (person hrs)	-	-	50-100
• Other ESG/CSR/Community project support (person hrs)	100-200	100-200	75-150
• Community engagement surveys	1-2	1-2	1
• PR and social media campaigns	3-5	3-5	1-3
QUALITY			
• Stakeholder engagement meetings should be planned and executed in accordance with objectives	100%	100%	100%
• Career guidance sessions should be well planned and delivered, and highly rated by attendees	70-80%	70-80%	70-80%
• Student internships arranged with CF members should be well planned and delivered, and highly rated by participants	70-100%	70-100%	70-100%
• Student internships within CF should be well planned and delivered and highly rated by interns	70-100%	70-100%	70-100%
• Mentoring programs should be well planned and executed and highly rated by mentees	70-100%	70-100%	70-100%
• ESG initiatives should be well planned and delivered and highly rated by stakeholders	70-100%	70-100%	70-100%
• Community engagement surveys should be well planned and delivered in accordance with objectives and best practice	70-100%	70-100%	70-100%
• PR and social media campaigns should be well planned and delivered with KPIs monitored to ensure goals are met	70-100%	70-100%	70-100%
TIMELINESS			
• Community engagement initiatives should be delivered in accordance with timelines agreed by the Ministry and other stakeholders where relevant	70-100%	70-100%	70-100%
LOCATION			
• Cayman Islands			
COST	**$146,000**	**$146,000**	**$263,000**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

CF 5	Member Engagement

DESCRIPTION

Activities designed to ensure high rates of Cayman Finance member attraction, satisfaction, and engagement.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Ordinary members	85-95	85-95	75-85
• Honorary members	16-20	16-20	15-16
• Associate members	20-30	20-30	15-20
• Member engagement events	2-4	2-4	4-8
• Member newsletters	20-30	20-30	12-20
• Industry Advisory Group (IAG) meetings	20-30	20-30	20-30
• Member engagement meetings	50-100	50-100	50-100
• Board meetings	6-8	6-8	10-12
• Member email enquiries	200-300	200-300	100-200
• E-learning training modules created	-	-	0-10
• E-Learning training module views	-	-	0-100
• Annual General Meetings (AGMs)	1	1	1
• Member satisfaction surveys	1	1	1
• Member renewal rate	90%+	90%+	90%+
• CRM Member contacts	500-1,000	500-1,000	300-500
QUALITY			
• Member records should be complete and accurate	70-100%	70-100%	70-100%
• Member engagement events should be well planned and executed to achieve high ratings from attendees	70-100%	70-100%	70-100%
• Member newsletter content should be well researched and written and highly rated by recipients	70-100%	70-100%	70-100%
• IAG meetings should be well-organised and executed	70-100%	70-100%	70-100%
• Member engagement meetings should be productive and engaging	70-100%	70-100%	70-100%
• Board meetings should be well organized, run and minuted	70-100%	70-100%	70-100%
• Member email enquire should be handled efficiently and issues resolved to the members' satisfaction	70-100%	70-100%	70-100%
• E-learning training content should be planned and created to a high standard	70-100%	70-100%	70-100%
• E-learning platform should be well-selected, hosted, administered and curated	70-100%	70-100%	70-100%
• CF AGM should be well planned, organized and minuted in accordance with the articles of association	70-100%	70-100%	70-100%
• Member satisfaction surveys should be well designed and achieve high response rates	70-100%	70-100%	70-100%
• CRM member records should be well maintained and updated in accordance with the Data Protection Act	70-100%	70-100%	70-100%

TIMELINESS • Member engagement initiatives should be delivered in accordance with timelines agreed by the Ministry and other stakeholders where relevant	70-100%	70-100%	70-100%
LOCATION • Cayman Islands	100%	100%	100%
COST	**$146,000**	**$146,000**	**$263,000**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Cayman Finance for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Financial Services and Commerce by Cayman Finance. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

Cayman Finance undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Finance shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Financial Services and Commerce to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

MEMORANDUM OF UNDERSTANDING

Given the importance of a cooperative, coordinated approach to the success of the Outputs listed in Section 2, a separate Memorandum of Understanding (MOU) will provide further details on the operational aspects of the Ministry/Cayman Finance relationship. The existing MOU will remain in effect until both parties agree to a replacement MOU, expected to be developed and agreed on, or before, 30 September 2023.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

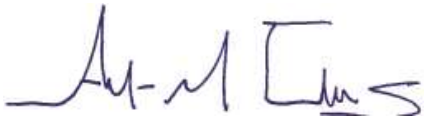
The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with Cayman Finance will be delivered for the 2024 and 2025 financial years.



Honourable Andre Ebanks, MP

Minister for Financial Services and Commerce

On behalf of Cabinet



Chairman of the Board

Cayman Finance

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN INTERNATIONAL SCHOOL

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Cayman International School have agreed that Cayman International School will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Cayman International School is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Cayman International School during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Cayman International School during the 2024 and 2025 financial years are documented below.

CIS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	300-500	300-500	300-500
• Approximate number of students enrolled in Secondary Education	300-500	300-500	300-500
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman International School for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Cayman International School. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Cayman International School undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman International School shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman International School will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Cayman International School

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS LEGAL PRACTITIONERS ASSOCIATION LTD.

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government have agreed that the Cayman Islands Legal Practitioners Association Ltd. in its capacity as a Supervisory Authority – Cayman Attorneys Regulation Authority (CARA) will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of the document is to ensure that the performance expected of CARA is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by CARA during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Cayman Islands Legal Practitioners Association Ltd. during the 2024 and 2025 financial years are documented below.

NGS 89	Cayman Islands Legal Practitioners Association Ltd.

DESCRIPTION

- To regulate, supervise and monitor firms of attorneys-at-law (including sole practitioners) conducting relevant financial business for compliance with the Anti-Money Laundering Regulations ("AMLRs").
- To create and maintain a high quality and effective AML/CFT/CPF/TFS regulatory environment by working with supervised firms to help strengthen public confidence and trust in the legal profession, both locally and internationally. Ensuring supervised firms have effective AML processes, procedures and systems and controls in place to prevent the legal and financial systems being used to facilitate money laundering, terrorist financing or proliferation financing.
- To maintain a registry of supervised firms.
- To apply a risk-based approach to supervision.
- To collect and analyze information for understanding the inherent ML, TF, and PF risks in the supervised population.
- To conduct on-site inspections, desk-based reviews, follow up inspections/ monitoring remediation and thematic reviews.
- To monitor supervised firms' compliance with the applicable AML/CFT/CPF/TFS obligations.
- To impose administrative fines and enforcement action as necessary.
- To provide the necessary guidance and procedures to be followed by supervised firms to assist them in complying with the applicable AML/CFT/CPF/TFS obligations.
- To deliver outreach to supervised firms to assist them in understanding the ML/TF/PF risks, emerging threats and trends and applicable obligations.
- To provide internal staff training and development in anti-money laundering, combating terrorism and proliferation financing and targeted financial sanctions.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of applications for registration and cancellations of registration processed	2-8	2-8	2-8
• Number of ML/TF/PF/TFS risk assessments conducted	50-65	50-65	50-65
• Number of supervisory activities and or enforcement actions applied to supervised firms	30-60	30-60	30-60
• Number of outreach events and activities delivered to supervised firms	2-4	2-4	2-4
• Number of meetings held, and presentations made to other supervisory authorities, LEAs, and relevant stakeholders	12-15	12-15	12-15
• Number of public notices, publications, advisories, press releases and responses to industry queries in which CARA provided technical advice, guidance, information, and support to the legal sector	5-10	5-10	5-10
• Number of internal staff training and awareness events delivered/ attended	4-8	4-8	N/A
QUALITY			
• Regulatory and supervisory functions carried out in accordance with applicable legislation, CARA Guidance, policies and procedures and Board directives	95-100%	95-100%	95-100%

TIMELINESS • Conduct supervisory and enforcement activity according to established timelines	85-100%	85-100%	85-100%
LOCATION • Grand Cayman	100%	100%	N/A
COST	**$800,000**	**$800,000**	**$909,000**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

3. PAYMENT ARRANGEMENTS

Cabinet will pay CARA for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Portfolio of Legal Affairs by CARA**.** The invoice will contain sufficient evidence of the outputs delivered for the Attorney General to be able to satisfy himself that the outputs have in fact been delivered.

Invoice will be paid within 20 days following the invoice date.

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IN SIGNING THIS AGREEMENT

The Cayman Islands Legal Practitioners Association Ltd. in its capacity as a Supervisory Authority – Cayman Attorneys Regulation Authority undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability; and provided that the outputs as specified are delivered, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Legal Practitioners Association Ltd. in its Capacity as a Supervisory Authority – Cayman Attorneys Regulation Authority shall establish and maintain a reasonable accounting system that enables the Grantor Portfolio of Legal Affairs to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfilment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the period only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than fifteen (15) working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where consensus has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

TERMINATION:

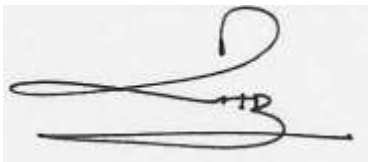
This Agreement will automatically terminate when alternative arrangements for the issuance of practising certificates by a regulatory body come into effect under an intended Legal Services Act (or any similar legislation that provides for same).

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Portfolio of Legal Affairs will be delivered for the 2024 and 2025 financial years.



Honourable Samuel Bulgin, JP, KC
Attorney General
On behalf of Cabinet



President
Cayman Islands Legal Practitioners Association Ltd.

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS AGRICULTURAL SOCIETY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Agricultural Society have agreed that the Cayman Islands Agricultural Society will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Agricultural Society is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Agricultural Society during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Agricultural Society during the 2024 and 2025 financial years are documented below.

CAG 1	Cayman Islands Agriculture Society

DESCRIPTION

- Contribution towards the coordination of the annual Cayman Islands Agricultural Show and a smaller agricultural/harvest festival for the public as a means to support the agricultural industry by exhibiting the produce, plants, animals, recreational activities, etc. associated with agriculture and animal husbandry.
- Contribution towards the salaries of the Agricultural Society's staff required to carry out its daily operations. These activities include but not limited to: administrative duties, the daily operations of the Cayman Islands Agriculture Society's office; maintenance duties at the grounds, preparatory and planning activities for the agricultural show, activities relating to the operation of the livestock breeding programme.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of Agricultural Shows	1	1	1
• Number of reports on the Cayman Islands Agricultural Show	1	1	1
• Staff	3	3	1
QUALITY			
• Events will be organised by qualified personnel with input received from all stakeholders	100%	100%	100%
• Reports submitted in accordance to Ministry established standards	100%	100%	100%
• Staff members have relevant skills and receive suitable training in their roles	100%	100%	100%
TIMELINESS			
• Agricultural Show takes place on Ash Wednesday	100%	100%	100%
• Report on the Cayman Islands Agricultural Show submitted one month after the event	100%	100%	100%
• Work plan and performance review submitted annually.	100%	100%	100%
• Staff invoices and attendance log submitted monthly	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$187,000**	**$187,000**	**$186,500**

RELATED BROAD OUTCOME:

- Future Proofing to Increase Resilience

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Agricultural Society for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice monthly provided to the Minister for Planning, Agriculture, Housing, Infrastructure, Transport and Development by the Cayman Islands Agricultural Society. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The Cayman Islands Agricultural Society undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Agricultural Society shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Planning, Agriculture, Housing, Infrastructure, Transport and Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

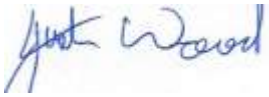
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Agricultural Society will be delivered for the 2024 and 2025 financial years.



Honourable Jay Ebanks, MP
Minister for Planning, Agriculture, Housing, Infrastructure, Transport and Development
On behalf of Cabinet



President
Cayman Islands Agricultural Society

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS ANGLING CLUB

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Angling Club have agreed that the Cayman Islands Angling Club will deliver, and the Cabinet will purchase during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Angling Club is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Angling Club during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Angling Club during the 2024 and 2025 financial years are documented below.

CAC 1	Cayman Islands Angling Club		
DESCRIPTION 1. Organize, administer and execute the Cayman Islands International Fishing Tournament to promote sport fishing in the Cayman Islands. Key focal point of the tournament is to help promote the Cayman Islands as a World Class Sport Fishing destination and attract tourists who will spend money in the local economy on charter boats, hotels, rental cars, restaurants and shops. 2. Install a minimum of 2 FADs (Fish Aggregating Device) in the waters around Grand Cayman to improve fishing for Pelagic species. Ongoing maintenance of the FADs is not covered in this agreement.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• One International Sport Fishing Tournament each calendar year.	1	1	1
• Deploy FADs in the waters around Grand Cayman.	2-3	-	-
QUALITY			
• Well organized and promoted internationally in partnership with the Department of Tourism at the Palm Beach and Fort Lauderdale boat shows as well as through international fishing magazines. Tournament to span a one-week period containing the Registration event, 4 fishing days and an Awards Ceremony. The tournament will be a qualifying event for the Offshore World Championships. Key focal points of the tournament will be to attract international anglers and secure international media coverage to promote the Cayman Islands as a World Class Sport Fishing destination. Tournament rules will match that of International Game Fish Association, target entries will be 40+ teams.	100%	100%	100%
• FADs constructed and deployed in line with best industry practices	100%	100%	100%
TIMELINESS			
• The tournament will be held April/May each year depending on lunar phases. Promotional activities will commence at the Fort Lauderdale Boat Show (October 2023/24) and run through the closure of the tournament.	100%	100%	100%
• The FADs will be deployed in January 2024	100%	100%	100%
LOCATION			
• Cayman Islands (Tournament encompasses all three islands)	100%	100%	100%
• The waters surrounding Grand Cayman	100%	100%	100%
COST	**$80,000**	**$30,000**	**$30,000**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Angling Club for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided in January each year to the Minister for Tourism and Ports by the Cayman Islands Angling Club. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of receipt of the invoice.

IN SIGNING THIS AGREEMENT

The Cayman Islands Angling Club undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Angling Club shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Tourism and Ports to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfilment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Angling Club will be delivered for the 2024 and 2025 financial years.



Honourable Kenneth Bryan, MP
Minister for Tourism and Ports
On behalf of Cabinet



President
Cayman Islands Angling Club

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Aquatic Sports Association (formally Cayman Islands Amateur Swimming Association) have agreed that the Cayman Islands Aquatic Sports Association will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Aquatic Sports Association is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Aquatic Sports Association during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Aquatic Sports Association during the 2024 and 2025 financial years are documented below.

SWI 1	Sports Programmes		
DESCRIPTION Provision of sports programmes in swimming.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of sports programmes: initiation, development, performances, and high performances	4	4	1
• Number of reports (4 quarterly plus 1 annual)	5	5	5
• Audited Financials and Management Letter	1	1	1
• Meetings and Workshops	4	4	-
QUALITY			
• Sports programmes guided by Technical Director and rules and Sports programmes guided by Technical Director and should include training system, plan, development and macrocycle	90–100%	90–100%	90–100%
• Reports to be done in accordance with the criteria and/or templates provided by the Ministry	100%	100%	100%
• Audited financials must be submitted for the most recent financial year and must be conducted by a certified Auditor/ Firm	100%	100%	100%
• Annual General Meetings (AGM's) should be transparent and minutes must be provided to the Ministry. Collaborative meetings are to be held with Ministry/Department of Sports personnel. Development workshops in line with CIASA's Strategic Plan, WA standards and in collaboration with the Department of Sports	100%	100%	100%
TIMELINESS			
• Sports programmes ongoing throughout the year	90–100%	90–100%	90–100%
• Reports to be provided quarterly and annually within 30 days	100%	100%	100%
• Draft Financial Statements to be provided within 6 months after year-end date	100%	100%	100%
• Audited Financial Statements and any Management Letter must be provided within 1 month after report date or date signed. Permission must be provided for the Ministry to contact Auditors for any areas of concern noted	100%	100%	100%
• AGM's held annually and approved minutes provided within 1 month of the AGM date	100%	100%	100%
• Collaborative Meetings are to be held twice a year	100%	100%	100%
• At least one development workshop to be hosted before December 31, 2024/2025	100%	100%	100%
LOCATION			
• Grand Cayman and Cayman Brac	100%	100%	100%
COST	**$150,000**	**$150,000**	**$150,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Aquatic Sports Association for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Youth, Sports and Heritage by the Cayman Islands Aquatic Sports Association. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
SWI 1			2023 Annual Report & 1st qtr. invoice/report & 2023 Draft/ Audited Financials due	1st Collaborative meeting		2nd qtr. invoice/report due	

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
SWI 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
SWI 1			2024 Annual Report & 1st qtr. invoice/report & 2024 Draft/ Audited Financials due	1st Collaborative meeting		2nd qtr. invoice/report due	

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
SWI 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

IN SIGNING THIS AGREEMENT

The Cayman Islands Aquatic Sports Association undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Aquatic Sports Association shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Aquatic Sports Association will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



President
Cayman Islands Aquatic Sports Association

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS ATHLETIC ASSOCIATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Athletic Association have agreed that Cayman Islands Athletic Association will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Athletic Association is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Cayman Islands Athletic Association during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Athletic Association during the 2024 and 2025 financial years are documented below.

CIA 1	Sports Programmes		
DESCRIPTION • Provision of sports programmes in athletics			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of sports programmes: initiation, development, performances and high performances	4	4	1
• Number of reports (4 quarterly plus 1 annual)	5	5	5
• Audited Financials and Management Letter	1	1	1
• Meetings and Workshops	4	4	-
QUALITY			
• Sports programmes guided by the Technical Director and should include training system, plan, development and macrocycle	90-100%	90-100%	90-100%
• Reports to be done in accordance with the criteria and/or templates provided by the Ministry	100%	100%	100%
• Audited financials must be submitted for the most recent financial year and must be conducted by a certified Auditor/ Firm	100%	100%	100%
• Annual General Meetings (AGM's) should be transparent and minutes must be provided to the Ministry. Collaborative meetings are to be held with Ministry/Department of Sports personnel. Development workshops in line with CIAA's Strategic Plan, WA standards and in collaboration with the Department of Sports	100%	100%	100%
TIMELINESS			
• Sports Programmes ongoing throughout the year	90-100%	90-100%	90-100%
• Reports to be provided quarterly and annually within 30 days	100%	100%	100%
• Draft Financial Statements to be provided within 6 months after year-end date	100%	100%	100%
• Audited Financial Statements and any Management Letter must be provided within 1 month after report date or date signed. Permission must be provided for the Ministry to contact Auditors for any areas of concern noted	100%	100%	100%
• AGM's held annually and approved minutes provided within 1 month of the AGM date	100%	100%	100%
• Collaborative Meetings are to be held twice a year	100%	100%	100%
• At least one development workshop to be hosted before December 31, 2024/2025	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$150,000**	**$150,000**	**$150,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Athletic Association for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Youth, Sports and Heritage by Cayman Islands Athletic Association. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CIA 1			2023 Annual Report & 1st qtr. invoice/report & 2023 Draft/ Audited Financials due	1st Collaborative meeting		2nd qtr. invoice/report due	

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CIA 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CIA 1			2024 Annual Report & 1st qtr. invoice/report & 2024 Draft/Audited Financials due	1st Collaborative meeting		2nd qtr. invoice/report due	

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CIA 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**



IN SIGNING THIS AGREEMENT

Cayman Islands Athletic Association undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Athletic Association shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Athletic Association will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



President
Cayman Islands Athletic Association

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS BASKETBALL ASSOCIATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Basketball Association have agreed that the Cayman Islands Basketball Association will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Basketball Association is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Basketball Association during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Basketball Association during the 2024 and 2025 financial years are documented below.

CBB 2	Sports Programmes		
DESCRIPTION Provision of sports programmes in basketball.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of sports programmes: initiation, developmental, performances and high performances	4	4	1
• Number of reports (4 quarterly plus 1 annual)	5	5	5
• Audited Financials and Management Letter	1	1	1
• Meetings and Workshops	4	4	-
QUALITY			
• Sports programmes will be guided by the Technical Director and should include training system, development, plan and macrocycle	90–100%	90–100%	90–100%
• Reports to be done in accordance with the criteria and/or templates provided by the Ministry	100%	100%	100%
• Audited financials must be submitted for the most recent financial year and must be conducted by a certified Auditor / Firm	100%	100%	100%
• Annual General Meetings (AGM's) should be transparent and minutes must be provided to the Ministry. Collaborative meetings are to be held with Ministry/Department of Sports personnel. Development workshops in line with CIBA's Strategic Plan, FIBA standards and in collaboration with the Department of Sports	100%	100%	100%
TIMELINESS			
• Sports Programmes ongoing throughout the year	100%	100%	100%
• Reports to be provided quarterly and annually within 30 days	100%	100%	100%
• Draft Financial Statements to be provided within 6 months after year-end date	100%	100%	100%
• Audited Financial Statements and any Management Letter must be provided within 1 month after report date or date signed. Permission must be provided for the Ministry to contact Auditors for any areas of concern noted	100%	100%	100%
• AGM's held annually and approved minutes provided within 1 month of the AGM date	100%	100%	100%
• Collaborative Meetings are to be held twice a year	100%	100%	100%
• At least one development workshop to be hosted before December 31, 2024/2025	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$150,000**	**$150,000**	**$150,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Basketball Association for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided to the Minister for Youth, Sports and Heritage by the Cayman Islands Basketball Association. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CBB 2			2023 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report due	2023 Draft/ Audited Financials due

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CBB 2		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CBB 2			2024 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report due	2024 Draft/ Audited Financials due

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CBB 2		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

IN SIGNING THIS AGREEMENT

The Cayman Islands Basketball Association undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Basketball Association shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

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CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Basketball Association will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



President
Cayman Islands Basketball Association

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS CRISIS CENTRE

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Crisis Centre have agreed that the Cayman Islands Crisis Centre will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Crisis Centre is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Crisis Centre during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Crisis Centre during the 2024 and 2025 financial years are documented below.

CIC 1	Domestic Violence Shelter for Women and their Children		
DESCRIPTION Short-term emergency shelter including confidential case management, counselling and support services for women and their children who have experienced domestic and/or sexual violence.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of beds offered for people who have experienced domestic or sexual violence	26	26	N/A
QUALITY • Shelter provides residents and staff with 24-hour security • Shelter services provided by qualified, trained persons with relevant skills	100% 100%	100% 100%	100% 100%
TIMELINESS • Shelter services are available 24 hours a day, 7 days a week	100%	100%	100%
LOCATION • Grand Cayman	100%	100%	100%
COST	**$196,310**	**$196,310**	**$196,310**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

CIC 2	Domestic Violence Crisis Line

DESCRIPTION

CICC operates a 24/7 confidential crisis line dedicated to responding to those experiencing domestic violence and serves as the primary contact for persons seeking crisis counselling and guidance, as well as access to safe shelter for domestic violence. The number is available to all persons in the community.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of phone calls received to the 24-hour crisis line	300-400	300-400	N/A
QUALITY			
• Crisis Line answered by qualified, trained persons with relevant skills	100%	100%	100%
TIMELINESS			
• Crisis line is available 24 hours a day, 7 days a week	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$63,896**	**$63,896**	**$63,896**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Future Proofing to Increase Resilience

CIC 3	Community Outreach Programme

DESCRIPTION

The Community Outreach Programme increases awareness and educates community members about issues surrounding the prevention of domestic abuse, sexual assault, and child abuse. The Programme is available for Cayman Brac, Little Cayman, and Grand Cayman.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of public education presentations on Grand Cayman	24-36	24-36	24-36
• Number of public education presentations in the sister islands	4	4	N/A
QUALITY			
• Programme is provided by qualified, trained persons with relevant skills	100%	100%	100%
• Programme is culturally-specific and age-appropriate	100%	100%	100%
TIMELINESS			
• Services are offered to suit community needs and schedule	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$32,397**	**$32,397**	**$32,397**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Future Proofing to Increase Resilience

CIC 4	Aftercare Programme

DESCRIPTION

The Aftercare Programme provides follow-up care to clients who were previously accessing the domestic violence shelter as they have experienced domestic and/or sexual abuse and are starting their lives free from violence. The purpose of this programme is to provide a continuum of support after clients leave the shelter to identify and reduce risk factors surrounding violence and poverty.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of individual after-care sessions delivered	100-150	100-150	N/A
• Number of group after-care sessions delivered	12	12	N/A
QUALITY			
• Programme is provided by qualified, trained persons with relevant skills	100%	100%	100%
TIMELINESS			
• Services are offered throughout the year	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$32,397**	**$32,397**	**$32,397**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Future Proofing to Increase Resilience

CIC 5	Children and Youth Programme

DESCRIPTION

The purpose of the Children and Youth Programme is to provide intervention and prevention services for school-aged children who have experienced domestic violence. This programme focuses on safety and wellbeing of the children who accompany their mothers to the emergency shelter.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of children receiving services from this programme	10	10	N/A
• Number of individual sessions offered to children and youth	40-60	40-60	N/A
QUALITY			
• Programme is provided by qualified, trained persons with relevant skills	100%	100%	100%
TIMELINESS			
• Services are offered throughout the year	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$15,000**	**$15,000**	**$15,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Future Proofing to Increase Resilience

CIC 6	Estella's Place

DESCRIPTION

Estella's Place is a walk-in centre accessible to those who have experienced domestic violence but do not need or cannot access emergency shelter services. It is a public facing office which promotes inclusion in CICC services to strengthen collaboration with other agencies and service providers and to further develop the CICC's Volunteer Programme.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of individuals supported through walk-in service	40-60	40-60	N/A
QUALITY			
• Programme is provided by qualified, trained persons with relevant skills	100%	100%	100%
TIMELINESS			
• Services are offered throughout the year	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$60,000**	**$60,000**	**$60,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Future Proofing to Increase Resilience

CIC 7	TAYA Lounge

DESCRIPTION

The Teens and Young Adults (TAYA) Lounge is designed to bring awareness, information, and support to youth when it comes to navigating relationships. The programme consists of individual sessions, group sessions tailored to the community (e.g., schools, youth groups, churches) and awareness campaigns to give youth the tools to:

- Build healthy relationships (e.g., communication skills, anger management, how to manage emotions),
- Identify unhealthy relationships (e.g., red flags of abuse, different types of abuse) and
- Learn about the resources available to them.

Giving the youth the tools to create healthy, non-abusive relationships, prevents teen dating abuse, domestic abuse and its long-lasting harmful effects on individuals and their communities. It also helps to develop resilience and coping skills and breaks the cycle of generational abuse.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of youth accessing individual programming with the TAYA Lounge	20	20	N/A
• Number of individual sessions with teens and young adults	100	100	N/A
• Number of group sessions with teens and young adults	12	12	N/A
QUALITY			
• Programme is provided by qualified, trained persons with relevant skills	100%	100%	100%
• Services are offered to youth aged 14-21	100%	100%	100%
TIMELINESS			
• Services are offered throughout the year	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$30,000**	**$30,000**	**$30,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Future Proofing to Increase Resilience

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Crisis Centre for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Investment, Innovation, and Social Development by the Cayman Islands Crisis Centre. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The Cayman Islands Crisis Centre undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Crisis Centre shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Investment, Innovation and Social Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

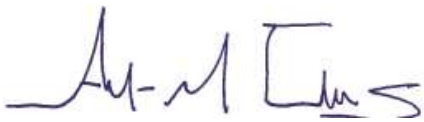
The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Crisis Centre will be delivered for the 2024 and 2025 financial years.



Honourable Andre Ebanks, MP
Minister for Investment, Innovation and Social Development
On behalf of Cabinet



Chairman of the Board
Cayman Islands Crisis Centre

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS DEVELOPMENT BANK

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Development Bank have agreed that the Cayman Islands Development Bank will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Development Bank is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Development Bank during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Development Bank during the 2024 and 2025 financial years are documented below.

DVB 4	Administration of Lending Activities

DESCRIPTION

Administration of lending activities involving:

Human Resource Development

- A programme of direct lending for human resource development at the tertiary level and for vocational training
- A government guaranteed student loan scheme funded by leading local commercial banks

Micro and Small Business Development

- promoting the programme through various media
- providing a counselling and information service
- appraising loans considered for financing
- ensuring adequate loan documentation
- monitoring the loan portfolio
- ensuring debt collection measures
- generating periodic performance reports

Mortgage Finance Programme including direct lending and support services to assist low to middle income Caymanians in owning their own homes and owners of sub-standard housing in improving their housing accommodation by:

- promoting the programme through media advertising
- monitoring projects in progress
- providing a counselling and information service
- appraising loans considered for financing
- ensuring adequate loan documentation
- monitoring the loan portfolio
- enforcing debt collection measures
- generating periodic performance reports

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of enquiries responded to	160-250	170-275	150-225
• Number of loans processed	90-120	100-130	80-110
• Number of new loans approved	95-105	100-110	85-110
• Number of site visits	20-25	20-25	20-25
• Number of counselling sessions	90-110	95-115	85-100
• Number of loans under special debt service arrangements	40-60	30-50	50-70
• Number of loans under litigation	25-35	20-30	25-35
• Number of performance reports	24	24	24
QUALITY			
• Minimum percent of customers expressing satisfaction with service when surveyed	90-100	90-100	90-100
• Percentage accuracy and relevance of reports as determined by internal peer review	90-100	90-100	90-100
• Percentage of borrowers over 90 days in arrears	25.35	25-35	30-25
• Percentage value of loan portfolio over 90 days in arrears	25.35	25.30	25-30
• Percentage of loan portfolio written off annually	4.8%	4.6%	4-6%

TIMELINESS • Maximum turn-around time of two working days between receipt of all application particulars and the approval of loan • Maximum time of 15 days between end of quarter and submission of reports	80-100% 90-100%	80-100% 90-100%	80-100% 90-100%
LOCATION Services are delivered within the Cayman Islands	100%	100%	100%
COST	**$605,267**	**$605,043**	**$526,317**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Development Bank for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Finance and Economic Development by the Cayman Islands Development Bank. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

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IN SIGNING THIS AGREEMENT

The Cayman Islands Development Bank undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Development Bank shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Finance and Economic Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

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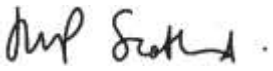
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Development Bank will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Finance and Economic Development
On behalf of Cabinet



Chairman of the Board
Cayman Islands Development Bank

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS DEVELOPMENT BANK

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Cayman Islands Development Bank have agreed that the Cayman Islands Development Bank will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Development Bank is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Development Bank during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Development Bank during the 2024 and 2025 financial years are documented below.

CDB 1	Government Scholarship Funding Programme		
DESCRIPTION Administration of scholarship funding for the Education Council on behalf of the Government by: • Issuing and monitoring disbursements to approved recipients • Generating periodic performance reports			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of payments to facilitate Education Council scholarship recipient (inclusive of local, overseas and direct institutions)	900-1,200	900-1,200	1,100
• Number of performance reports	10-12	10-12	10-12
QUALITY			
• Ensure that Education Council scholarship payments are administered in accordance with agreed arrangements as submitted from time to time by the Ministry of Education	100%	100%	100%
• Submit required performance reports with accuracy and relevance of reports as agreed with the Ministry of Education	100%	100%	100%
TIMELINESS			
• Administer all scholarships in a timely manner to ensure that recipients are in receipt of funds as requested and submitted by the Ministry of Education to CIDB	100%	100%	100%
• Maximum time of 7 working days between end of month and submission of reports	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$45,000**	**$45,000**	**$40,451**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Development Bank for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Finance and Economic Development by the Cayman Islands Development Bank. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered. Invoices will be paid within 20 days of the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CDB 1			11,250			11,250	

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CDB 1		11,250			11,250	**45,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CDB 1			11,250			11,250	

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CDB 1		11,250			11,250	**45,000**

IN SIGNING THIS AGREEMENT

The Cayman Islands Development Bank undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Development Bank shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfilment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Development Bank will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Chairman of the Board
Cayman Islands Development Bank

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS FOOTBALL ASSOCIATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Cayman Islands Football Association have agreed that Cayman Islands Football Association will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Cayman Islands Football Association is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Cayman Islands Football Association during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Cayman Islands Football Association during the 2024 and 2025 financial years are documented below.

CFA 1	**Sports Programmes**		
DESCRIPTION Provision of sports programmes in football			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of sports programmes initiation, development, performances and high performances	4	4	1
• Number of reports (4 quarterly plus 1 annual)	5	5	5
• Audited Financials and Management Letter	1	1	1
• Meeting and Workshops	4	4	-
QUALITY			
• Sports programmes guided by the Technical Director and should include training system, plan, development and macrocycle	90-100%	90-100%	90 –100%
• Reports to be done in accordance with the criteria and/or templates provided by the Ministry	100%	100%	100%
• Audited financials must be submitted for the most recent financial year and must be conducted by a certified Auditor / Firm	100%	100%	100%
• Annual General Meetings (AGM's) should be transparent and minutes must be provided to the Ministry. Collaborative meetings are to be held with Ministry/Department of Sports personnel. Development workshops in line with CIFA's Strategic Plan, FIFA standards and in collaboration with the Department of Sports	100%	100%	100%
TIMELINESS			
• Sports Programmes ongoing throughout the year	100%	100%	100%
• Reports to be provided quarterly and annually within 30 days	100%	100%	100%
• Draft Financial Statements to be provided within 6 months after year-end date	100%	100%	100%
• Audited Financial Statements and any Management Letter must be provided within 1 month after report date or date signed	100%	100%	100%
• Permission must be provided for the Ministry to contact Auditors for any areas of concern noted			
• AGM's held annually and approved minutes provided within 1 month of the AGM date	100%	100%	100%
• Collaborative Meetings are to be held twice a year	100%	100%	100%
• At least one development workshop to be hosted before December 31, 2024/2025	100%	100%	100%
LOCATION			
• Grand Cayman, Cayman Brac	100%	100%	100%
COST	**$150,000**	**$150,000**	**$150,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Football Association for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Youth, Sports and Heritage by the Cayman Islands Football Association. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CFA 1			2023 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report due	2023 Draft/ Audited Financials due

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CFA 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CFA 1			2024 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report due	2024 Draft/ Audited Financials due

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CFA 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**



IN SIGNING THIS AGREEMENT

Cayman Islands Football Association undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Football Association shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Football Association will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



Chairman of the Board
Cayman Islands Football Association

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS HUMANE SOCIETY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Humane Society have agreed that the Cayman Islands Humane Society will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Humane Society is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Humane Society during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Humane Society during the 2024 and 2025 financial years are documented below.

HUS 1	**Cayman Islands Humane Society**		
DESCRIPTION Provide shelter, care and attention to all unwanted companion animals (dogs and cats), and seek out responsible homes for them; and provide a low cost/financially assisted spay/neuter programme for local companion animals as well as to cover administrative costs.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of reports on the shelter operations/costs submitted one month after the end of each quarter • Number of companion animals spayed or neutered	4 720	4 720	N/A 720
QUALITY • Shelter operations are run by qualified personnel, and all procedures will be supervised by trained professionals to ensure treatment is done in a humane manner	100%	100%	100%
TIMELINESS • A report will be submitted one month after the end of each quarter • Spay/Neuter Programme is available throughout the year	100% 100%	100% 100%	100% 100%
LOCATION • Cayman Islands Humane Society - 153 North Sound Road Grand Cayman	100%	100%	100%
COST	**$30,000**	**$30,000**	**$30,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Humane Society for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Planning, Agriculture, Housing, Infrastructure, Transport and Development by the Cayman Islands Humane Society. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The Cayman Islands Humane Society undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Humane Society shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Planning, Agriculture, Housing, Infrastructure, Transport and Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Humane Society will be delivered for the 2024 and 2025 financial years.



Honourable Jay Ebanks, MP
Minister for Planning, Agriculture, Housing, Infrastructure, Transport and Development
On behalf of Cabinet



Chairman of the Board
Cayman Islands Humane Society

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS MONETARY AUTHORITY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Monetary Authority have agreed that the Cayman Islands Monetary Authority will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Monetary Authority is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Monetary Authority during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Monetary Authority during the 2024 and 2025 financial years are documented below.

MOA 6	**Regulation of the Cayman Islands Currency**		
DESCRIPTION Regulation of the Cayman Islands Currency, in accordance with Monetary Authority Act, involving the issue and redemption of currency notes and coins.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of Currency transactions	45-60	45-60	40-60
• Number of banknotes sorting sessions	150-170	150-170	140-160
• Number of banknotes destruction sessions	20-30	20-30	20-30
• Number of banknote and coin re-order	3-10	3-10	3-5
QUALITY			
• All procedures necessary for issuance and redemption of currency are carried out in accordance with internal policies and verified by management	100%	100%	100%
• Sorting – Carried out by a minimum of 2 Currency Officers with any discrepancies verified by Management in accordance with internal policies and the Indemnity Agreement with the banks	100%	100%	100%
• Destruction – The destruction of currency is carried out by at least two Currency Division staff and is witnessed by the Authority's Internal Audit Unit	100%	100%	100%
TIMELINESS			
• Issuance and redemption of CIC notes once per week • Sorting conducted at least an average of 2 per week • Banknotes Destruction 1 per month	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$1,400,000**	**$1,475,000**	**$1,400,000**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

MOA 8	Collection of Fees

DESCRIPTION

Collection of fees on behalf of the Cayman Islands Government as set out in the Regulatory Acts and Regulations. Reporting and analysis on actual and projected fees.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of receipts processed/verified	80,000-95,000	80,000-95,000	85,000-95,000
• Number of refunds processed	70-100	70-100	70-100
• Number of reports produced	6-12	6-12	6-12
QUALITY			
• All fee receipts and bank deposits are processed in accordance with internal policies and verified by Management	100%	100%	100%
• The information related to the deposited fees is entered in the Government's accounting system according to the established procedures	100%	100%	100%
• Reports are compiled by knowledgeable and professional personnel, to ensure that quality standards are met	100%	100%	100%
TIMELINESS			
• Deposits are prepared and lodged with the bank within the same day	100%	100%	100%
• Reports are prepared in accordance with reporting timelines and as agreed and required	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$300,000**	**$315,000**	**$300,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

MOA 12	Regulation of the Financial Services Industry

DESCRIPTION

To regulate and supervise financial services business carried on in or from within the Islands in accordance with the Regulatory Acts, namely:

- The Bank and Trust Companies Act
- The Companies Management Act
- The Insurance Act
- The Money Services Act
- The Mutual Funds Act
- The Private Funds Act
- The Securities Investment Business Act
- Development Bank Act
- Building Societies Act
- Cooperative Societies Act
- Virtual Asset (Service Providers) Act

To perform any other regulatory or supervisory duties that may be imposed on the Authority by any other Act. To create and maintain a high quality and effective regulatory environment to attract users and providers of financial services. To monitor compliance with Money Laundering Regulations.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of applications for new licenses/registrations processed	3,000-4,000	3,000-4,000	4,000-5,000
• Number of applications for cancellations of licenses/registrations processed	1,000-2,000	1,000-2,000	1,000-1,500
• Number of applications for the approval of new auditors processed	1-5	1-5	2-5
• Number of industry queries and other prudential matters processed	50,000-60,000	50,000-60,000	45,000-50,000
• Number of incoming/outgoing ORAs (overseas request for assistance) matters processed.	200-250	200-250	200-250
• Number of statistical returns of licensees and registrants processed	1,000-1,500	1,000-1,500	1,000-1,500
• Number of financial statements and returns collected and processed	25,000-35,000	25,000-35,000	25,000-28,000
• Number of additional analysis and supervisory reports on financial statements and returns	400-600	400-600	225-275
• Number of on-site inspections conducted/facilitated (locally and overseas)	45-55	45-55	75-100
• Number of prudential and non-routine meetings conducted with licensees	180-220	180-220	400-450
• Number of meetings held and presentations made to local market participants and associations	60-80	60-80	100-150
• Number of meetings with External Bodies and overseas groups, attended or at which CIMA's position was represented or presented	80-100	80-100	150-200
• Number of rules, statement of guidance and principle, and policies and procedures issued	30-50	30-50	25-50
• Number of reviews of regulatory functions of the jurisdiction and judicial reviews processed	150-200	150-200	150-200
• Number of public notices, publications, advisories, and press releases on which CIMA provided technical advice, information and support to financial services businesses and the general public	40-50	40-50	40-50
• Number of issues addressed regarding problem entities	1,500-2,000	1,500-2,000	550-650
• Number of Enforcement Actions (including Court Proceedings) taken	50-80	50-80	75-125
• Number of serious breaches investigated	25-50	25-50	75-125
• Number of compliance checks conducted	700-800	700-800	600-700
• Number of Investigative matters such as Onward Disclosures from the Financial Reporting Authority, investor complaints and whistle blowing obligations of auditors	50-70	50-70	25-50
• Number of Administrative Fines levied on regulated entities	15-25	15-25	5-10
• Number of Directors/Officer/Shareholder approvals	3,000-5,000	3,000-5,000	1,000-1,200
• Number of Statistical reports compiled and published/disseminated on the domestic financial services industry	20-30	20-30	5-10
• Number of changes on business plans, auditors, authorized agents,	200-250	200-250	

principal offices, registered offices, name of entity, and letters of good standing	10-20	10-20	
• Review of outsourcing agreements, non-objection to dividends, approval for the release of inspection reports, approval of sub-agents, and approval of large exposures	100-200	100-200	
• Review of files, Licensees' Risk Assessments, and Validations	1-3	1-3	
• National and Sectorial Risk Assessments			
QUALITY			
• Licensing and supervisory matters approved timely and with little or no industry complaints	90-100%	90-100%	90-100%
• Statistical returns processed in accordance with guidelines	90-100%	90-100%	90-100%
• Regulatory functions and advice are carried out in accordance with applicable legislation, CIMA rules, statement of guidance, policies, procedures and Board directives	100%	100%	100%
• Professional litigation services in accordance with expectations of attorneys-at-law in the Courts of the Cayman Islands	95-100%	95-100%	95-100%
TIMELINESS			
• Process applications for new licensees/registrants within 6 weeks	95-100%	95-100%	95-100%
• Process applications for cancellation of licensees/registrants within 6 weeks	80-100%	80-100%	80-100%
• Process incoming/outgoing ORA's, industry queries and other prudential matters within 6 weeks	90-100%	90-100%	90-100%
• Information and statistics submitted to requesting party on (mutually) agreed timetable	95-100%	95-100%	95-100%
• Statistics processed according to established schedules	95-100%	95-100%	95-100%
• Analyze financial statements and returns filed with CIMA within 6 months of receipt	85-100%	85-100%	85-100%
• Conduct on-site inspections and issue final report within 4 months	90-100%	90-100%	90-100%
• Rules, SOGs internal guidance and procedures papers submitted, posted to web-site, gazetted and notification provided to private sector in accordance with approved deadlines	90-100%	90-100%	90-100%
• Prepare submissions for approval within 3 to 5 weeks of: ○ receiving a referral from a regulatory division; ○ receiving a report from an appointed person; or ○ the end of a representation period in connection with a Warning Notice	75-100%	75-100%	75-100%
• Comply with statutory deadlines for filing of documents in court proceedings	100%	100%	100%
• Process due diligence applications within 2 to 4 weeks of receiving the request	95-100%	95-100%	95-100%
• Investigative Onward Disclosures from the Financial Reporting Authority, investor complaints and whistle blowing obligations of auditors in a timely manner	95-100%	95-100%	95-100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$22,352,000**	**$23,345,000**	**$20,945,652**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

MOA 13	Assistance to Overseas Regulatory Authorities

DESCRIPTION

Provision of assistance to Overseas Regulatory Authorities in accordance with the Monetary Authority Act.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of requests for assistance processed	250-300	250-300	250-350
• Number of Memoranda of Understanding negotiated	25-45	25-45	25-45
• Number of meetings - Attend, represent or present CIMA's position to external bodies and overseas groups on Co-operative functions	50-70	40-50	30-40
• Number of Court Proceedings attended and/or conducted	20-30	20-30	30-40
• Number of recurring periodic statistical or metadata reports to international organizations or international groups of financial authorities.	20-30	20-30	20-30
• Number of internal and Working Group co-operation and inputs to jurisdiction responses to international reviews.	10-15	10-15	10-15
QUALITY			
• Co-operative functions are carried out in accordance with Monetary Authority Act and relevant procedure manuals developed by the Authority and published as part of its Handbook	95-100%	95-100%	95-100%
TIMELINESS			
• Complete initial request for assistance form within 1 to 3 days of receiving the request from the overseas regulatory authority	95-100%	95-100%	95-100%
• Provide information requested by overseas regulatory authority within 8 to 10 weeks of receiving the request	75-100%	75-100%	75-100%
• Attend meetings/proceedings within the agreed time frame	100%	100%	100%
LOCATION			
• Grand Cayman and Overseas	100%	100%	100%
COST	**$980,000**	**$1,029,000**	**$980,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

MOA 14	Policy Advice and Ministerial Services

DESCRIPTION

Provision of advice to Cabinet on Matters set out above with regard to:

- The regulatory functions and the co-operative function being consistent with functions discharged by an overseas regulatory authority;
- The Regulatory Acts being consistent with the Acts and regulations of countries and territories outside the Islands; and The recommendations of international organisations;
- Preparation of Cabinet papers/notes/briefings; drafting of new and amending Financial Services Industry legislation;
- Implementation of Cayman Islands Statutory requirements; and
- Policy and economic issues regarding Financial Services affecting the Cayman Islands.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Cabinet papers/notes/briefings	10-20	10-20	10-15
• Legislative Proposals (Acts and Regulations)	15-30	15-30	15-25
• Meetings attended and participated in, at the request of Cabinet	4-10	4-10	10-15
• Number of international fora, participated in and attended	10-20	10-20	20-30
• Provide technical advice and support to the Minister for Finance and other Government Agencies	40-50	40-50	40-50
• Freedom of Information operations	2-5	2-5	2-5
QUALITY			
• Legislative proposals are produced in the form of draft bills and regulations after appropriate consultation with the private and public sectors	95-100%	95-100%	95-100%
• Cabinet papers, notes, and briefings are prepared showing accurately all pertinent information required to support legislative proposals, recommendations or other issues being addressed; reviewed by the MD and CIMA Board of Directors	95-100%	95-100%	95-100%
• Policy position determined after appropriate consultation (CIMA, Industry, Cabinet etc.) and Cayman Islands position then presented to the relevant forum through Cayman delegation at meetings	95-100%	95-100%	95-100%
• Rules and SOGS submitted to Cabinet, posted to website, gazetted and notification provided to private sector	95-100%	95-100%	95-100%
TIMELINESS			
• Legislative proposals, Cabinet papers, notes, briefings submitted to Cabinet by target date.	90-100%	90-100%	90-100%
• Policies and Agreements reviewed and updated as the need arises	90-100%	90-100%	90-100%
• Information submitted within timeframes agreed by parties involved.	90-100%	90-100%	90-100%
LOCATION			
• Grand Cayman and Overseas	100%	100%	100%
COST	**$875,000**	**$919,000**	**$875,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

MOA 25	Monitor compliance with the Anti-Money Laundering Regulations ("AMLRs")

DESCRIPTION

- To strengthen the Anti-Money Laundering and Counter Terrorism Financing ("AML/CFT") supervisory framework
- To engage adequate staff members for conducting risk-based AML/CFT supervision
- To collect and analyse information for understanding the Money Laundering and Terrorism Financing ("ML/TF") risks associated with the sectors under the Authority's remit
- To conduct more AML/CFT specific on-site inspections
- To monitor regulated entities' compliance with the applicable AML/CFT obligations
- To provide necessary guidance to the private sector to assist them in complying with the applicable AML/CFT obligations
- To conduct outreach to the private sector to assist them in understanding the ML/TF risks, emerging trends and applicable AML/CFT obligations
- To impose administrative fines and enforcement actions as necessary
- To make recommendations to the Cabinet to rectify the gaps identified in the Mutual Evaluation Report of the Cayman Islands and enhance the jurisdiction's AML/CFT regime

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of industry queries with regards to the AML/CFT obligations processed	200-300	200-300	300-500
• Number of cash flow and data collection and other AML/CFT returns of licensees and registrants processed	400-500	400-500	100-500
• (NEW) Processing of travel rule returns	100-120	100-120	-
• Number of ML/TF risk assessments conducted	2,000-3,000	2,000-3,000	2,000-3,000
• Number of on-site inspections conducted /facilitated (locally and overseas)	50-75	50-75	10-40
• Number of meetings held and presentations made to local market participants and associations	50-70	50-70	20-40
• Number of meetings with External Bodies and overseas groups, attended or at which CIMA's position was represented or presented	40-50	40-50	15-35
• Number of public notices, publications, advisories, and press releases on which CIMA provided technical advice, information and support to financial services businesses and the general public	1-5	1-5	1-5
• Number of issues addressed regarding problem entities	75-90	75-95	10-25
• Number of Enforcement Action taken, administrative fines (including Court Proceedings) imposed	50-70	50-70	25-50
• Number of serious breaches investigated	60-80	60-80	25-50
• Number of Investigative matters such as Onward Disclosures from the Financial Reporting Authority.	1-4	1-4	1-5
• Legislative Proposals (Acts and Regulations)	20-30	20-30	1-10
• Number of international fora, participated in and attended	30-40	30-40	-
• (NEW) Number of CFATF meetings where CIMA acts as a Financial or Legal Assessor	20-30	20-30	-
• (NEW) Number of CFATF draft documents produced by CIMA as a Financial or Legal Assessor.	1-5	1-5	10-15
• Provide technical advice and support to the Minister for Finance and other Government Agencies	10-20	10-20	10-20
• AML/CFT Policy and Legislative Research	1,000-1,500	1,000-1,500	300-500
• Ongoing monitoring of regulated entities to ensure compliance with AML/CFT inspection or other issued requirements	20-30	20-30	15-20

• Number of Suspicious Activity Reports made to the Financial Reporting Authority	50-70	50-70	15-20
• Feedback forms to the Financial Reporting Authority	5-10	5-10	5-10
• Process MLAT Requests in accordance with Court Order	25-35	25-35	20-30
• Inter-Agency requests processed (Incoming and Outgoing including referrals to CIBFI and DPP)	40-60	40-60	40-55
• Administrative Fines levied on regulated entity (AML)	300-350	300-350	200-300
• Processing of due diligence applications (Med and High Risk)	400-500	400-500	-
• (NEW) Number of reviews of sanction hits generated by automated screening of CIMA's database, including referrals to Compliance Division			
QUALITY			
• Cash flow and AML/CFT returns processed in accordance with the guidelines	90-100%	90-100%	90-100%
• Regulatory functions and advice are carried out in accordance with applicable legislation, CIMA rules, statement of guidance, policies, procedures and Board directives	95-100%	95-100%	95-100%
• Rules and SOGS submitted to Cabinet, posted to website, gazetted and notification provided to private sector	95-100%	95-100%	95-100%
• Professional litigation services in accordance with expectations of attorneys-at-law in the Courts of the Cayman Islands	95-100%	95-100%	95-100%
• Cabinet papers, notes, and briefings are prepared showing accurately all pertinent information required to support legislative proposals, recommendations or other issues being addressed; reviewed by the MD and CIMA Board of Directors	95-100%	95-100%	95-100%
• Process MLAT requests in accordance with Court Order	95-100%	95-100%	95-100%
• In accordance with the Inter-Agency MOU	95-100%	95-100%	95-100%
TIMELINESS			
• Conduct AML/CFT specific on-site inspections according to the established Calendar	85-100%	85-100%	85-100%
• Cash flow statements and other AML/CFT returns processed according to established schedules	90-100%	90-100%	90-100%
• Rules, SOGs internal guidance and procedures papers submitted, consulted where necessary, posted to website, gazetted and notification provided to private sector in accordance with approved deadlines	80-100%	80-100%	80-100%
• Prepare submissions for approval within 3 to 5 weeks of: ○ receiving a referral from a regulatory division; ○ receiving a report from an appointed person; or ○ the end of a representation period in connection with a Warning Notice	75-100%	75-100%	75-100%
• Comply with statutory deadlines for filing of documents in court proceedings	100%	100%	100%
• Process due diligence applications (mainly for EPs) per the scheduled calendar	95-100%	95-100%	95-100%
• Investigative Onward Disclosures from the Financial Reporting Authority in a timely manner	95-100%	95-100%	95-100%
• Legislative proposals, Cabinet papers, notes, briefings submitted to Cabinet by target date	95-100%	95-100%	95-100%
• Process MLAT requests in accordance with Court Order	95-100%	95-100%	95-100%
• Process IARs within 30 days of receiving the request	95-100%	95-100%	95-100%

LOCATION • Grand Cayman and Overseas	100%	100%	100%
COST	**$7,850,000**	**$8,434,000**	**$8,957,000**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Monetary Authority for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Financial Services and Commerce by the Cayman Islands Monetary Authority. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The Cayman Islands Monetary Authority undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Monetary Authority shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Financial services and Commerce to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfilment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

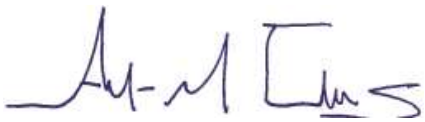
The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Monetary Authority will be delivered for the 2024 and 2025 financial years.



Honourable Andre Ebanks, MP
Minister for Financial Services and Commerce
On behalf of Cabinet



Chairman of the Board
Cayman Islands Monetary Authority

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS NATIONAL ATTRACTIONS AUTHORITY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands National Attractions Authority have agreed that the Cayman Islands National Attractions Authority will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands National Attractions Authority is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands National Attractions Authority during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands National Attractions Authority during the 2024 and 2025 financial years are documented below.

TBD 1	**Management of Pedro St. James National Historic Site**		
DESCRIPTION To preserve, facilitate and market Pedro St. James for the enjoyment of both residents and tourists including the provision of: Preservation, protection, and restoration of historical buildings; educational resources and information; maintenance and administration of visitors' centre and gift shop; collections and exhibitions; recreational and leisure facility for social events; special events and catering services.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of historical material and artefacts preserved	190 - 200	190 - 200	190 - 200
• Number of historical buildings and memorials maintained	4	4	4
• Number of private/public social events organized	30 - 40	30 - 40	30 - 40
• Collections and exhibitions arranged/maintained	3	3	3
• Hours of administration of Visitor Centre and Gift Shop	3,000 – 3,100	3,000 – 3,100	3,000 – 3,100
• Hours of inspection and maintenance of landscaping	1,750 – 2,000	1,750 – 2,000	1,750 – 2,000
QUALITY			
• Preservation complies in accordance with established guidelines	100%	100%	100%
• Maintenance meets the standard guidelines	100%	100%	100%
• Events organized by qualified personnel	100%	100%	100%
• Inspection and maintenance of landscaping meets design criteria	100%	100%	100%
TIMELINESS			
• Open to the public daily 9:00am to 5:30pm	100%	100%	100%
• Special events available as agreed by appointment	100%	100%	100%
LOCATION			
• Savannah, Grand Cayman	100%	100%	100%
COST	**$950,000**	**$950,000**	**$950,000**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

TBD 2	Management of Queen Elizabeth II Botanic Park

DESCRIPTION

To preserve, facilitate and market the QE II Botanic Park for the enjoyment of both residents and tourists including the provision of preservation and protection of native fauna and flora; species management; maintenance of specialist gardens; maintenance of Visitor Centre and Gift Shop; recreational and leisure facility; educational resources/information; social venue; walking trails and maintenance of nursery.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Hours of administration of Visitor Centre and Gift Shop	3,000-3,100	3,000-3,100	3,000-3,100
• Number of acreages preserved and protected in partnership with the National Trust	65	65	65
• Number of specialist gardens	6-8	6-8	6-8
• Number of special events	3	3	3
• Number of visitor center displays	2	2	2
• Number of workshops organized	2	2	2
QUALITY			
• Preservation and maintenance of plants, trails and gardens in accordance with established guidelines	100%	100%	100%
• Documented and labelled plant collection	100%	100%	100%
• Special events organized by qualified personnel	100%	100%	100%
• Safety standards in accordance with Agriculture or Department of Environment regulations	100%	100%	100%
TIMELINESS			
• Open to the public daily 9:00am to 5:30pm	100%	110%	110%
• Special events available as agreed by appointment	100%	100%	100%
LOCATION			
• North Side, Grand Cayman	100%	100%	100%
COST	**$850,000**	**$850,000**	**$850,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

TBD 4	Management of Cayman Islands Craft Market

DESCRIPTION

Organize, promote, administer, and execute the Cayman Craft Market as a venue for local artisans and musicians to exhibit and sell their products and crafts to visitors. The Cayman Craft Market will promote on-island offerings and provide an outlet for native arts and crafts.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of applications processed or amended	10 - 15	10 - 15	10 - 15
• Number of vendors and artists coordinated	25 - 35	25 - 35	25 - 35
• Number of inspections of supply and quality of products	230 - 250	230 - 250	230 - 250
• Number of craft market buildings, tents, and landscaping maintained	1	1	1
• Number of special events organized when not operated as a market	1 - 3	1 - 3	1 - 3
QUALITY			
• Ensure vendor compliance with code of conduct	95 – 100%	95 – 100%	95 – 100%
• Scrutinize applications for proper products criteria	95 – 100%	95 – 100%	95 – 100%
• Ensure quality presentation	95 – 100%	95 – 100%	95 – 100%
• Adherence to good public safety practices	100%	100%	100%
• Meet required standard of hygiene for the facilities events organized by qualified personnel	100%	100%	100%
TIMELINESS			
• Events and activities are arranged by October of each year	95 – 100%	95%	95%
• Open to the public daily 9:00am to 5:30pm	95 – 100%	95%	95%
LOCATION			
• George Town, Grand Cayman	100%	100%	100%
COST	**$140,000**	**$140,000**	**$140,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

TBD 5	Management of the Hell Geological Site

DESCRIPTION

To preserve and protect the natural resources of the attraction for the enjoyment of both residents and tourists, manage rental agreements for the operation of the on-site gift shops, oversee the general upkeep of the site, including buildings and restroom facilities, and the monitoring of visitors.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of rental agreements managed	3	3	3
• Number of buildings and landscaping maintained	2	2	2
• Number of acres of natural resources preserved and protected	1.44	1.44	1.44
QUALITY			
• Rental agreements signed by authorized personnel and meets contractual agreements	100%	100%	100%
• Adherence to good public safety practices	100%	100%	100%
• Preservation and maintenance of property in accordance with established guidelines	100%	100%	100%
TIMELINESS			
• The site is open to the public daily	100%	100%	100%
LOCATION			
• West Bay, Grand Cayman	100%	100%	100%
COST	**$40,000**	**$40,000**	**$40,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands National Attractions Authority for delivery of the outputs described in section 2 of this Agreement.

Payment will be made on the basis of an invoice provided quarterly to the Minister for Tourism and Ports by the Cayman Islands National Attractions Authority. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of the month following the invoice date.

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IN SIGNING THIS AGREEMENT

The Cayman Islands National Attractions Authority undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands National Attractions Authority shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Tourism and Ports to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands National Attractions Authority will be delivered for the 2024 and 2025 financial years.



Honourable Kenneth Bryan, MP
Minister for Tourism and Ports
On behalf of Cabinet



Chairman of the Board

Cayman Islands National Attractions Authority

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS NATIONAL INSURANCE COMPANY LIMITED

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

The Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Cayman Islands National Insurance Company Limited have agreed that the Cayman Islands National Insurance Company Limited will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands National Insurance Company Limited is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands National Insurance Company Limited during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands National Insurance Company Limited during the 2024 and 2025 financial years are documented below.

<table>
<tr><td>CIN 1</td><td colspan="4">Health Insurance Seamen and Veterans</td></tr>
<tr><td colspan="5">DESCRIPTION
Provision of Health Insurance for Seamen and Veterans (Cayman Islands local health providers excluding tertiary care).</td></tr>
<tr><td>MEASURES</td><td>2024
1 Jan to
31 Dec 2024</td><td>2025
1 Jan to
31 Dec 2025</td><td>2023
12-Month
Forecast</td></tr>
<tr><td>QUANTITY
• Total number of insured persons fully paid by Cabinet (avg)
• Total number of insure persons – premiums partially paid by Cabinet (Veterans)</td><td>1,029
8</td><td>1,028
8</td><td>1,029
10</td></tr>
<tr><td>QUALITY
• All eligible Seamen, Veterans and their dependents are insured who met the definition under the Health Insurance Act, and as maintained by the Ministry of Finance</td><td>98 -100%</td><td>98 -100%</td><td>98 -100%</td></tr>
<tr><td>TIMELINESS
• Insurance cards issued within 15 days of notification of eligibility
• Insurance claims (clean claims) processed within 30 days</td><td>98-100%
100%</td><td>98-100%
100%</td><td>98-100%
100%</td></tr>
<tr><td>LOCATION
• Grand Cayman, Cayman Brac and Little Cayman</td><td></td><td></td><td></td></tr>
<tr><td>COST– Determined by the monthly premium rate multiplied by the number of insured:

<table><tr><td></td><td colspan="3">Monthly Premium Rates</td></tr><tr><td></td><td>2023</td><td>2024</td><td>2025</td></tr><tr><td>Fully paid by Cabinet</td><td>$1,186</td><td>$1,272</td><td>$1,349</td></tr><tr><td>Partially paid by Cabinet</td><td>$1,072</td><td>$1,158</td><td>$1,235</td></tr></table></td><td>$15,825,000</td><td>$16,752,000</td><td>$14,253,554</td></tr>
<tr><td colspan="5">RELATED BROAD OUTCOME:
• Improve the Quality of Life for Caymanians</td></tr>
</table>

3. PAYMENT ARRANGEMENTS

Cabinet will pay the CINICO for delivery of the outputs described in section 2 of this Agreement.

Payment will be made on the basis of an invoice provided monthly to the Minister for Finance and Economic Development by the CINICO. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days following the invoice date.

The estimated amount of each invoice for outputs to be delivered during the year is outlined in the following table. This is only an estimate and the actual value will vary dependent on the number of Seafarer and Veterans enrolled.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CIN 1	1,318,773	1,318,773	1,318,773	1,318,772	1,318,772	1,318,772	1,318,772

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
	1,318,772	1,318,772	1,318,772	1,318,772	1,318,772	**15,825,267**
TOTAL (12 Months)						

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CIN 1	1,396,004	1,396,004	1,396,004	1,396,004	1,396,004	1,396,004	1,396,004

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
	1,396,003	1,396,003	1,396,003	1,396,003	1,396,003	**16,752,043**
TOTAL (12 Months)						

IN SIGNING THIS AGREEMENT

Cayman Islands National Insurance Company Limited undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands National Insurance Company Limited shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Finance and Economic Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands National Insurance Company Limited will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Finance and Economic Development
On behalf of Cabinet



Chairman of the Board
Cayman Islands National Insurance Company Limited

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS NATIONAL INSURANCE COMPANY LIMITED

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

The Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Cayman Islands National Insurance Company Limited have agreed that the Cayman Islands National Insurance Company Limited will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands National Insurance Company Limited is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands National Insurance Company Limited during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands National Insurance Company Limited during the 2024 and 2025 financial years are documented below.

<table>
<tr><td>CIN 2</td><td colspan="4">Health Insurance for Civil Servant Pensioners</td></tr>
<tr><td colspan="5">DESCRIPTION
Provision of Health Insurance for Civils Servant Pensioners and their dependants.</td></tr>
<tr><td>MEASURES</td><td>2024
1 Jan to
31 Dec 2024</td><td>2025
1 Jan to
31 Dec 2025</td><td>2023
12-Month
Forecast</td></tr>
<tr><td>QUANTITY
• Total number of insured persons (Insured = Enrollees + Dependents)</td><td>2,500-2,525</td><td>2,525-2,550</td><td>2,447-2,500</td></tr>
<tr><td>QUALITY
• All eligible pensioners and dependents are insured who are deemed eligible by the Public Service Pensions Board (PSPB) and the Portfolio of the Civil Service (POCS).
• As PSPB and POCS have accountability for the eligible members it is important that they update changes accurately and timely.</td><td>98 -100%</td><td>98 -100%</td><td>98 -100%</td></tr>
<tr><td>TIMELINESS
• Subject to PSPB updating eligibility in a timely manner, insurance cards issued within 15 days.</td><td>98-100%</td><td>98-100%</td><td>98-100%</td></tr>
<tr><td>LOCATION
• Grand Cayman, Cayman Brac and Little Cayman</td><td>100%</td><td>100%</td><td>100%</td></tr>
<tr><td>COST– Determined by the monthly premium rate multiplied by the number of insured:

<table>
<tr><th></th><th colspan="3">Monthly Premium Rates</th></tr>
<tr><th>Age range</th><th>2023</th><th>2024</th><th>2025</th></tr>
<tr><td>Under 18</td><td>$274</td><td>$277</td><td>$294</td></tr>
<tr><td>18-29 yrs</td><td>$438</td><td>$443</td><td>$471</td></tr>
<tr><td>30-39 yrs</td><td>$564</td><td>$570</td><td>$606</td></tr>
<tr><td>40-49 yrs</td><td>$742</td><td>$750</td><td>$797</td></tr>
<tr><td>50-59 yrs</td><td>$1,172</td><td>$1,185</td><td>$1,260</td></tr>
<tr><td>60 - 65</td><td>$1,350</td><td>$1,365</td><td>$1,451</td></tr>
<tr><td>65yrs & over</td><td>$1,773</td><td>$1,793</td><td>$1,906</td></tr>
</table>
</td><td>$43,106,545</td><td>$46,280,750</td><td>$41,654,228</td></tr>
<tr><td colspan="5">RELATED BROAD OUTCOME:
• Improve the Quality of Life for Caymanians</td></tr>
</table>

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands National Insurance Company Limited for delivery of the outputs described in section 2 of this Agreement.

Payment will be made on the basis of an invoice provided monthly to the Portfolio of the Civil Service (POCS) by the Cayman Islands National Insurance Company Limited. The invoice will contain sufficient evidence of the outputs delivered for the POCS to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days following the invoice date.

The estimated amount of each invoice for outputs to be delivered during the year is outlined in the following table. This is only an estimate and the actual value will vary dependent on the number of Pensioners enrolled.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CIN 2	3,592,212	3,592,212	3,592,212	3,592,212	3,592,212	3,592,212	3,592,212

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
	3,592,212	3,592,212	3,592,212	3,592,212	3,592,213	**43,106,545**
TOTAL (12 Months)						

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CIN 2	3,856,729	3,856,729	3,856,729	3,856,729	3,856,729	3,856,729	3,856,729

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
	3,856,729	3,856,729	3,856,729	3,856,730	3,856,730	**46,280,750**
TOTAL (12 Months)						



IN SIGNING THIS AGREEMENT

Cayman Islands National Insurance Company Limited undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands National Insurance Company Limited shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Finance and Economic Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands National Insurance Company Limited will be delivered for the 2024 and 2025 financial years.



Franz Manderson, MBE, Cert Hon., J.P.
Deputy Governor
On behalf of Cabinet



Chairman of the Board
Cayman Islands National Insurance Company Limited

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS NATIONAL MUSEUM

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and the Cayman Islands National Museum have agreed that the Cayman Islands National Museum will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands National Museum is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands National Museum during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied, if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands National Museum during the 2024 and 2025 financial years are documented below.

CINM 1	**Collection and Preservation of Significant Material Evidence**		
DESCRIPTION Collection and preservation of material evidence significant to our Caymanian culture, history and heritage, including: • Collection, documentation and preservation of cultural objects and accoutrements. • Protection and scientific research of Caymanian artefacts. • Management of public access to Museum collections and materials of Caymanian heritage. • Management of public access to library materials			
MEASURES	**2024** **1 Jan to** **31 Dec 2024**	**2025** **1 Jan to** **31 Dec 2025**	**2023** **12-Month** **Forecast**
QUANTITY			
• Number of new artifacts collected and processed	25-50	25-50	450-500
• Number of new accessions registered	20-40	20-40	20-40
• General care and preservation of all the Museum's collections	12,000-12,100	12,000-12,200	11,500-12,000
• Number of artifacts conserved	50-100	50-100	50-100
• Number of artifacts de-accessioned	1-5	1-5	1-5
• Number of site visits and data processed	3-6	3-6	1-5
• Research into cultural heritage topics	2-4	2-4	1-6
• Reports, podcast, films and lectures on cultural heritage	1-2	1-2	1-6
• Documentary research and field work	1-2	1-2	4-8 weeks
QUALITY			
• Managed in accordance with the Collections Management Policy, AAM Code of Ethics, SHA Code of Ethics. Standards set by the following Standing Professional Committees: AAM Curators Committee, Registrars Committee, ICOM/ ICCROM/ ICOMOS	100%	100%	100%
• Managed in accordance with internal policies and procedures established for acquisition, conservation, curation and exhibition	100%	100%	100%
• Research conducted with due professional care as established in the Museum written Collections Management Policy	100%	100%	100%
TIMELINESS			
• Collections and accessions registered and processed upon receipt	100%	100%	100%
• Preservation of collections ongoing with register updated annually	100%	100%	N/A
• Data processed at site visits minimum twice annually	100%	100%	N/A
• Research into cultural heritage topics for reports, podcasts, films or other media matters twice annually	100%	100%	N/A
• Documentary research/field work completed in 6-8 weeks	100%	100%	N/A
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$154,124**	**$154,124**	**$147,744**
RELATED BROAD OUTCOME: • Protect and Promote Caymanian Culture, Heritage and Identity			

CINM 2	Museum Facilities, Exhibitions and Displays

DESCRIPTION

Public access to and educational services from, displays, exhibitions, library, publications, research collections and programmes of the Cayman Islands National Museum including:

- Providing museum facilities, exhibitions, displays and general public access to them
- Provision of a land–based Maritime Heritage Trail and Shipwreck Preserves
- Provision of restaurants, shops and other facilities for the use by the public and in furtherance of the mission and purposes of the Cayman Islands National Museum
- Liaising with local and international groups having similar objectives, for loan or exchange of artefacts and exhibits, and the exchange of knowledge and information

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Permanent cultural history exhibition	1	1	1
• Permanent natural history exhibition	1	1	1
• Permanent Old Gaol exhibition	1	1	1
• Traveling exhibition	1	1	1
• Special displays and exhibitions	4-6	4-6	4-6
• Protection and security for:			
• Visitors	15,000-20,000	15,000-20,000	15,000-20,000
• Artifacts	12,000-12,100	12,000-12,100	12,000
• buildings (restaurant, shop and other facilities)	3	3	3
• Land–based maritime heritage trail	2	2	2
• Shipwreck preserves	0-1	0-1	0-1
• Number of visitors to the museum and shop	15,000-20,000	15,000-20,000	10,000-15,000
• Number of tours	50-100	50-100	50-100
• Number of library users	5-20	5-20	5-20
• Number of researchers accessing research collections	1-5	1-5	1-5
• Number of participants in programs	50-100	50-100	75-150
• Membership plan that offers a range of benefits	1	1	1
• Number of weeks staff are available to participate in conferences, meetings, delivering speeches and lectures	4-8 weeks	4-8 weeks	4-8 weeks
• Number of responses to public enquiries	30-50 per day	30-50 per day	30-50 per day
• Number of special events and activities	5-12	5-12	5-12
• Newsletters	4-6	4-6	4-6
QUALITY			
• Exhibitions and displays to accepted international museum standards as set by the National Association of Museum Exhibitions, Smithsonian Guidelines for Accessible Exhibition Design, ICOM, AAM	100%	100%	100%
• Professional standards of protection and security including a fully implemented disaster/ emergency preparedness plan and full insurance			
• Facilities maintained and managed in accordance with international standards, best practice and internal policies and standards	80-100%	80-100%	80%
• Visitors, users of services and participants in programmes demonstrate satisfaction/positive exeprience through feedback mechanisms	80-100%	80-100%	N/A

TIMELINESS			
• Permanent exhibitions are maintained annually	100%	100%	100%
• One travelling exhibition annually	100%	100%	100%
• Security provided hourly via electronic services	100%	100%	100%
• Responses to public enquiries within 48 hours	100%	100%	100%
• Newsletters issued quarterly	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$600,797**	**$600,797**	**$575,928**

RELATED BROAD OUTCOME:

- Protect and Promote Caymanian Culture, Heritage and Identity

CINM 3	Services to Support the Ministry, Cabinet and Other Departments

DESCRIPTION

Provision of administrative services to support the Ministry:

- Direct, manage and assist the Cayman Islands National Museum to fulfil its mission and purposes
- Support Government's request for information to further the cultural well–being of the Cayman Islands
- Provide feedback to the Ministry in regards to national cultural heritage policies, programmes and plans
- Reporting and other documentation provided as requested by the Ministry, Cabinet and other Government Departments.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Replies to questions from Ministry (for Cabinet, Legislative Assembly and others)	2–15	2–15	2–15
• Respond to stakeholder queries	3-6	3-6	1–10
• Information requests	25–50	25–50	25–50
• Monthly reports	12	12	4/1
• Quarterly reports	4	4	1–6
• Annual report and financials	1	1	1
• Briefings for meetings	2-4	2-4	1-6
• Specified and additional papers	N/A	N/A	1-6
QUALITY			
• All papers will define issues clearly and succinctly, with the nature and scope of the issues being clear, and have recommendations which are unambiguous	100%	100%	100%
• All replies to questions, correspondence and reports must be comprehensive and accurate and to professional standards	100%	100%	100%
TIMELINESS			
• Reports due within timeframes established	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$136,999**	**$136,999**	**$131,328**

RELATED BROAD OUTCOME:

- Protect and Promote Caymanian Culture, Heritage and Identity

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands National Museum for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice, quarterly reports and supporting monthly reports, provided to the Minister for Youth, Sports and Heritage, by the Cayman Islands National Museum.

The invoice and supporting reports must contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods is outlined in the following table:

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
			222,980			222,980	

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
		222,980			222,980	
TOTAL (12 Months)						**891,920**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
			222,980			222,980	

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
		222,980			222,980	
TOTAL (12 Months)						**891,920**

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IN SIGNING THIS AGREEMENT

Cayman Islands National Museum undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands National Museum will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



Chairman of the Board
Cayman Islands National Museum

31 December 2023

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PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS NATIONAL SQUASH ASSOCIATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands National Squash Association have agreed that the Cayman Islands National Squash Association will deliver and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands National Squash Association is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands National Squash Association during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands National Squash Association during the 2024 and 2025 financial years are documented below.

CSQ 1	Sports Programmes		
DESCRIPTION Provision of sports programmes in squash.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of sports programmes: initiation, development, performances and high performances	4	4	1
• Number of reports (4 quarterly plus 1 annual)	5	5	5
• Audited Financials and Management Letter	1	1	1
• Meetings and Workshops	4	4	-
QUALITY			
• Sports programmes guided by the Technical Director and should include training system, plan, development and macrocycle	90-100%	90-100%	90 –100%
• Reports to be done in accordance with the criteria and/or templates provided by the Ministry	100%	100%	100%
• Audited financials must be submitted for the most recent financial year and must be conducted by a certified Auditor/ Firm	100%	100%	100%
• Annual General Meetings (AGM's) should be transparent and minutes must be provided to the Ministry. Collaborative meetings are to be held with Ministry/Department of Sports personnel. Development workshops in line with CINSA's Strategic Plan, WSF standards and in collaboration with the Department of Sports	100%	100%	100%
TIMELINESS			
• Sports Programmes ongoing throughout the year	90-100%	90-100%	90-100%
• Reports to be provided quarterly and annually within 30 days	100%	100%	100%
• Draft Financial Statements to be provided within 6 months after year-end date	100%	100%	100%
• Audited Financial Statements and any Management Letter must be provided within 1 month after report date or date signed. Permission must be provided for the Ministry to contact Auditors for any areas of concern noted	100%	100%	100%
• AGM's held annually and approved minutes provided within 1 month of the AGM date	100%	100%	100%
• Collaborative Meetings are to be held twice a year	100%	100%	100%
• At least one development workshop to be hosted before December 31, 2024/2025	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$150,000**	**$150,000**	**$150,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands National Squash Association for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided to the Minister for Youth, Sports and Heritage by the Cayman Islands National Squash Association. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CSQ 1			2023 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report due	2023 Draft/ Audited Financials due

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CSQ 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CSQ 1			2024 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report due	2024 Draft/ Audited Financials due

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CSQ 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**



IN SIGNING THIS AGREEMENT

The Cayman Islands National Squash Association undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands National Squash Association shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

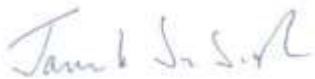
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands National Squash Association will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



President
Cayman Islands National Squash Association

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS NETBALL ASSOCIATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Netball Association have agreed that the Cayman Islands Netball Association will deliver and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Netball Association is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Netball Association during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Netball Association during the 2024 and 2025 financial years are documented below.

NET 1	Sports Programmes		
DESCRIPTION Provision of sports programmes in netball.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of sports programmes initiation, development, performances and high performances	4	4	1
• Number of reports (4 quarterly plus 1 annual)	5	5	5
• Audited Financials and Management Letter	1	1	1
• Meetings and Workshops	4	4	-
QUALITY			
• Sports programmes guided by the Technical Director and should include training system, plan, development and macrocycle of activities	100%	100%	90 –100%
• Reports to be done in accordance with the criteria and/or templates provided by the Ministry.	100%	100%	100%
• Audited financials must be submitted for the most recent financial year and must be conducted by a certified Auditor / Firm	100%	100%	100%
• Annual General Meetings (AGM's) should be transparent and minutes must be provided to the Ministry. Collaborative meetings are to be held with Ministry/Department of Sports personnel. Development workshops in line with CINA's Strategic Plan, WN standards and in collaboration with the Department of Sports.	100%	100%	100%
TIMELINESS			
• Sports Programmes ongoing throughout the year	100%	100%	100%
• Reports to be provided quarterly and annually within 30 days	100%	100%	100%
• Draft Financial Statements to be provided within 6 months after year-end date	100%	100%	100%
• Audited Financial Statements and any Management Letter must be provided within 1 month after report date or date signed. Permission must be provided for the Ministry to contact Auditors for any areas of concern noted	100%	100%	100%
• AGM's held annually and approved minutes provided within 1 month of the AGM date	100%	100%	100%
• Collaborative Meetings are to be held twice a year	100%	100%	100%
• At least one development workshop to be hosted before December 31, 2024/2025	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$150,000**	**$150,000**	**$150,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Netball Association for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Youth, Sports and Heritage by the Cayman Islands Netball Association. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
NET 1			2023 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qt. invoice/report due	2023 Draft/ Audited Financials due

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
NET 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
NET 1			2024 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report due	2024 Draft/ Audited Financials due

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
NET 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

IN SIGNING THIS AGREEMENT

The Cayman Islands Netball Association undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Netball Association shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Netball Association will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



Chairman of the Board
Cayman Islands Netball Association

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS OLYMPIC COMMITTEE

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Olympic Committee have agreed that the Cayman Islands Olympic Committee will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Olympic Committee is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Olympic Committee during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Olympic Committee during the 2024 and 2025 financial years are documented below.

COC 1	**Sports Programmes**		
DESCRIPTION • Provision of services to coordinate the attendance and enhance the performance of generally Caymanian athletes at Olympic sanctioned events and the development of Olympic Sports and provision of services as the National Olympic Committee.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Coordination of attendance at multi–sport games	1-2	2-4	3
• Coordination of National Anti–Doping organization (NADO)	1	1	1
• Number of reports (2 half-year plus 1 annual)	3	3	3
• Audited Financials and Management Letter	1	1	1
• Annual General Meeting	1	1	1
QUALITY			
• Rules and standards of play in keeping with those of the International Olympic Committee	90–100%	90–100%	90–100%
• NADO to operate in accordance with the UNESCO Convention on Doping in Sport and the World Anti–Doping Agency (WADA)	100%	100%	100%
• Reports to be done in accordance with the criteria and procedures of the Ministry and the Department of Sports	100%	100%	100%
• Audited financials must be submitted for the most recent financial year and must be conducted by a certified Auditor/ Firm	100%	100%	100%
• AGM Minutes must be submitted to the Ministry	100%	100%	100%
TIMELINESS			
2024			
• Olympics – July/August 2024	100%	100%	100%
2025			
• Multi-sport games - TBD	100%	100%	100%
• Reports to be submitted June and December of each financial year and an annual report at end of year.	100%	100%	100%
• Draft Financial Statements to be provided within 6 months after year-end date	100%	100%	100%
• Audited Financial Statements and any Management Letter must be provided within 1 month after report date or date signed. Permission must be provided for the Ministry to contact Auditors for any areas of concern noted	100%	100%	100%
• AGM's held annually and approved minutes provided within 1 month of the AGM date	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$89,125**	**$89,125**	**$84,125**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Olympic Committee for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided semi–annually to the Minister for Youth, Sports and Heritage by the Cayman Islands Olympic Committee. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.



IN SIGNING THIS AGREEMENT

The Cayman Islands Olympic Committee undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Olympic Committee shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Olympic Committee will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



President
Cayman Islands Olympic Committee

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS PROTECTIVE SERVICES

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Cayman Islands Protective Services have agreed that Cayman Islands Protective Services will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Cayman Islands Protective Services is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Cayman Islands Protective Services during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Cayman Islands Protective Services during the 2024 and 2025 financial years are documented below.

NGS 79	K-9 Security Services		
DESCRIPTION Provision of K-9 security services to detect illegal drugs and deter drug activity within the three high schools on Grand Cayman.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number days of service provided per year	190	190	71
• Number of hours of service provided each day	8.25	8.25	8.25
• Number of trained/certified K-9 and handlers	1	1	1
• Number of schools visited per week	3	3	3
QUALITY			
• K-9 security services to be provided by a trained/certified K-9 and handler	100%	100%	100%
TIMELINESS			
• K-9 security services to be delivered over academic year from September through June	100%	100%	100%
• Activity reports filed with Ministry liaison officer on a monthly basis	100%	100%	100%
• Final Annual Report of programme outcomes to Ministry by December 31, 2024 and December 31, 2025	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$50,000**	**$50,000**	**$50,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Cayman Islands Protective Services for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice monthly provided to the Minister for Education by Cayman Islands Protective Services. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
NGS79	5,000	5,000	5,000	5,000	5,000	5,000	-

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
NGS79	-	5,000	5,000	5, 000	5,000	**50,000**
TOTAL (12 Months)						**50,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
NGS79	5,000	5,000	5,000	5,000	5,000	5,000	-

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
NGS79	-	5,000	5,000	5,000	5,000	**50,000**
TOTAL (12 Months)						**50,000**

IN SIGNING THIS AGREEMENT

Cayman Islands Protective Services undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Protective Services shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

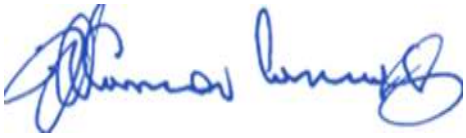
The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Protective Services will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor–Connolly, MP
Minister for Education
On behalf of Cabinet



Operational Manager
Cayman Islands Protective Services

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS RED CROSS

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Red Cross have agreed that the Cayman Islands Red Cross will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Red Cross is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Red Cross during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Cross Cayman Islands Branch during the 2024 and 2025 financial years are documented below.

NGS 4	HIV/AIDS and First Aid Education Programmes		
DESCRIPTION The Cayman Islands Red Cross Health Care Education Programme to increase safe sex practices among youth between the ages of 13 – 19 years old by providing information and education about the means of transmitting and preventing the spread of HIV/AIDS and other Sexually Transmitted Diseases. Mitigating the effect of childhood emotional abuse on sexual behaviour, such as early initiation of sexual behaviour, engagement in transactional sex and risky sexual behaviour.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of courses	6	9	3
QUALITY • Programmes are delivered by trained educators that meet the standards of International Federation of Red Cross and Red Crescent Society, UNAIDS, and World Health Organization	100%	100%	100%
TIMELINESS • Programmes are ongoing:(a report will be submitted one week after the end of each quarter)	90-100%	90-100%	90-100%
LOCATION • Cayman Islands	100%	100%	100%
COST	**$39,325**	**$39,325**	**$39,325**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Red Cross for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided to the Minister for Health and Wellness by the Cayman Islands Red Cross. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The Cayman Islands Red Cross undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Red Cross shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Health and Wellness to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfilment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

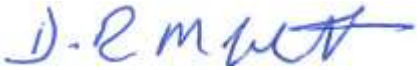
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Red Cross will be delivered for the 2024 and 2025 financial years.



Honourable Sabrina Turner, MP
Minister for Health and Wellness
On behalf of Cabinet



Chairman of the Board
Cayman Islands Red Cross Cayman

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN ISLANDS VOLLEYBALL FEDERATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Volleyball Federation have agreed that the Cayman Islands Volleyball Federation will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Volleyball Federation is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Volleyball Federation during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman Islands Volleyball Federation during the 2024 and 2025 financial years are documented below.

CVF 1	**Sports Programmes**		
DESCRIPTION Provision of sports programme in volleyball.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of sports programmes: initiation, development, performances, high performances.	4	4	1
• Events (NORCECA, CAZOVA)	2	2	2
• Number of reports (4 quarterly plus 1 annual)	5	5	5
• Audited Financials and Management Letter	1	1	1
• Meetings and Workshops	4	4	1
QUALITY			
• Sports programmes guided by the Technical Director and should include training system, plan, development and macrocycle	90–100%	90–100%	90–100%
• Reports to be done in accordance with the criteria and/or templates provided by the Ministry	100%	100%	100%
• Audited financials must be submitted for the most recent financial year and must be conducted by a certified Auditor/ Firm	100%	100%	100%
• Annual General Meetings (AGM's) should be transparent and minutes must be provided to the Ministry. Collaborative meetings are to be held with Ministry/Department of Sports personnel. Development workshops in line with CIVF's Strategic Plan, FIVB standards and in collaboration with the Department of Sports	100%	100%	100%
TIMELINESS			
• Sports programmes ongoing throughout the year	90–100%	90–100%	90–100%
• Reports to be provided quarterly and annually within 30 days	100%	100%	100%
• Draft Financial Statements to be provided within 6 months after year-end date	100%	100%	100%
• Audited Financial Statements and any Management Letter must be provided within 1 month after report date or date signed	100%	100%	100%
• Permission must be provided for the Ministry to contact Auditors for any areas of concern noted			
• AGM's held annually and approved minutes provided within 1 month of the AGM date	100%	100%	100%
• Collaborative Meetings are to be held twice a year	100%	100%	100%
• At least one development workshop to be hosted before December 31, 2024/2025	100%	100%	100%
LOCATION			
• Grand Cayman and Cayman Brac	100%	100%	100%
COST	**$150,000**	**$150,000**	**$150,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Islands Volleyball Federation for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided semi–annually to the Minister for Youth, Sports and Heritage by the Cayman Islands Volleyball Federation. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CVF 1			2023 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report & 2023 Draft/ Audited Financials due	

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CVF 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
CVF 1			2024 Annual Report & 1st qtr. invoice/report due	1st Collaborative meeting		2nd qtr. invoice/report & 2024 Draft/ Audited Financials due	

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
CVF 1		3rd qtr. invoice/report due	2nd Collaborative meeting	AGM TBD	4th qtr. invoice/report due	**$150,000**
TOTAL (12 Months)						**$150,000**

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IN SIGNING THIS AGREEMENT

The Cayman Islands Volleyball Federation undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Islands Volleyball Federation shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Islands Volleyball Federation will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



President
Cayman Islands Volleyball Federation

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN LEARNING CENTRE

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Cayman Learning Centre have agreed that Cayman Learning Centre will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Cayman Learning Centre is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Cayman Learning Centre during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Cayman Learning Centre during the 2024 and 2025 financial years are documented below.

CLC 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	1-25	1-25	1-10
• Approximate number of students enrolled in Secondary Education	1-25	1-25	1-10
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Learning Centre for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Cayman Learning Centre. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

CAYMAN ISLANDS GOVERNMENT

IN SIGNING THIS AGREEMENT

Cayman Learning Centre undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Learning Centre shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Learning Centre will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Cayman Learning Centre

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN NATIONAL CULTURAL FOUNDATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman National Cultural Foundation have agreed that the Cayman National Cultural Foundation will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman National Cultural Foundation is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman National Cultural Foundation during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Cayman National Cultural Foundation during the 2024 and 2025 financial years are documented below.

NCF 6	Cultural Programmes

DESCRIPTION

- Managing the ongoing conservation and promotion of Mind's Eye (Miss Lassie's House), the more than one hundred year-old cultural heritage site that is a unique and exceptional example of both traditional Caymanian architecture and of internationally recognised home-grown artistic talent;
- Preservation of the national collection of Gladwyn K. Bush artworks acquired on behalf of the people of the Cayman Islands. This may include periodically exhibiting the works, upon invitation.
- Producing the National Arts and Culture Arts Awards programme and awards ceremony, recognising individuals or groups whose work, or work with others, has made or is expected to make, in the long term, a meaningful contribution to the exploration, promotion or preservation of Caymanian cultural heritage and the development of Caymanian arts.
- Managing CNCF's research arm and maintaining a resource library of video and audio recordings, prints, photographs, books, magazines and other literature on or about art / culture. Support wider programming and consolidation of other national archival materials and archives.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
Mind's Eye, the Visionary World of Gladwyn K Bush (Miss Lassie's House):			
• Property management	1	1	-
• Number of inspections by preservation specialist	1	1	1
• Number of visitors to the property	1,000	1,000	1,000
• Number of related education tours	10	10	0
• Ongoing conservation requirements	12	12	12
National Collection of GK Bush artworks:			
• Number of works in the collection	126	126	126
• Number of inspections by art conservationist	1	1	1
• Number of exhibitions	2	2	3-4
National Arts and Culture Awards programme and production	1	1	1
Heritage and Cultural Research Programme resources	12	12	-
Helen Harquail Cultural Resource Library:			
• Archive management and access	1	1	1
• Number of titles/materials available for public access	800	800	745-760
• Number of new materials added/developed	5	5	5
• Number of new literary works/cultural journals and newsletters published	8	8	8
Artist/Scholar-in-Residence Research programme	1	1	1

QUALITY			
• Conserve and preserve the art on the interior surfaces and on the windows and doors of Miss Lassie's house	100%	100%	100%
• Make further restorations and repairs to Miss Lassie's house and grounds to international heritage standards	100%	100%	100%
• Paintings to be maintained in a stable environment to international standards for art collections, and to be inspected annually by an art conservationist/restoration expert, who will prepare a report regarding their condition	100%	100%	100%
• Arts Awards Programme promotions and nominations reviewed and winners selected by panel of experienced persons from leading cultural agencies in relevant fields.	100%	100%	100%
• Execution of Heritage and Cultural Research Programme	100%	100%	0%
• Care and management of library materials	100%	100%	100%
• CNCF produced publications to be reflective and inclusive of a range of local artists/and cultural organizations	100%	100%	100%
• Artist-in-Residence promotions and selection three times per annum	100%	100%	0%
TIMELINESS			
• Conservation, maintenance and protection of the Mind's Eye property (weekly review, annual conservation)	100%	100%	100%
• GK Bush Collection Inspection (weekly)	0%	0%	100%
• National Arts and Culture Awards Programme (annual)	100%	100%	100%
• Heritage and Cultural Research Programme (ongoing/weekly)	100%	100%	0%
• Public Access to Library (daily)	100%	100%	100%
LOCATION			
• Mind's Eye (Miss Lassie's House)	100%	100%	100%
• FJ Harquail Cultural Centre	100%	100%	100%
COST	**$1,160,250**	**$1,160,250**	**$1,160,250**

RELATED BROAD OUTCOME:

- Protect and Promote Caymanian Culture, Heritage and Identity

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman National Cultural Foundation for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice, quarterly reports and supporting monthly reports, provided to the Minister for Border Control, Labour and Culture, by the Cayman National Cultural Foundation.

The invoice and supporting reports must contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods is outlined in the following table:

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
			290,062			290,063	

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
		290,062			290,063	**1,160,250**
TOTAL (12 Months)						

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
			290,062			290,063	

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
		290,062			290,063	**1,160,250**
TOTAL (12 Months)						

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IN SIGNING THIS AGREEMENT

The Cayman National Cultural Foundation undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman National Cultural Foundation shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Border Control, Labour and Culture to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfilment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman National Cultural Foundation will be delivered for the 2024 and 2025 financial years.



Honourable Dwayne Seymour, MP
Minister for Border Control, Labour and Culture
On behalf of Cabinet



Susan A Olde, OBE
Chairman of the Board
Cayman National Cultural Foundation

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMAN PREP AND HIGH SCHOOL

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Cayman Prep and High School have agreed that Cayman Prep and High School will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Cayman Prep and High School is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Cayman Prep and High School during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Cayman Prep and High School during the 2024 and 2025 financial years are documented below.

CPS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	300-500	300-500	300-500
• Approximate number of students enrolled in Secondary Education	300-500	300-500	300-500
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Cayman Prep and High School for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Cayman Prep and High School. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Cayman Prep and High School undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Cayman Prep and High School shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Cayman Prep and High School will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Cayman Prep and High School

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CAYMANIAN LAND AND SEA COOPERATIVE SOCIETY LIMITED

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Caymanian Land and Sea Cooperative Society Limited have agreed that the Caymanian Land and Sea Cooperative Society Limited will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Caymanian Land and Sea Cooperative Society Limited is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Caymanian Land and Sea Cooperative Society Limited during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Caymanian Land and Sea Cooperative Society Limited during the 2024 and 2025 financial years are documented below.

LSC 1	Management of Small Business Development		
DESCRIPTION Management assistance for small business development within the tourism industry. Services include: • Receipt and dispatching of pre-booked tours • Administrative matters pertaining thereto including liaising with cruise ship representatives, fundraising, human resources, marketing, banking, disbursements to all operators and vendors • Corporate matters and all other matters relative thereto			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of members consisting of boat owners, taxi drivers, owners of water-sports businesses, retailers, taxi and tour services, and tourism related businesses	50-100	50-100	60
• Number of active members	30-45	30-45	30
• Number of land tours organized	500-700	500-700	400
• Number of sea tours organized	300-400	300-400	300
• Number of transfers organized	175-275	175-275	200
• Average number of tours per taxi/bus operator	30-45	30-45	30
• Average number of tours per boat operator	15-20	15-20	15
• Average number of transfers per taxi/bus operator	10-15	10-15	10
• Number of tourism sub-sector represented	10	10	10
QUALITY			
• Quarterly reports will provide accurate, relevant and timely information	100%	100%	100%
• Tourism career activities will be accurate and relevant to audience	100%	100%	100%
TIMELINESS			
• Members queries answered within 24 hours, within the hour if urgent	100%	100%	100%
• General reports issued as required	100%	100%	100%
• Quarterly financial reports provided to Ministry of Tourism and Ports within 30 days of end of quarter	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$230,000**	**$230,000**	**$230,000**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Caymanian Land and Sea Cooperative Society Limited for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided to the Minister for Tourism and Ports by the Caymanian Land and Sea Cooperative Society Limited. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The Caymanian Land and Sea Cooperative Society Limited undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Caymanian Land and Sea Cooperative Society shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Tourism and Ports to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Caymanian Land and Sea Cooperative Society Limited will be delivered for the 2024 and 2025 financial years.



Honourable Kenneth Bryan, MP
Minister for Tourism and Ports
On behalf of Cabinet



Chairman of the Board
Caymanian Land and Sea Cooperative Society Limited

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CHILDREN AND YOUTH SERVICES FOUNDATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Children and Youth Services Foundation have agreed that the Children and Youth Services Foundation will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Children and Youth Services Foundation is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Children and Youth Services Foundation during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Children and Youth Services Foundation during the 2024 and 2025 financial years are documented below.

CAY 1	Children and Youth Services (CAYS) Foundation

DESCRIPTION

Children and Youth Services (CAYS) Foundation manages and operates the Frances Bodden Children's Home (FBCH), Bonaventure Children's Home (BCH) and Phoenix House (PH).

CAYS offer a 24-hour, year-round service to look after young people experiencing challenges in their lives. Referrals come via the Department of Children and Family Services (DCFS) who work with families in the community. CAYS will agree to accept young people into their care in one of three ways. A voluntary placement can be agreed on a short-term basis (usually not longer than 3 to 4 weeks) between the respective family, DCFS and CAYS Foundation with the emphasis being on agreement from all parties. DCFS can seek to mandate that a young person is received into care by achieving a Care and Protection order through the family court system and going on to refer the child with CAYS. Young adults who are dealt with through the Youth Justice Court can be remanded into the care of CAYS Foundation on a Youth Rehabilitation Order.

In line with international best practice, CAYS will adopt a trauma informed approach to looking after its young people whatever legislative avenue has brought them in to care. The foundation of this approach being the provision of a safe environment, predictable structure, rules, routines and nurturing relationships with professional care staff. The aim of CAYS Foundation is to equip its young people with effective coping strategies to manage any challenges, support to build and maintain family relationships where possible and to reintegrate the young person back into the community whether to live with their family or independently as a young adult. CAYS Foundation will support young people in mainstream Education through working in partnership with the various educational institutes in Cayman.

CAYS foundation will be flexible and dynamic in the use of its facilities to meet the needs of the young people referred. They will cater for both boys and girls between the ages of 12 and 18 years old and make use of the facilities to provide the best living environments based on the needs of the young people referred. CAYS Foundation will also provide secure care for young people who require it based on assessment from the courts that the meet the criteria of being at significant risk of harm or a significant risk to others.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of residential homes managed	4	4	4
• Number of placements for girls offered at Frances Bodden Children's Home	12	12	12
• Number of placements for boys offered at Frances Bodden Children's Home	8	8	8
• Number of placements offered at Bonaventure Boy Home	10	10	10
• Number of groups offered to residents per house, per month	8-10	8-10	8-10
• Number of family education groups offered per month	1	1	1
QUALITY			
• Percentage of children who have CAYS care plans developed	90 – 100%	90 – 100%	90 – 100%
• Percentage of residents who are actively engaged in their CAYS care plan as measured by achievement of their CAYS care plan goals	50 – 70%	50 – 70%	50 – 70%
• Number of young people with an active personal support plan	80 – 100%	80 – 100%	80 – 100%
• Number of young people with an active risk management plan	80 – 100%	80 – 100%	80 – 100%

TIMELINESS			
• CAYS care plans opened within 72 hours of admission	90 – 100%	90 – 100%	90 – 100%
• Progress meetings up to date	90 – 100%	90 – 100%	90 – 100%
• Transition planning to begin within 90 days of transition out of residential home	80 – 100%	80 – 100%	80 – 100%
• Residential services are provided 24 hours per day, 7 days per week, 365 days per year	80 – 100%	80 – 100%	80 – 100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$3,100,000**	**$3,100,000**	**$3,100,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Future Proofing to Increase Resilience

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Children and Youth Services Foundation for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided monthly to the Minister for Investment, Innovation, and Social Development by the Children and Youth Services Foundation. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

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IN SIGNING THIS AGREEMENT

The Children and Youth Services Foundation undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Children and Youth Services Foundation shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Investment, Innovation and Social Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Children and Youth Services Foundation will be delivered for the 2024 and 2025 financial years.



Honourable Andre Ebanks, MP
Minister for Investment, Innovation and Social Development
On behalf of Cabinet



Chairman of the Board
Children and Youth Services Foundation

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CLEVER FISH SCHOOL

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Clever Fish School have agreed that Clever Fish School will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Clever Fish School is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Clever Fish School during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Clever Fish School during the 2024 and 2025 financial years are documented below.

CFS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	-	-	-
• Approximate number of students enrolled in Secondary Education	1-50	1-50	1-25
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Clever Fish School for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Clever Fish School. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Clever Fish School undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Clever Fish School shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

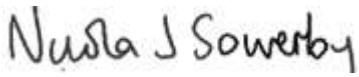
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Clever Fish School will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Clever Fish School

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

CLIFTON HUNTER HIGH SCHOOL PTA

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Department of Education Services have agreed that the Clifton Hunter High School PTA will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Clifton Hunter High School PTA is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Clifton Hunter High School PTA during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025 2023

The outputs to be purchased by Cabinet and delivered by the Clifton Hunter High School PTA during the 2024 and 2025 financial years are documented below.

NGS 91	**Public School Meals Programme**		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of meals provided per week	13,185	13,185	12,455
QUALITY • Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS • Meals are to be provided at set times each day to coincide with each school's scheduled breaks • Activity reports filed with Ministry liaison on a biweekly basis	100% 100%	100% 100%	100% 100%
LOCATION • Grand Cayman	100%	100%	100%
COST • Up to a maximum of	**$2,172,357**	**$2,077,481**	**$2,059,211**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay **Clifton Hunter High School PTA** for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided bi-weekly for the periods ending December 2024 and December 2025 to the Ministry of Education by **Clifton Hunter High School PTA.** The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods will vary dependent on the number of students accessing meals. The price for the meals to be delivered at Clifton Hunter High School will not exceed the amounts outlined below, and will reflect the pricing submitted to the Department of Education Services:

For the Budget Period Ending 31 December 2024

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government high schools	$4.00	$3.00	$7.00	$4.00

For the Budget Period Ending 31 December 2025

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government high schools	$4.00	$3.00	$7.00	$4.00

The bi-weekly invoices shall be broken down and calculated as follows:

(Number of students served breakfast X Price of breakfast) + (Number of students served snack X Price of snack) + (Number of students served lunch X Price of lunch) + (Number of students served 2 drinks X Price of 2 drinks)

In addition, Clifton Hunter High School PTA will submit the menu for the up-coming 2-week period with the invoice for the period that is being considered for payment.

For clarity, the items to be submitted for payment to be processed:

- Invoice for the 2-week period under consideration for payment, where the outputs have been delivered as prescribed.
- Menu for the upcoming 2-week period in which the outputs will be delivered as prescribed.

IN SIGNING THIS AGREEMENT

The Clifton Hunter High School PTA undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Clifton Hunter High School PTA shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Clifton Hunter High School PTA will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Name
On behalf of the Clifton Hunter High School PTA

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

DUAL ENTRIES

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Dual Entries have agreed that Dual Entries will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Dual Entries is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Dual Entries during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Dual Entries during the 2024 and 2025 financial years are documented below.

NGS 91	Public School Meals Programme – Dual Entries		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024** **1 Jan to** **31 Dec 2024**	**2025** **1 Jan to** **31 Dec 2025**	**2023** **12-Month** **Forecast**
QUANTITY			
• Number of meals provided per week	5,640	5,640	5,640
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be provided at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST			
• Up to a maximum of	**$883,506**	**$844,920**	**$850,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Dual Entries for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Dual Entries. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

Dual Entries undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Dual Entries shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Dual Entries will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Ministry for Education
On behalf of Cabinet



Wayne O'Connor
On behalf of Dual Entries

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

EMPLOYEE ASSISTANCE PROGRAMME

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Employee Assistance Programme have agreed that the Employee Assistance Programme will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Employee Assistance Programme is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Employee Assistance Programme during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Employee Assistance Programme during the 2024 and 2025 financial years are documented below.

EAP 1	**Employee Assistance Programme**		
DESCRIPTION Provision of counselling, consultation and training services to managers, employees and their families.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Counseling sessions provided	1,800-2,200	1,800-2,200	1,800-2,200
• Managers / employees trained	575-675	575-675	550-650
QUALITY			
• Managers/employees rating training effective. Copies of quality assurance survey summaries of all trainings to be provided	90-100%	90-100%	90-100%
TIMELINESS			
• Counselling commenced within four working days of request	100%	100%	100%
• Training provided in accordance with timetable agreed with Training Service Manager	100%	100%	100%
LOCATION			
• Grand Cayman – In person / Virtual	100%	100%	100%
• Cayman Brac and Little Cayman – Virtual	100%	100%	100%
COST	**$300,105**	**$306,605**	**$286,650**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Employee Assistance Programme for delivery of the outputs described in Section 2 of this Agreement.

Payment will be made on the basis of an invoice provided monthly to the Hon. Deputy Governor by the Employee Assistance Programme. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The Employee Assistance Programme undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Employee Assistance Programme shall establish and maintain a reasonable accounting system that enables the Grantor Portfolio of Civil Service to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Employee Assistance Programme will be delivered for the 2024 and 2025 financial years.



Franz Manderson, MBE, Cert Hon., J.P.
Deputy Governor
On behalf of Cabinet



On Behalf of Chairman of the Board
Employee Assistance Programme

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

FIRST BAPTIST CHRISTIAN SCHOOL

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and First Baptist Christian School have agreed that First Baptist Christian School will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of First Baptist Christian School is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by First Baptist Christian School during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by First Baptist Christian School during the 2024 and 2025 financial years are documented below.

FBS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	100-250	100-250	100-200
• Approximate number of students enrolled in Secondary Education	10-50	10-50	10-30
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the First Baptist Christian School for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the First Baptist Christian School. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

First Baptist Christian School undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee First Baptist Christian School shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

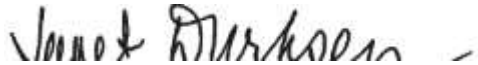
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the First Baptist Christian School will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Ministry for Education
On behalf of Cabinet



Head of School
First Baptist Christian School

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

FOOTSTEPS SCHOOL

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025 2023
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Footsteps School have agreed that Footsteps School will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Footsteps School is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Footsteps School during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Footsteps School during the 2024 and 2025 financial years are documented below.

FSS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	50-100	50-100	50-100
• Approximate number of students enrolled in Secondary Education	10-50	10-50	10-50
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Footsteps School for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Footsteps School. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

IN SIGNING THIS AGREEMENT

Footsteps School undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Footsteps School shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

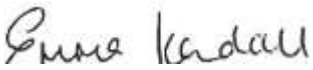
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Footsteps School will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Footsteps School

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

GENDER EQUALITY CAYMAN

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Gender Equality Cayman have agreed that Gender Equality Cayman will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of the document is to ensure that the performance expected of Gender Equality Cayman is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Gender Equality Cayman during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Gender Equality Cayman during the 2024 and 2025 financial years are documented below.

GEC 1	**Provision of Seminars, Workshops, or Training Sessions on Issues of Diversity within the Workplace**		
DESCRIPTION Learning opportunities for organisations / companies, leaders, Human Resource Professionals and members of the general public to obtain knowledge and skills to address gender diversity within the workplace.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of seminars/workshops or training sessions provided, on issues of Diversity within the Workplace, offered to at least 20 participants per session; on behalf of or under the auspices of the Gender Affairs Unit	4	N/A	N/A
QUALITY • Appropriately designed and well-presented sessions • Sessions provided by qualified, trained persons with relevant skills	100% 100%	N/A N/A	N/A N/A
TIMELINESS • Sessions offered at least twice in every 6 months of the year	100%	N/A	N/A
LOCATION • Cayman Islands	100%	N/A	N/A
COST	**$6,000**	**NIL**	**NIL**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

GEC 2	Workplace Diversity Survey and Report

DESCRIPTION

Country- wide poll conducted through a Diversity in the Workplace Survey in order to obtain data on perceptions, trends and practices with regards to gender diversity in workplaces, across various sectors.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Design and Distribution of a Diversity in the Workplace Survey	N/A	1	1
• Production of the State of Diversity in the Cayman Islands Workforce Report utilising findings from the Survey	N/A	1	1
QUALITY			
• Relevant and appropriately designed survey	N/A	100%	100%
• Survey designed and analysed by qualified, trained persons with relevant skills	N/A	100%	100%
• Survey and Report distributed widely	N/A	100%	100%
• Report is to contain relevant and significant facts and findings, and presented in an appropriate, reader- friendly format	N/A	100%	100%
TIMELINESS			
• Survey to be conducted within the first 6 months of the year	N/A	100%	100%
• Report to be completed within the last 6 months of the year	N/A	100%	100%
LOCATION			
• Cayman Islands	N/A	100%	100%
COST	**NIL**	**$14,000**	**$20,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

3. PAYMENT ARRANGEMENTS

Cabinet will pay Gender Equality Cayman for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided half-yearly / once every six months to the Minister for Sustainability and Climate Resiliency by Gender Equality Cayman. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

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IN SIGNING THIS AGREEMENT

Gender Equality Cayman undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability; and provided that the outputs as specified are delivered, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Gender Quality Cayman shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Sustainability and Climate Resiliency to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the period only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than fifteen (15) working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where Agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Gender Equality Cayman will be delivered for the 2024 and 2025 financial periods.



Honourable Katherine Ebanks-Wilks, MP
Minister for Sustainability and Climate Resiliency
On behalf of Cabinet



Chairperson of the Board
Gender Equality Cayman

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

GRACE CHRISTIAN ACADEMY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Grace Christian Academy have agreed that Grace Christian Academy will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Grace Christian Academy is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Grace Christian Academy during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Grace Christian Academy during the 2024 and 2025 financial years are documented below.

GCA 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	50-100	50-100	50-100
• Approximate number of students enrolled in Secondary Education	50-100	50-100	50-100
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Grace Christian Academy for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Grace Christian Academy. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Grace Christian Academy undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Grace Christian Academy shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Grace Christian Academy will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Grace Christian Academy

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

HEALTH SERVICES AUTHORITY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Judicial Administration have agreed that the Health Services Authority will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of the document is to ensure that the performance expected of the Health Services Authority is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Health Services Authority during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Health Services Authority during the 2024 and 2025 financial years are documented below.

HEA 8	**Autopsies and Coroner Services and Other Related Services**		
DESCRIPTION Autopsies and Coroner Services and other related services.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of autopsies, coroner, and other related services	60-100	60-100	60-100
• Number of Psychological Evaluations ordered	30-50	30-50	30-50
• Number of psychological Reports	30-50	30-50	30-50
• Number of neuropsychological/psychological Testing	30-50	30-50	30-50
• Number of Psychiatry Evaluations Ordered	20-30	20-30	20-30
• Number of Psychiatry Reports	20-30	20-30	20-30
• Number of Psychiatry Testing	20-30	20-30	20-30
• Number of Court Testimony (Coroners)	60-100	60-100	60-100
• Number of Medical Testimony	50-80	50-80	50-80
QUALITY			
• In accordance with standard industry professional practice	100%	100%	100%
TIMELINESS			
• Throughout the year	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$302,000**	**$312,000**	**$292,538**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Judicial Administration for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided monthly to Judicial Administration by the Health Services Authority**.** The invoice will contain sufficient evidence of the outputs delivered for the Chief Justice to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The Health Services Authority undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Health Services Authority shall establish and maintain a reasonable accounting system that enables the Grantor Judicial Administration to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfilment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Judicial Administration will be delivered for the 2024 and 2025 financial years.



Honourable Margaret Ramsay-Hale
Chief Justice of the Cayman Islands
On behalf of Cabinet



Chairman of the Board
Health Services Authority

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

HEALTH SERVICES AUTHORITY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Health Services Authority (HSA) have agreed that the HSA will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the HSA is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the HSA during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Health Services Authority during the 2024 and 2025 financial years are documented below.

HSA 1	Medical Care for Beyond Insurance Coverage/Un-insured Children		
DESCRIPTION Provision of medical care for beyond insurance coverage/ un-insured children which includes General Practice, Specialist clinic visits, emergency medical care, diagnostic and therapeutic support services, and inpatient care for children 18 years of age or younger.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of emergency visits to Accident and Emergency	1,161 - 1,547	1,161 - 1,547	1,800
• Number of visits to General Practitioner	2,418 - 3,224	2,418 - 3,224	3,750
• Number of Specialist Clinic visits	2,257 - 3,224	2,257 - 3,224	3,500
QUALITY			
• Percentage of compliance with internal quality review programme	95%-100%	95%-100%	95%
• Percentage of parents satisfied with the service	95%-100%	95%-100%	95%
TIMELINESS			
• Emergency services available 24 hrs. per day, 365 days per year	100%	100%	100%
• Outpatient visits scheduled on average within two weeks of request	95%-100%	95%-100%	95%
• Elective inpatient admissions scheduled within two weeks of request	95%-100%	95%-100%	100%
LOCATION			
• Grand Cayman and Cayman Brac	95%-100%	95%-100%	100%
COST	**$1,675,000**	**$1,675,000**	**$2,597,883**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

HSA 2	Medical Care for Uninsured/Underinsured Pregnant Women

DESCRIPTION

Provision of medical care for Caymanian (including spouse of Caymanian) uninsured/under insured pregnant women which includes Specialist Clinic visits, emergency medical care, diagnostic and therapeutic support services, and inpatient care.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Total number of antenatal visits	225 - 361	225 - 361	1,000
QUALITY			
• Percentage of pregnant women booking before 16 weeks gestation (as reported per annum)	90% - 100%	90% - 100%	95%
• Percentage of pregnant women with at least 8 antenatal visits (as reported per annum)	90% - 100%	90% - 100%	99%
TIMELINESS			
• Availability of appointment as per protocol	98% - 100%	98% - 100%	100%
LOCATION			
• Grand Cayman and Cayman Brac	100%	100%	100%
COST	**$200,000**	**$200,000**	**$887,234**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 3	Postnatal and Family Planning Services to Uninsured/Under-Insured Caymanians

DESCRIPTION

Provision of Postnatal and Family Planning Services to uninsured/under insured Caymanians (including spouses of Caymanians) beyond insurance coverage. The service provides clinic visits, family planning services and methods.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY • Total number of postnatal clinic visits (OB/GYN) • Total number of family planning clinic visits (OB/GYN)	68 – 102 68 – 137	68 – 102 68 – 137	300 300
QUALITY • Percentage compliance with internal quality review programme (periodic audits) • Percentage of satisfied clients with the service (periodic survey)	95% - 100% 95% - 100%	95% - 100% 95% - 100%	95% 100%
TIMELINESS • Availability of appointment as per protocol	95% - 100%	95% - 100%	95%
LOCATION • Grand Cayman and Cayman Brac	100%	100%	100%
COST	**$125,000**	**$125,000**	**$549,302**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 7	Medical Care for Indigents

DESCRIPTION

Provision of Medical care to Indigent patients which includes:

- Primary care
- Secondary care services
- Dental and mental health care

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of emergency visits to Accident and Emergency	958 - 2,022	958 - 2,022	3,312
• Number of GP clinic visits	1,597 - 3,459	1,597 - 3,459	4,706
• Number of specialist clinic visits	1,330 - 2,927	1,330 - 2,927	4,218
• Number of dialysis patient treatment sessions	958 - 1,277	958 - 1,277	3,486
• Number of in-patient days	1,064 - 2,661	1,064 - 2,661	6,866
• Number of dental clinic visit	266 – 532	266 – 532	833
• Number of Inpatient admissions	213 - 532	213 - 532	892
QUALITY			
• Percentage of patients satisfied with the service	95% - 100%	95% - 100%	95%
• Emergency services available 24 hrs. per day, 365 days per year	100%	100%	100%
• Outpatient visits scheduled on average within two weeks of request	95% - 100%	95% - 100%	95%
• Elective inpatient admissions scheduled within two weeks of request	95% - 100%	95% - 100%	95%
TIMELINESS			
• Percentage of patients seen in GP within 30 minutes of apt. time	75% - 80%	75% - 80%	75%
• Percentage of patients seen in SPC within 30 minutes of apt. time	75% - 80%	75% - 80%	75%
• Percentage of patients seen in Dental Clinic within 30 minutes of apt. time	75% - 80%	75% - 80%	75%
LOCATION			
• Cayman Islands Hospital, Faith Hospital, and District Clinics (the latter for outpatients only)	100%	100%	100%
COST	**$12,000,000***	**$12,000,000***	**$27,067,600**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

*Note: **The total cost of providing this output in 2024 is $29 million and 2025 is forecasted to be the same $30 million. However, revenue from third parties in the amount of $4.5 million per annum reduces the cost of this output and the rest of the amount to be funded by Cabinet through this output as needed by Indigent patients.*

HSA 11	School Health Nursing Services

DESCRIPTION

Provision of health education, screening and immunization services at all schools and treatment of minor ailments in school-based clinics.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of school nurse clinic sessions	700 – 900	700 – 900	950
• Number of school health screening sessions	400 – 700	400 – 700	700
• Number of health education sessions	100 – 300	100 – 300	300
QUALITY			
• Percentage of school aged children fully immunized as per National Immunization Schedule	95% - 100%	95% - 100%	95%
TIMELINESS			
• Percentage of students assessed prior to school entry per school year (September-July)	90% - 100%	90% - 100%	100%
LOCATION			
• **School nursing service**--School Health Centres (John Gray and Clifton Hunter High Schools) full time nurse; Red Bay Primary – twice weekly; George Town Primary – twice weekly; Savannah Primary – twice weekly; Prospect Primary-twice weekly; Private schools –twice weekly, Lighthouse School weekly.	95% - 100%	95% - 100%	95% - 100%
COST	**$1,100,000**	**$1,100,000**	**$1,157,330**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 12	Dental Services to Children and Special Needs Population

DESCRIPTION

Provision of routine dental care at the clinics and hospitals.

Service includes:

- Examinations, restorative care, preventive care, extractions and specialist referrals.
- Oral Hygiene /oral health promotion in the form of videos, handouts, lectures and demonstrations.
- Dental screening and epidemiology.
- Arranging and carrying out general anesthetic sessions.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of dentist clinic sessions	246 – 452	246 – 452	550
• Number of hygienist clinic sessions	164 – 493	164 – 493	600
• Number of school dental therapist sessions	657 – 1,149	657 – 1,149	1,400
QUALITY			
• Percentage compliance with clinical quality programs.	95% - 100%	95% - 100%	100%
• Percentage of clients satisfied with the service (periodic survey twice yearly)	95% - 100%	95% - 100%	100%
TIMELINESS			
• Percentage of clinics held as per schedule	90% - 100%	90% - 100%	95%
• Percentage new school entrants screened each year	95% - 100%	95% - 100%	100%
• Percentage of children with toothache who are seen within 24 hours	95% - 100%	95% - 100%	100%
LOCATION			
• This service is provided at our school clinics and the dental clinics at Cayman Islands Hospital, Bodden Town and West Bay dental clinics, Clifton Hunter High School, John Cumber Primary, Savannah, George Town Primary and Prospect Primary	95% - 100%	95% - 100%	100%
COST	**$1,400,000**	**$1,400,000**	**$1,705, 398**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 21	Medical Services in Cayman Brac and Little Cayman

DESCRIPTION

- Maintenance of health care facilities in Cayman Brac and Little Cayman.
- Provision of public health, mental health, specialist services and pre-hospital emergency care (ambulance service).

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Maintenance of facilities including utilities for Faith Hospital, Dental Clinic and Little Cayman Clinic	3	3	3
• Total number of public health visits	1,000 – 2,000	1,000 – 2,000	1,391
• Total number of Specialist clinic visits	1,800 – 2,500	1,800 – 2,500	2,343
• Total number of mental health visits	250 – 500	250 – 500	492
• Total number of ambulance calls, patient transport and home visits	200 – 300	200 – 300	200 – 300
QUALITY			
• Emergency services available 24 hours per day	100%	100%	100%
• Percentage of school aged children fully immunized as per National Immunization Schedule	90% - 100%	90% - 100%	95%
• Percentage of infants (<5yrs) fully immunized as per National Immunization Schedule	95% - 100%	95% - 100%	98%
TIMELINESS			
• Outpatient visits scheduled on average within one week of request	95% - 100%	95% - 100%	95%
• Elective Inpatient admissions scheduled within two weeks of request	95% - 100%	95% - 100%	100%
LOCATION			
• Health Service Authority facilities on Cayman Brac and Little Cayman	100%	100%	100%
COST	**$4,161,000**	**$4,161,000**	**$4,161,474**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 23	Ambulance Services

DESCRIPTION

Provision of 24 hours a day pre-hospital emergency care and non-emergency transport for residents and visitors in Grand Cayman.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Total number of emergency and non-emergency calls	9,000 - 11,000	9,000 - 11,000	11,000
• Total number of transport refusal	400 - 600	400 - 600	400
QUALITY			
• All vehicles and equipment check thoroughly daily (as per protocol) for roadworthiness and operational effectiveness	100%	100%	95%
TIMELINESS			
• Unit responded within 1.5 to 2 minutes of call (unless unit on another call)	100%	100%	95%
• All Emergency Calls for service will receive a response time of 8 minutes (8:59) or less 90% of the times, within their coverage area	90%	90%	90%
• All patients requiring cardiac resuscitation will have the cardiac monitor applied within 3 minutes of arrival (driven by early access defibrillation when warranted)	100%	100%	100%
LOCATION			
• Station at West Bay Clinic, Grand Cayman	100%	100%	100%
• Station at North Side Clinic, Grand Cayman	100%	100%	100%
• George Town Hospital, Grand Cayman	100%	100%	100%
• Station located near Eastern Districts*	100%	100%	100%
COST	**$3,716,000**	**$3,716,000**	**$3,715,651**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 28	Mental Health Services

DESCRIPTION

Provide residents and visitors of the Cayman Islands with 24-hour inpatient and outpatient mental health services. Providing mental health/status assessments and treatment of patients referred for care of psychiatric disorders, diagnostic testing, and psychological consultation. Consultation with other Government departments and assessment and management of acute exacerbation of symptoms.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of beds	11	11	11
• Number of patients	100 – 200	100 – 200	132
• Number of patient days	500 – 800	500 – 800	780
• Number of patient days for clients detained under involuntary status (Mental Health Act, Remand)	300 – 500	300 – 500	467
• Number of visits to Day Centre	400 – 750	400 – 750	630
• Number of Clients using Day Centre	50 – 100	50 – 100	80
• Number of Outpatient Clinic visits	1,000 – 3,000	1,000 – 3,000	2,500
• Number of home visits	20 – 100	20 – 100	55
QUALITY			
• Average length of stay in hospital (days)	10 – 15	10 – 15	18
• Percentage of patients requiring re-admission for the same condition within three days of discharge	<20%	<20%	<20%
• Percentage compliance with an internal clinical quality review program	95% - 100%	95% - 100%	95%
TIMELINESS			
• Percentage of patients seen within 12 hours of emergency call	100%	100%	100%
• Percentage of admissions accepted within one hour of notification	75% - 80%	75% - 80%	76%
• Percentage of patients seen within 30 minutes. of apt time	95% - 100%	95% - 100%	<95%
• Percentage of patients who receive appointments within 72 hours of request	95% - 100%	95% - 100%	95%
LOCATION			
• George Town Hospital, Mental Health In-Patient and Out-Patient Units, Grand Cayman	100%	100%	100%
COST	**$4,335,000**	**$4,335,000**	**$4,334,934**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 31	Services at Bodden Town Health Centre

DESCRIPTION

Provision of primary health care services: routine medical and nursing care, home health care of the elderly and home bound; postnatal care, child health services (growth and development and immunization), pharmacy services, health education, nutrition counselling and communicable disease surveillance.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of Doctor clinic session	450 – 500	450 – 500	450
• Number of Nurse's Clinic sessions	1,800 - 2,400	1,800 - 2,400	2,400
• Number of Pharmacist clinic sessions	400 – 700	400 – 700	650
• Number of Child Health clinic sessions	150 – 250	150 – 250	200
• Number of Postnatal clinic sessions			
○ Mothers	80 – 100	80 – 100	90
○ Babies - Pediatrician	60 – 80	60 – 80	70
○ Babies - Public Health Nurse	28 – 36	28 – 36	30
• Number of Nutrition counseling sessions	18 – 20	18 – 20	20
• Number of Physicians Home visit sessions	80 – 90	80 – 90	90
• Number of Nurse home visits	350 – 450	350 – 450	450
• Number of Postnatal home visits	140 – 200	140 – 200	200
• Number of community health education sessions conducted	5 – 8	5 – 8	8
QUALITY			
• Percentage of infants fully immunized against Diphtheria, Whooping Cough, Tetanus, Polio and Haemophilus Influenzae B (annual data)	90% - 100%	90% - 100%	90%
• Percentage of postnatal mothers with at least two home visits	90% - 100%	90% - 100%	95%
• Percentage of clients satisfied with the service (periodic survey—twice yearly)	80% - 90%	80% - 90%	80%
TIMELINESS			
• Monday and Thursday 8:30 a.m. – 9:00 p.m.	98% - 100%	98% - 100%	100%
• Tuesday, Wednesday, and Friday 8:30 a.m. - 4:30 p.m., Sat. 8:30 a.m. - 12:00 p.m.	98% - 100%	98% - 100%	100%
• General Practitioner Service Monday, Wednesday, Thursday and Friday	98% - 100%	98% - 100%	100%
LOCATION			
• Bodden Town Health Centre	100%	100%	100%
COST	**$250,000**	**$250,000**	**$271,027**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 32	Services at East End District Health Centre

DESCRIPTION

Provision of primary health care services: routine medical and nursing care, home health care of the elderly and home bound; postnatal care, child health services (growth and development and immunization), pharmacy services, health education, nutrition counselling and communicable disease surveillance.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of Doctor clinic sessions	250 – 300	250 – 300	290
• Number of Nurse Clinic sessions	600 – 900	600 – 900	850
• Number of Pharmacist clinic sessions	250 – 400	250 – 400	350
• Number of Child Health clinic sessions	40 – 50	40 – 50	45
• Number of Nutrition counseling sessions	18 – 20	18 – 20	20
• Number of Physicians Home visit sessions	80 – 90	80 – 90	85
• Number of Nurse home visits	350 – 450	350 – 450	400
• Number of community health education sessions conducted	4 - 6	4 - 6	6
QUALITY			
• Percentage of infants fully immunized against Diphtheria, Whooping Cough, Tetanus, Polio and Haemophilus Influenza B (annual data)	90% - 100%	90% - 100%	90%
• Percentage of clients satisfied with the service (periodic survey—twice yearly)	98% - 100%	98% - 100%	98%
TIMELINESS			
• Monday – Friday 8:30 a.m. – 4:30 p.m.	98% - 100%	98% - 100%	98% - 100%
• Saturday 8:30 a.m. – 12:00 p.m.	98% - 100%	98% - 100%	98% - 100%
• General Practitioner Service - Monday and Thursday	98% - 100%	98% - 100%	98% - 100%
LOCATION			
• East End Health Centre	100%	100%	100%
COST	**$100,000**	**$100,000**	**$109,388**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 33	Services at North Side District Health Clinic

DESCRIPTION

Provision of primary health care services: routine medical and nursing care, home health care of the elderly and home bound; postnatal care, child health services (growth and development and immunization), pharmacy services, health education, and communicable disease surveillance.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of Doctor clinic sessions	250 – 300	250 – 300	250
• Number of Nurse Clinic sessions	600 – 900	600 – 900	800
• Number of Pharmacist clinic sessions	250 – 400	250 – 400	350
• Number of Child Health clinic sessions	40 – 50	40 – 50	50
• Number of Nutritional Counselling	18 – 20	18 – 20	20
• Number of Physicians Home visit sessions	80 – 90	80 – 90	80
• Number of Nurse home visits	350 – 450	350 – 450	400
• Number of community health education sessions conducted	4 - 6	4 - 6	6
QUALITY			
• Percentage of infants fully immunized against Diphtheria, Whooping Cough, Tetanus, Polio and Haemophilus Influenza B (annual data)	90% - 100%	90% - 100%	90%
• Percentage of clients satisfied with the service (periodic survey—twice yearly)	98% - 100%	98% - 100%	80%
TIMELINESS			
• Monday – Friday 8:30 a.m. – 4:30 p.m.	98% - 100%	98% - 100%	100%
• Saturday 8:30 a.m. – 12:00 p.m.	98% - 100%	98% - 100%	100%
• General Practitioner service on Tuesdays and Fridays	98% - 100%	98% - 100%	100%
LOCATION			
• North Side Health Centre	100%	100%	100%
COST	**$200,000**	**$200,000**	**$217,748**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 34	Services at George Town District Health Centre

DESCRIPTION

Provision of primary health care services: routine medical and nursing care and pharmacy services, at George Town GP clinic, home health care of the elderly and home bound; postnatal care, child health services (growth and development and immunization) at Public Health clinic, health education, nutrition counselling and communicable disease surveillance.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of Doctor's clinic session	1,000 - 2,500	1,000 - 2,500	3,352
• Number of Nurse Clinic sessions	1,800 - 3,200	1,800 - 3,200	4,031
• Number of Pharmacist clinic sessions	500 – 750	500 – 750	500
• Number of Child Health clinic sessions	500 – 750	500 – 750	630
• Number of Antenatal (Midwife) clinic sessions	180 – 260	180 – 260	210
• Number of Postnatal clinic sessions			
○ Mothers	45 – 70	45 – 70	35
○ Babies—Pediatrician	25 – 30	25 – 30	16
○ Babies—Public Health Nurse	45 – 70	45 – 70	52
• Number of Nutrition counseling sessions	80 – 150	80 – 150	214
• Number of physicians Home visit sessions	150 – 225	150 – 225	269
• Number of Nurse home visit sessions	300 – 480	300 – 480	591
• Number of Nurse home visits	1,400 - 2,000	1,400 - 2,000	2,340
• Number of Postnatal home visits	400 – 650	400 – 650	624
• Number of community health education sessions conducted	140 - 200	140 - 200	197
QUALITY			
• Percentage of infants fully immunized against Diphtheria, Whooping Cough, Tetanus, Polio and Haemophilus Influenzae B (annual data)	90% - 100%	90% - 100%	95%
• Percentage of postnatal mothers with at least two home visits	90% - 100%	90% - 100%	80%
• Percentage of clients satisfied with the service (periodic survey—twice yearly)	80% - 90%	80% - 90%	80%
TIMELINESS			
• Monday - Friday 8:30 a.m. – 9:00 p.m.	98% - 100%	98% - 100%	98%
• Saturday 8:30 a.m. – 4:00 p.m.	98% - 100%	98% - 100%	95%
LOCATION			
• George Town Health Centre	100%	100%	100%
COST	**$3,026,000**	**$3,026,000**	**$4,978,070**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 37	Geriatric Services

DESCRIPTION

To provide comprehensive health care to residents over the age of 59 years old who are uninsured or under insured or have exhausted their coverage.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of admissions (excluding Indigents)	50 – 137	50 – 137	127
• Number of inpatient days	183 – 500	183 – 500	955
• Number of outpatient visits (primary, specialist and dental)	366 - 1,097	366 - 1,097	1,276
• Number of prescriptions dispensed	457 - 914	457 - 914	1,108
QUALITY			
• Average Length of Stay (LOS)	2-5 days	2-5 days	5 days
• Readmissions within 1/52 with same diagnosis	<1%	<1%	1.40%
• Patient safety events	0%	0%	0%
• Average number of prescriptions/patients	1-5	1-5	5.99
TIMELINESS			
• Average time from decision to admission within two hours	95% - 100%	95% - 100%	95%
• Waiting time to SPC appointment less than four weeks	80% - 90%	80% - 90%	80%
• Outpatient visits scheduled on average within two weeks of request	90% - 100%	90% - 100%	90%
• Elective inpatient admissions scheduled within two weeks of request	100%	100%	100%
	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$4,000,000**	**$4,000,000**	**$4,376,497**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 38	Medical Care for Chronic Ailments

DESCRIPTION

To provide care to Cayman residents with chronic non-communicable diseases who are either uninsured or under insured.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Patients seen with chronic non-communicable diseases	40 - 100	40 - 100	145
QUALITY			
• Percentage of chronic patients seen by a physician monthly	100%	100%	100%
• Percentage of patients seen by nutritionist monthly	100%	100%	100%
• Percentage of patients with blood studies completed monthly	100%	100%	100%
TIMELINESS			
• Number of patients seen within 30 minutes of appointment	100%	100%	100%
LOCATION			
• Health Services Authority, Cayman Islands	100%	100%	100%
COST	**$1,359,255**	**$1,359,255**	**$1,359,255**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 39	Public Health Programmes

DESCRIPTION

Provision of administrative services for the Public Health programmes such as communicable disease surveillance and control, HIV/AIDS, Immunization, HIV/AIDS, Tobacco Control, Health Promotion programmes and their implementation.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of hours of administrative services	500 – 800	500 – 800	498
• Number of Communicable Disease reports compiled from eight sentinel sites	20 – 78	20 – 78	52
• Number of Press Release issued	10 – 50	10 – 50	18
• Number of antigens included in the vaccination programme	14 – 16	14 – 16	14
• Number of Community Health events organized, such as World Health Day and World AIDS Day	15 - 20	15 - 20	30
QUALITY			
• Programme documents and programme meet the quality review of Caribbean Public Health Agency CARPHA / Pan American Health Organization (PAHO)	95% - 100%	95% - 100%	95%
• Percentage of sites reporting weekly	95% - 100%	95% - 100%	95%
• Percentage of participants satisfied from health promotion events (average per survey respondents)	75% - 80%	75% - 80%	75%
TIMELINESS			
• Percentage Compliance with weekly surveillance reports to CARPHA	98% - 100%	98% - 100%	98%
• Percentage of Health Promotion sessions and events conducted as scheduled	95% - 100%	95% - 100%	95%
LOCATION			
• Services provided through Public Health Department at HSA and Health Centers George Town, West Bay, Bodden Town, East End, North Side and Cayman Brac	100%	100%	100%
COST	**$2,000,000**	**$2,000,000**	**$1,623,596**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 40	Medical Internship Programme

DESCRIPTION

Provision of medical internship at the Health Services Authority to strengthen the capacity building of the cadre of junior doctors, and to support and sustain clinical development through interaction with consultant level staff at the Health Services Authority.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY • Number of Interns	6	6	6
QUALITY • Programme satisfies the requirements of the Caribbean Association of Medical Council (CAMC)	100%	100%	100%
TIMELINESS • In accordance with CAMC's requirements	100%	100%	100%
LOCATION Grand Cayman	100%	100%	100%
COST	**$287,000**	**$287,000**	**$287,438**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 41	Public Health Investigations and Treatment of Communicable Diseases

DESCRIPTION

This includes provision of medical examinations or tests in the interest of the public health of these islands and medical care at Health Services Authority to clients with AIDS, Tuberculosis (including Direct Observation Therapy (DOT) for TB patients), Malaria or other communicable disease as certified by the Medical Officer of Health, as per the Health Fees Act and regulations.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Total Number PLWHA (persons living with HIV and AIDS) living on Island	33 – 38	33 – 38	73
• Number of PLWHA under HSA care (with HSA-PH card)	12 – 25	12 – 25	40
• Number of TB patients treated	1 – 5	1 – 5	3
• Number of Latent TB patients treated	1 – 5	1 – 5	4
• Number of TB investigations done	14 – 17	14 – 17	10
• Number of Malaria patients treated	1 – 5	1 – 5	1
• Number of patients admitted for Communicable Disease treatment as per the Act	1 – 5	1 – 5	4
• Number of HIV screening tests done through the screening programme	20 – 50	20 – 50	202
QUALITY			
• Percentage of TB patients that completed the full treatment protocol *	100%	100%	100%
• Percentage of contacts of TB patients that have been investigated *	100%	100%	100%
TIMELINESS			
• Emergency services available 24 hours per day	100%	100%	100%
• All patients needing an admission are admitted immediately	100%	100%	100%
• Percentage of patients commencing treatment within one week of diagnosis	100%	100%	100%
LOCATION			
• Grand Cayman and Cayman Brac	100%	100%	100%
COST	**$500,000**	**$500,000**	**$1,056,259***

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

*Note: *The 2023 budget were increased by $50,000 to include the funding allocation towards Cayman Aids Foundation The 2024 and 2025 annual budget of $500,000 does not include Cayman Aids Foundation.*

HSA 42	Provision of Antiretroviral Medication

DESCRIPTION

Provision of antiretroviral medication for People Living with HIV/AIDS ("PLWHA") and prophylaxis for uninfected partners.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of PLWHA under HSA care (with HSA-PH card)	40	40	40
• Number of persons on prophylactic treatment	6	6	6
QUALITY			
• Percentage of patients complying with antiretroviral regime	100%	100%	88%
TIMELINESS			
• Percentage PLWHA having quarterly reviews	100%	100%	88%
• Percentage of patients commencing treatment within one week of diagnosis	100%	100%	100%
LOCATION			
• Grand Cayman and Cayman Brac	100%	100%	100%
COST	**$492,000**	**$492,000**	**$492,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 43	Provision of Psychological Trauma Diagnosis and Treatment for Children

DESCRIPTION

Provision of psychological trauma services and psychological expertise in child sexual abuse treatment to the Cayman Islands Government Health Service. To provide high quality assessments, trauma related diagnoses, treatment planning and support for children who have been abused or who are at high risk for abuse. Works with other health care professionals and community partners to provide a comprehensive multi-disciplinary team approach to service user's care and treatment planning. To provide factual and evidence-based information to the community towards the reduction of child abuse and their role in providing a safe and nurturing environment for the healthy development of the Children of the Cayman Islands.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Total number of new child abuse cases referred per year	30 – 60	30 – 60	66
• At least one activity report per quarter to the Medical Director which shall include statistical data as well as any relevant activities for that month	4	4	4
• Facilitation of at least four public education events/ seminars per year that provide evidence-based information on child abuse prevention and/or creation of safer communities for the children of the Cayman Islands	4	4	4
• Completion of full trauma assessment reports for all new cases referred through the Family Support Unit	10 – 12	10 – 12	19
• Participation in at least one training per year focusing on development of international standard child trauma service provision for child abuse victims and their families	1 – 2	1 – 2	5
QUALITY			
• Percentage of children referred in writing, seen within four weeks of initial referral	100%	100%	80%
• Percentage of persons attending community trainings that provide written feedback on provided feedback forms indicating average or above satisfaction with the content of the training	50%	50%	17%
TIMELINESS			
• Available eight hours per day, five days per week	100%	100%	88%
• Available for special events/activities on weekends	100%	100%	85%
LOCATION			
• Grand Cayman	100%	100%	88%
COST	**$208,000**	**$208,000**	**$208,199**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 44	Cancer Registry

DESCRIPTION

Collection, management, and analysis of cancer surveillance data for the Cayman Islands. The purpose of the Cayman Islands Cancer Registry is to gain the most accurate understating of cancer trends in the Cayman Islands population in order to learn how to best prevent and manage this disease of high public health significance.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Total number of new cancer cases registered per year	24 – 36	24 – 36	32
• At least one activity report per month to the Cancer Registry Board. This report shall include statistical data as well as any relevant activities for that month.	12	12	12
• Attendance at least four events per year through the Cayman Islands Cancer Society which provide the opportunity for cancer survivors to register	4 – 6	4 – 6	4
• Participation in at least one training per year focusing on cancer surveillance and cancer trends	1 – 2	1 – 2	1
QUALITY			
• Percentage of cancer surveillance data collected that meets the minimum requirements as set forth by the World Health Organization	100%	100%	100%
• Percentage of data collected of a high quality, free of errors and/or duplicates	100%	100%	100%
TIMELINESS			
• Available eight hours per day, five days per week	100%	100%	100%
• Available for special events/activities on weekends	50%	50%	50%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$136,000**	**$136,000**	**$136,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 45	Adolescent Mental Health Hub

DESCRIPTION

Provision of Mental Health Services to Adolescents (age 13 thru 19) thru the Mental Health Hub.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY • Number of Outpatient visits	1,300 – 1,400	1,300 – 1,400	650 – 700
QUALITY • Percentage of compliance with internal quality review programme • Percentage of parents satisfied with the service	95% - 100% 95% - 100%	95% - 100% 95% - 100%	95% - 100% 95% - 100%
TIMELINESS • Outpatient visits scheduled on average within one week of request	95% - 100%	100%	95% - 100%
LOCATION • Health Services Authority, Grand Cayman	100%	100%	100%
COST	**$1,200,000**	**$1,200,000**	**$1,282,582**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 46	Provision of Molecular Biology Testing Services

DESCRIPTION

Provision of a Molecular Biology Laboratory testing services to introduce revolutionary technology in the local healthcare setting to advance Public Health surveillance. This will reduce reliance on international resources and expertise, mitigate transport risk for infectious disease samples, enable timelier decision making, and reduce cost.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Genetic and Genomic diagnosis of underlying cancer risk evaluation (Prostate, Breast and Ovarian, Pancreatic, Gastrointestinal hereditary cancer screening)	1 – 30	1 – 30	10
• Genomic surveillance and newborn screening for inborn (or hereditary) errors of metabolism.	1 – 10	1 – 10	1
• Medical Genetic testing for family planning and disease diagnosis	1 – 10	1 – 10	-
• Ataxia, G6PD, Cayman Cerebral Ataxia, etc	1 – 10	1 – 10	-
• Clinical Microbiological sequencing for pathogen identification.	1 – 10	1 – 10	-
• Anti-microbial resistance (AMR) typing and surveillance.	1 – 10	1 – 10	-
• Mosquito-vector disease surveillance	1 – 10	1 – 10	-
• Coral and fish sequencing	1 – 10	1 – 10	-
• Enhanced gastrointestinal surveillance testing	1 – 40	1 – 40	20
• Pharmacogenomic testing	1 – 40	1 – 40	10
QUALITY			
• Ensure Laboratory regional output and participation meet the quality review standards of Caribbean Public Health Agency (CARPHA), Pan American Health Organization (PAHO), and the United Kingdom Health Security Agency (UKHSA)	100%	100%	90%
TIMELINESS			
• Make available the results, analyses and where required, the data of Laboratory Services to the Ministry of Health	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$2,000,000**	**$2,000,000**	**$1,693,930**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

HSA 47	Expanded Capacity for Inpatient Mental Health and Community Health Nurses

DESCRIPTION

Provision of services to facilitate demand for persons seeking behavioural services on an inpatient basis that cannot be facilitated within the Behavioural Health Unit due to physical capacity limitations. Increased Community Mental Health nurses to deliver services to individuals in the communities they live.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of patient days on other inpatient wards	730 – 1,095	730 – 1,095	N/A
• Number of hours for sitters/security for patients on general wards	17,520	17,520	N/A
• Average daily census for patients on general wards	2 – 3	2 – 3	N/A
• Number of inpatient admissions	150 – 200	150 – 200	N/A
• Plans advanced for new inpatient BH unit	1	1	N/A
• Number of new Community Health Nurses hired	2 – 3	2 – 3	N/A
QUALITY			
• Patients seen and monitored by qualified personnel	100%	100%	N/A
• Patients monitored 24/7 while on general ward	95% - 100%	95% - 100%	N/A
• Patient on general ward provided same level of diagnostics and therapy as in Behavioral Health Unit	98% - 100%	98% - 100%	N/A
• Arrangements meet standards for safety and effectiveness	90% - 100%	90% - 100%	N/A
• Long-term solution to meet international best practices	95% - 100%	95% - 100%	N/A
• Room checked to remove potentially dangerous items	98% - 100%	98% - 100%	N/A
• Community Health Nurses appropriately trained and experienced	100%	100%	N/A
TIMELINESS			
• Patients are kept on general ward for absolute minimum duration necessary	85%	85%	N/A
• Qualified personnel on hand for immediate response in emergent situations	95% - 100%	100%	N/A
• Plans for new inpatient unit presented within 1 year	95% - 100%	100%	N/A
LOCATION			
• Cayman Islands	100%	100%	N/A
COST	**$1,500,000**	**$1,500,000**	**NIL**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Health Services Authority (HSA) for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided monthly to the Minister for Health and Wellness by the HSA. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

CAYMAN ISLANDS HEALTH SERVICES AUTHORITY
PURCHASE AGREEMENT ALLOCATION SUMMARY
FY 2024-2025

I. Patient service/episodic output

Ministry Reference	Entity Reference	Output Description	FY 2024	FY 2025
HEA 17	HSA1	Medical Care for Beyond Insurance Coverage/Un-Insured Children	$ 1,675,000	$ 1,675,000
	HSA2	Medical Care for Uninsured/Underinsured Pregnant Women	$ 200,000	$ 200,000
	HSA3	Postnatal and Family Planning Services to Uninsured/Under-Insured Caymanians	$ 125,000	$ 125,000
HEA 2	HSA7	Medical Care for Indigents	$ 12,000,000	$ 12,000,000
HEA 16	HSA37	Geriatric Services	$ 4,000,000	$ 4,000,000
HEA 19	HSA38	Medical Care for Chronic Ailments	$ 1,359,255	$ 1,359,255
HEA 20	HSA41	Public Health Investigations and Treatment of Communicable Diseases	$ 500,000	$ 500,000
HEA 23	HSA42	Provision of Antiretroviral Medication	$ 492,000	$ 492,000
Total for Episodic Output (drawn per patient encounter basis)			**$ 20,351,255**	**$ 20,351,255**

II. Non-patient service/non-episodic output

Ministry Reference	Entity Reference	Output Description	FY 2024	FY 2025
HEA 18	HSA11	School Health Nursing	$ 1,100,000	$ 1,100,000
	HSA12	Dental Services	$ 1,400,000	$ 1,400,000
HEA 6	HSA21	Cayman Brac and Little Cayman	$ 4,161,000	$ 4,161,000
HEA 10	HSA23	Ambulance	$ 3,716,000	$ 3,716,000
HEA 12	HSA28	Mental Health	$ 4,335,000	$ 4,335,000
HEA 11	HSA31	Bodden Town Clinic	$ 250,000	$ 250,000
	HSA32	East End Clinic	$ 100,000	$ 100,000
	HSA33	North Side Clinic	$ 200,000	$ 200,000
	HSA34	George Town Clinic	$ 3,026,000	$ 3,026,000
HEA 20	HSA39	Public Health Program	$ 2,000,000	$ 2,000,000
HEA 21	HSA40	Medical Internship Programme	$ 287,000	$ 287,000
HEA 25	HSA43	Child Abuse Program	$ 208,000	$ 208,000
HEA 26	HSA44	Cancer Registrar	$ 136,000	$ 136,000
HEA 24	HSA45	Adolescent Hub	$ 1,200,000	$ 1,200,000
New	HSA46	Molecular Biology	$ 2,000,000	$ 2,000,000
New	HSA47	Expansion of inpatient MH and Community Mental Health Nurses	$ 1,500,000	$ 1,500,000
Total for Non-episodic output (drawn at fixed amount per month)			**$ 25,619,000**	**$ 25,619,000**
Total output programme allocation FY 2024 and FY 2025			**$ 45,970,255**	**$ 45,970,255**

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CAYMAN ISLANDS GOVERNMENT

IN SIGNING THIS AGREEMENT

The Health Services Authority undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Health Services Authority will be delivered for the 2024 and 2025 financial years.

Honourable Sabrina Turner, MP
Minister for Health and Wellness
On behalf of Cabinet

Chairman of the Board
Health Services Authority

31 December 2023

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PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

HOPE ACADEMY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Hope Academy have agreed that Hope Academy will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Hope Academy is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Hope Academy during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Hope Academy during the 2024 and 2025 financial years are documented below.

HAS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	50-100	50-100	50-100
• Approximate number of students enrolled in Secondary Education	50-100	50-100	50-100
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Hope Academy for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Hope Academy. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

IN SIGNING THIS AGREEMENT

Hope Academy undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Hope Academy shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Hope Academy will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Hope Academy

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

INTERNATIONAL COLLEGE OF THE CAYMAN ISLANDS

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the International College of the Cayman Islands have agreed that the International College of the Cayman Islands will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the International College of the Cayman Islands is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the International College of the Cayman Islands during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the International College of the Cayman Islands during the 2024 and 2025 financial years are documented below.

ICC 1	Teaching of Tertiary Education Courses

DESCRIPTION

Teaching of the following degree courses:

- Master of Science: Management (Human Resources and Education)
- Master of Business Administration
- Bachelor of Science Degrees: Business Administration (Accounting and Finance), Human and Social Services, Liberal Studies and Office Administration.
- Associate of Science Degrees: Business (Accounting, Banking, Broadcasting Management, Finance, Hotel and Tourism Management and Information Systems), General Studies, and Office Administration

The funds allocated are to be used exclusively for items related to teaching and learning including: student support services; educational supplies; faculty fees; tutors; learning labs.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Master's Level Degree Programmes Offered	2	2	2
• Bachelor's Level Degree Programmes Offered	4	4	4
• Associate's Level Degree Programmes Offered	3	3	3
QUALITY			
• Faculty holds a minimum of a Bachelor's degree with appropriate professional experience, professional designation / certification or Master's degree	100%	100%	100%
• Programmes taught in accordance with international tertiary educational standards based on an American curriculum.	100%	100%	100%
• Institutionally accredited by a recognised accreditation agency and business programmes accredited by the International Accreditation Council for Business Education (IACBE)	100%	100%	100%
TIMELINESS			
• Fall, Winter, Spring and Summer quarters	100%	100%	100%
LOCATION			
• ICCI Campus, Grand Cayman	100%	100%	100%
COST	**$250,000**	**$250,000**	**$500,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

3. PAYMENT ARRANGEMENTS

Cabinet will pay the International College of the Cayman Islands for delivery of the outputs described in Section 2 of this Agreement.

Payment will be made on the basis of an invoice provided quarterly and a report provided at the end of each quarter (no more than 20 days after the end of any quarter period) to the Minister for Education. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered to a satisfactory standard and that the funding was used for its intended purpose as set out in section 2 of this agreement. The report will be titled, "Institutional Effectiveness" and will include the following information:

Section I (reflective of data from the quarter under review)

Student demographics

1. Current number of Full time Students
2. Current number of Part-Time Students
3. Definition of Full and Part Time
4. Current number of Male Students
5. Current number of Female Students
6. Current number of Caymanian students
7. Current number of non-Caymanian students

Section II (reflective of programmes delivered in the quarter under review)

Programme Summary

1. Names of Associate Degree Programmes
2. Names of Bachelor's Degree Programmes
3. Names of post graduate degree programmes
4. Names of any other programmes

Programme Details

1. Brief description of each programme listed above including learning objectives and programme length.

Programme Trends

1. Total number of students enrolled in each ICCI programme.

Section III (reflective of data from the quarter under review)

Retention Report

1. Total number of students that did not return in the respective semester.
2. Exit interview report which provides the following information for those students who did not return to UCCI. Of those who did not return how many:

    a. Transferred to an overseas university.
    b. Transferred to UCCI.
    c. Transferred to Truman Bodden Law School.
    d. Reported taking a quarter off for personal reasons, but expected to return in a future quarter.
    e. Reported taking a quarter off for professional (work related) reasons, but expected to return in a future quarter.
    f. Reported leaving higher education with no plans at this time to return secondary to academic challenges.
    g. Reported leaving higher education with no plans at this time to return secondary to work related or personal reasons.

Section IV (reflective of data from the most recent commencement ceremony)

Graduation Report

1. Date of graduation
2. How many students graduated
3. Breakdown of students by programme

4. Of those who graduated:
    a. How many were employed at graduation.
    b. How many have been accepted at an overseas institution and will be continuing studies overseas.
    c. How many have enrolled in a subsequent programme at ICCI and will be continuing their studies at ICCI.
    d. How many have enrolled at Truman Bodden Law School and will be continuing their studies locally.
    e. How many have enrolled at UCCI and will be continuing their studies locally.
    f. How many received raises as a result of their ICCI education.
    g. How many received promotions or employment advancement as a result of their ICCI education.

Section V (reflective of data from the semester under review)

Private Sector Partnership Report

Provide details of private sector involvement in developing and delivering programmes. This should include the following information.

1. How many companies were engaged across all programmes.
2. For each company/organisation engaged provide the company/organisation name, the programme they were involved with and the scope of their involvement in the delivery and development of the respective programme.

Invoices will be paid within 20 days of the end of each month following the invoice date. The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods is outlined in the following table:

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
		62,500			62,500		

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
	62,500			62,500		**250,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
		62,500			62,500		

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
	62,500			62,500		**250,000**

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IN SIGNING THIS AGREEMENT

The International College of the Cayman Islands undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee the International College of the Cayman Islands shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the International College of the Cayman Islands will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor–Connolly, MP
Minister for Education
On behalf of Cabinet



Chairman of the Board
International College of the Cayman Islands

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

ISLAND MONTESSORI

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Island Montessori have agreed that Island Montessori will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Island Montessori is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Island Montessori during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Island Montessori during the 2024 and 2025 financial years are documented below.

IMS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	25-100	25-100	25-100
• Approximate number of students enrolled in Secondary Education	-	-	-
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Island Montessori for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Island Montessori. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Island Montessori undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Island Montessori shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Island Montessori will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Island Montessori

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

JASMINE

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Cayman Hospice Care (Known as Jasmine) have agreed that Jasmine will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Jasmine is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Jasmine during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistently with the performance measures (quality, quantity, timeliness, location, and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Jasmine during the 2024 and 2025 financial years are documented below.

HOC 1	Palliative Care Nursing		
DESCRIPTION • Cayman HospiceCare (CHC) provides total care to patients at any time from diagnosis of a non-curable illness like such as health failure, kidney failure and cancer etc. With the aim to control pain and other distressing symptoms, along with educating the patient and the family. • CHC provides end-of-life care, controlling the patient's symptoms, allowing the patients to remain at home if they wish, providing psychosocial support to patients and their families, along with interfacing with the patient's primary care physician with end-of-life decisions are the program's primary goals. • We provide In-patient care for Respite care and end-of-life care for patients and families who need more care or support than their home can facilitate.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of patients visited/cared for	140	150	130
QUALITY • Care should be in accordance with the requests/needs of each patient	90-100%	90-100%	90-100%
TIMELINESS • Service will be provided as needed	90-100%	90-100%	90-100%
LOCATION • Grand Cayman– in patients' homes, in the hospital and in the CHC Villa. Cayman Brac and Little Cayman- supportive care.	100%	100%	100%
COST	**$100,158**	**$100,158**	**$100,158**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

It costs CHC roughly $360,000 to employ four full-time nurses and one part-time nurse yearly to deliver direct patient care to the people under CHC care. CHC is pleased to accept the $100,158 being awarded to offset the cost of Palliative Care nursing.

3. PAYMENT ARRANGEMENTS

Cabinet will pay Jasmine for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided to the Minister for Health and Wellness by Jasmine. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

Jasmine undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Jasmine shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Health and Wellness to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with Jasmine will be delivered for the 2024 and 2025 financial years.



Honourable Sabrina Turner, MP
Minister for Health and Wellness
On behalf of Cabinet



Chairman of the Board
Cayman Hospice Care

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

JLM FOOD SERVICES

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Department of Education Services have agreed that JLM Food Services will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of the document is to ensure that the performance expected of JLM Food Services is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by JLM Food Services during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the JLM Food Services during the 2024 and 2025 financial years are documented below.

NGS 91	Public School Meals Programme – Prospect Primary School		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of meals provided per week	5,415	5,415	5,415
QUALITY • Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS • Meals are to be provided at set times each day to coincide with each school's scheduled breaks • Activity reports filed with Ministry liaison on a biweekly basis	100% 100%	100% 100%	100% 100%
LOCATION • Grand Cayman	100%	100%	100%
COST • Up to a maximum of	**$587,430**	**$561,775**	**$575,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

NGS 91	Public School Meals Programme – Theoline L. McCoy Primary School

DESCRIPTION

Provision of free meals to public schools.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of meals provided per week	4,005	4,005	4,005
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be provided at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST			
• Up to a maximum of	**$539,054**	**$515,551**	**$512,314**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

3. PAYMENT ARRANGEMENTS

Cabinet will pay JLM Food Services for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided bi-weekly for the periods ending December 2024 and December 2025 to the Ministry of Education by JLM Food Services. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods will vary dependent on the number of students accessing meals. The price for the meals to be delivered at Prospect and Theoline McCoy Primary Schools will not exceed the amounts outlined below, and will reflect the pricing submitted to the Department of Education Services:

For the Budget Period Ending 31 December 2024

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00

For the Budget Period Ending 31 December 2025

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00

The bi-weekly invoices shall be broken down and calculated as follows:

(Number of students served breakfast X Price of breakfast) + (Number of students served snack X Price of snack) + (Number of students served lunch X Price of lunch) + (Number of students served 2 drinks X Price of 2 drinks)

In addition, JLM Food Services will submit the menu for the up-coming 2-week period with the invoice for the period that is being considered for payment.

For clarity, the items to be submitted for payment to be processed:

- Invoice for the 2-week period under consideration for payment, where the outputs have been delivered as prescribed.
- Menu for the upcoming 2-week period in which the outputs will be delivered as prescribed.

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IN SIGNING THIS AGREEMENT

JLM Food Services undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee JLM Food Services shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with JLM Food Services will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Dorothy Mary Trumbach
On behalf of JLM Food Services

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

JOANNA CLARKE PRIMARY SCHOOL PTA

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Department of Education Services have agreed that the Joanna Clarke Primary School PTA will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Joanna Clarke Primary School PTA is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Joanna Clarke Primary School PTA during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Joanna Clarke Primary School PTA during the 2024 and 2025 financial years are documented below.

NGS 91	**Public School Meals Programme**		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2023 1 Jan to 31 Dec 2023**	**2023 12-Month Forecast**
QUANTITY			
• Number of meals provided per week	6,930	6,930	6,930
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be submitted at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST			
• Up to a maximum of	**$972,543**	**$930,068**	**$867,400**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Joanna Clarke Primary School PTA for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided bi-weekly for the periods ending December 2024 and December 2025 to the Ministry of Education by Joanna Clarke Primary School PTA. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods will vary dependent on the number of students accessing meals. The price for the meals to be delivered at Joanna Clarke Primary School will not exceed the amounts outlined below, and will reflect the pricing submitted to the Department of Education Services:

For the Budget Period Ending 31 December 2024

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

For the Budget Period Ending 31 December 2025

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

The bi-weekly invoices shall be broken down and calculated as follows:

(Number of students served breakfast X Price of breakfast) + (Number of students served snack X Price of snack) + (Number of students served lunch X Price of lunch) + (Number of students served 2 drinks X Price of 2 drinks)

In addition, Joanna Clarke Primary School PTA will submit the menu for the up-coming 2-week period with the invoice for the period that is being considered for payment.

For clarity, the items to be submitted for payment to be processed:

- Invoice for the 2-week period under consideration for payment, where the outputs have been delivered as prescribed.
- Menu for the upcoming 2-week period in which the outputs will be delivered as prescribed.

IN SIGNING THIS AGREEMENT

Joanna Clarke Primary School PTA undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Joanna Clarke Primary School PTA shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Joanna Clarke Primary School PTA will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Ashley Watler
On Behalf of Joanna Clarke Primary School PTA

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

MARITIME AUTHORITY OF THE CAYMAN ISLANDS

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Cayman Islands Monetary Authority have agreed that the Cayman Islands Monetary Authority will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Cayman Islands Monetary Authority is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Cayman Islands Monetary Authority during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Maritime Authority of the Cayman Islands during the 2024 and 2025 financial years are documented below.

SHP 1	Policy Advice to Cabinet

DESCRIPTION

Provision of advice to Cabinet on:

- Drafting of new and amending existing shipping legislation;
- Preparation of draft Cabinet Papers and briefs on shipping matters;
- Implementation of Cayman Islands statutory requirements;
- Preparation and upkeep of Classification Society Agreements;
- Effect of International Maritime Affairs on domestic policy;
- Extension of International maritime conventions, treaties and similar agreements to the Cayman Islands;
- Policy and economic issues in the maritime and related sectors affecting the Cayman Islands;
- Attendance at and Cayman Islands input to international fora (e.g. IMO and ILO); and
- Handling and collaborating any audit findings through clearance.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of hours providing policy advice, ministerial services, and fulfilling information request	900	900	900
QUALITY			
• Legislative proposals are produced in the form of draft bills and regulations after appropriate consultation with the private and public sectors	100%	100%	100%
• Cabinet papers, notes and briefings are prepared showing accurately all pertinent information required to support legislative proposals, recommendations or other issues being addressed; reviewed by Chief Executive Officer (CEO)	100%	100%	100%
• Shipping Notices prepared in response to needs within the industry and reviewed by relevant sections within MACI with final review by CEO	100%	100%	100%
• Agreements with outside bodies prepared in consultation with relevant sections of MACI and the outside body concerned, with final review by CEO	100%	100%	100%
• Extension and application of international conventions under constant review and where applicable to Cayman Islands are given effect through national shipping legislation	100%	100%	100%
• Return of information to the International Maritime Organization (IMO) as required under international agreement	100%	100%	100%
• Policy position determined after appropriate consultation (MACI, Industry, Cabinet etc) and Cayman Islands position then presented to the relevant forum through Cayman delegation at meetings	100%	100%	100%
• Handle and collaborate any audit findings to clearance	100%	100%	100%

TIMELINESS			
• Legislative proposals, Cabinet papers, notes, briefings, and shipping notices delivered by target date where applicable, otherwise as the need arises	100%	100%	100%
• Agreements with outside bodies kept under constant review and updated or replaced as the need arises - at least once per year	100%	100%	100%
• Extension of Conventions under constant review and procedures for acceptance invoked as required, including development of appropriate national legislation	100%	100%	100%
• Information returned to IMO by target dates as appropriate	100%	100%	100%
LOCATION			
• George Town, Grand Cayman; Southampton, UK	100%	100%	100%
COST	**$332,000**	**$332,000**	**$332,633**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Maritime Authority of the Cayman Islands for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Financial Services and Commerce by the Maritime Authority of the Cayman Islands. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods is outlined in the following table:

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
SHP 1	27,667	27,667	27,667	27,667	27,667	27,667	27,667

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
SHP 1	27,667	27,667	27,667	27,667	27,667	**332,000**
TOTAL (12 Months)						

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
SHP 1	27,667	27,667	27,667	27,667	27,667	27,667	27,667

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
SHP 1	27,667	27,667	27,667	27,667	27,667	**332,000**
TOTAL (12 Months)						

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IN SIGNING THIS AGREEMENT

Maritime Authority of the Cayman Islands undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Maritime Authority of the Cayman Islands will be delivered for the 2024 and 2025 financial years.

Honourable Andre Ebanks, MP
Ministry of Financial Services and Commerce
On behalf of Cabinet

Chairman of the Board
Maritime Authority of the Cayman Islands

31 December 2023

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PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

MEALS ON WHEELS

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Meals on Wheels have agreed that Meals on Wheels will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Meals on Wheels is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Meals on Wheels during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Meals on Wheels during the 2024 and 2025 financial years are documented below.

MOW 1	**Community Programmes – Meals on Wheels**		
DESCRIPTION Provision of preparation and delivery of meals throughout Grand Cayman for older persons in need.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of meals delivered	45,000-50,000	45,000-50,000	45,000-50,000
QUALITY • Preparation and delivery of nutritious balanced meals	90-100%	90-100%	90-100%
TIMELINESS • Meals prepared and delivered on standard working days	90-100%	90-100%	90-100%
LOCATION • Grand Cayman	100%	100%	100%
COST	**$175,000**	**$175,000**	**$175,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Meals on Wheels for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Investment, Innovation and Social Development by Meals on Wheels. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

Meals on Wheels undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability; and provided that the outputs as specified are delivered, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Meals on Wheels shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Investment, Innovation and Social Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the period only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with Meals on Wheels will be delivered for the 2024 and 2025 financial years.



Honourable Andre Ebanks, MP
Minister for Investment, Innovation and Social Development
On behalf of Cabinet



General Manager
Meals on Wheels

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

MISE EN PLACE

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Department of Education Services have agreed that Mise en Place will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Mise en Place is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Mise en Place during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Mise en Place during the 2024 and 2025 financial years are documented below.

NGS 91	**Public School Meals Programme – George Town Primary School**		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2023 1 Jan to 31 Dec 2023**	**2023 12-Month Forecast**
QUANTITY • Number of meals provided per week	4,140	4,140	3,780
QUALITY • Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS • Meals are to be provided at set times each day to coincide with each school's scheduled breaks • Activity reports filed with Ministry liaison on a biweekly basis	100% 100%	100% 100%	100% 100%
LOCATION • Grand Cayman	100%	100%	100%
COST • Up to a maximum of	**$580,999**	**$555,625**	**$ 610,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

NGS 91	Public School Meals Programme – John Gray High School

DESCRIPTION

Provision of free meals to public schools.

MEASURES	2024 1 Jan to 31 Dec 2024	2023 1 Jan to 31 Dec 2023	2023 12-Month Forecast
QUANTITY			
• Number of meals provided per week	19,335	19,335	18,050
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be provided at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST			
• Up to a maximum of	**$2,391,436**	**$2,286,992**	**$2,266,115**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

NGS 91	Public School Meals Programme – Lighthouse School

DESCRIPTION

Provision of free meals to public schools.

MEASURES	2024 1 Jan to 31 Dec 2024	2023 1 Jan to 31 Dec 2023	2023 12-Month Forecast
QUANTITY			
• Number of meals provided per week	1,695	1,695	1,395
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be provided at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST			
• Up to a maximum of	**$237,873**	**$227,484**	**$223,276**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

NGS 91	Public School Meals Programme – Red Bay Primary School

DESCRIPTION

Provision of free meals to public schools.

MEASURES	2024 1 Jan to 31 Dec 2024	2023 1 Jan to 31 Dec 2023	2023 12-Month Forecast
QUANTITY			
• Number of meals provided per week	6,270	6,270	5,990
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be provided at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST			
• Up to a maximum of	**$879,919**	**$841,490**	**$912,853**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

3. PAYMENT ARRANGEMENTS

Cabinet will pay Mise en Place for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided bi-weekly for the periods ending December 2024 and December 2025 to the Ministry of Education by Mise En Place. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods will vary dependent on the number of students accessing meals. The price for the meals to be delivered at George Town and Red Bay Primary Schools, Lighthouse School and John Gray High School will not exceed the amounts outlined below, and will reflect the pricing submitted to the Department of Education Services:

For the Budget Period Ending 31 December 2024

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

For the Budget Period Ending 31 December 2025

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government high schools	$4.00	$3.00	$7.00	$4.00

The bi-weekly invoices shall be broken down and calculated as follows:

(Number of students served breakfast X Price of breakfast) + (Number of students served snack X Price of snack) + (Number of students served lunch X Price of lunch) + (Number of students served 2 drinks X Price of 2 drinks)

In addition, Mise en Place will submit the menu for the up-coming 2-week period with the invoice for the period that is being considered for payment.

For clarity, the items to be submitted for payment to be processed:

- Invoice for the 2-week period under consideration for payment, where the outputs have been delivered as prescribed.
- Menu for the upcoming 2-week period in which the outputs will be delivered as prescribed.

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IN SIGNING THIS AGREEMENT

Mise en Place undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Mise en Place shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Mise en Place will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Sean Collins
On behalf of Mise en Place

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

MONTESSORI BY THE SEA

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Montessori by the Sea have agreed that Montessori by the Sea will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Montessori by the Sea is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Montessori by the Sea during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Montessori by the Sea during the 2024 and 2025 financial years are documented below.

MBS 1	**Primary and Secondary Education by Private Schools**		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024** **1 Jan to** **31 Dec 2024**	**2025** **1 Jan to** **31 Dec 2025**	**2023** **12-Month** **Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	50-100	50-100	50-100
• Approximate number of students enrolled in Secondary Education	-	-	-
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Montessori by the Sea for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Montessori by the Sea. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Montessori by the Sea undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Montessori by the Sea shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Montessori by the Sea will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Montessori by the Sea

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

MONTESSORI DEL SOL

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Montessori Del Sol have agreed that Montessori Del Sol will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Montessori Del Sol is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Montessori Del Sol during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Montessori Del Sol during the 2024 and 2025 financial years are documented below.

MDS 1	**Primary and Secondary Education by Private Schools**		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024** **1 Jan to** **31 Dec 2024**	**2025** **1 Jan to** **31 Dec 2025**	**2023** **12-Month** **Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	1-10	1-10	1-10
• Approximate number of students enrolled in Secondary Education	-	-	-
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Montessori Del Sol for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Montessori Del Sol. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Montessori Del Sol undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Montessori Del Sol shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Montessori Del Sol will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Montessori Del Sol

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

MONTESSORI SCHOOL OF CAYMAN

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Montessori School of Cayman have agreed that Montessori School of Cayman will deliver, and the Cabinet will purchase, during the 2024 and2025 financial years.

The purpose of this document is to ensure that the performance expected of Montessori School of Cayman is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Montessori School of Cayman during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Montessori School of Cayman during the 2024 and 2025 financial years are documented below.

MSC 1	**Primary and Secondary Education by Private Schools**		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	1-10	1-10	1-10
• Approximate number of students enrolled in Secondary Education	-	-	-
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education.	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested.	100%	100%	100%
LOCATION			
• Cayman Islands	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Montessori School of Cayman for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Montessori School of Cayman. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Montessori School of Cayman undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Montessori School of Cayman shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Montessori School of Cayman will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Montessori School of Cayman

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

NATIONAL CHILDREN'S VOLUNTARY ORGANISATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the National Children's Voluntary Organisation have agreed that the National Children's Voluntary Organisation will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the National Children's Voluntary Organisation is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the National Children's Voluntary Organisation during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the National Children's Voluntary Organisation during the 2024 and 2025 financial years are documented below.

NCV 2	**Foster Care for Children**		
DESCRIPTION Provision of foster care for children who are unable to be placed in private homes as determined by the Courts and the Department of Children and Family Services.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of children fostered	7-9	7-9	7-9
QUALITY • Foster care meets standards outlined in the Department of Children and Family Services Foster Care Policy	100%	100%	100%
TIMELINESS • Foster Care is provided up to 24 hours per day, and up to seven days per week, throughout the year depending upon the placement	100%	100%	100%
LOCATION • Grand Cayman	100%	100%	100%
COST	**$393,000**	**$393,000**	**$393,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the National Children's Voluntary Organisation for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided monthly to the Minister for Investment, Innovation and Social Development by the National Children's Voluntary Organisation. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The National Children's Voluntary Organisation undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee National Children's Voluntary Organisation shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Investment, Innovation and Social Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the National Children's Voluntary Organisation will be delivered for the 2024 and 2025 financial years.



Honourable Andre Ebanks, MP
Minister for Investment, Innovation and Social Development
On behalf of Cabinet



Chief Executive Officer
National Children's Voluntary Organisation

31 December 2025

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

NATIONAL DRUG COUNCIL

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the National Drug Council have agreed that the National Drug Council will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the National Drug Council is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the National Drug Council during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the National Drug Council during the 2024 and 2025 financial years are documented below.

NDC 1	Policy, Prevention and Education, Surveillance Research, Information, Monitoring and Evaluation

DESCRIPTION

To detect the characteristics and patterns of alcohol and other drug abuse in the Cayman Islands; develop, advocate and implement effective policies and programming to reduce the negative impacts of such substances; disseminate relevant information in an effort to increase awareness and understanding; and evaluate programs in an effort to improve services and determine effectiveness of such activities.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Review and provide advice to legislation and policy development, as it relates to the impact of licit and illicit substances in the Cayman Islands	2	2	1
• Develop curriculum or framework for programming	2	2	2
• Implement curriculum and framework for prevention	2	2	2
• Facilitate prevention, education and awareness presentations related to licit and illicit substances	500	500	500
• Create awareness campaigns	4	4	3
• Implement awareness campaigns	4	4	3
• Training of key stakeholders in community	3-6	3-6	2
• INCB data is collected and reviewed quarterly/annually	4	4	4
• INCB data reports are submitted on a quarterly/annually basis	4	4	4
• Survey Instruments are developed	1	1	N/A
• Survey Instruments are reviewed	1	1	1
• Surveys are administered	1-2	1-2	1
• Data from surveys and evaluations is entered	2500-3000	100-225	150
• Survey Reports Issued	2	2	2
• Survey Briefs Issued	2-4	2-4	3
• Meetings with stakeholders for programming	50	50	25
• Facilitate Programme Evaluations	1-2	1-2	1
QUALITY			
• Policy/Legislative documents include local and international data/information and recommendations for development.	90-100%	90-100%	90-100%
• Curricula for prevention is completed to ensure standardization, and accurate delivery of programs	95-100%	95-100%	95-100%
• Presentations, meetings/trainings are conducted by qualified personnel	90-100%	90-100%	90-100%
• Substance abuse prevention campaigns utilize local data	80-100%	80-100%	80-100%
• INCB reporting is conducted within agreed standards	100%	100%	100%
• Survey Instruments are reviewed by key stakeholders and any relevant committees	90-100%	90-100%	90-100%
• Research administration, data collection, analysis and reporting are conducted using established best practice methodology	90-100%	90-100%	90-100%
• Evaluation reports are conducted by qualified evaluator	100%	100%	100%

TIMELINESS			
• Policy documents are submitted within timelines established by legislative drafting	90-100%	90-100%	90-100%
• Survey/research reports or information is distributed to stakeholders within 5 months and the public within 6 months of administration	90-100%	90-100%	90-100%
• School Presentations conducted as agreed with the establishment, whether weekly or otherwise	90-100%	90-100%	90-100%
• Curricula modules/programming developed by 31st December 2024/2025	75-100%	75-100%	75-100%
• INCB reports conducted within timeframes established by the reporting body	90-100%	90-100%	90-100%
• All other measures completed within agreed timelines	80-100%	80-100%	80-100%
LOCATION			
• Cayman Islands, specifically Grand Cayman and Cayman Brac	100%	100%	100%
COST	**$862,441**	**$862,441**	**714,855**
RELATED BROAD OUTCOME: • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the National Drug Council for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Health and Wellness and by the National Drug Council. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

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IN SIGNING THIS AGREEMENT

The National Drug Council undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee National Drug Council shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Health and Wellness to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

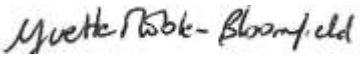
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the National Drug Council will be delivered for the 2024 and 2025 financial years.



Honourable Sabrina Turner, MP
Minister for Health and Wellness
On behalf of Cabinet



Chairman of the Board
National Drug Council

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

NATIONAL GALLERY OF THE CAYMAN ISLANDS

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the National Gallery of the Cayman Islands have agreed that the National Gallery of the Cayman Islands will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years. The National Gallery functions on a public/private sector funding partnership model and several of the enclosed core outputs require matched giving from the private sector. Should this be impacted, then output agreement to Cabinet will also be impacted.

The purpose of this document is to ensure that the performance expected of the National Gallery of the Cayman Islands is clearly understood and agreed by both parties.
Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the National Gallery of the Cayman Islands during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.
The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

1. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the National Gallery of the Cayman Islands during the 2024 and 2025 financial years are documented below.

GAL 1	National Arts, Exhibitions and Festivals		
DESCRIPTION Provision of cultural heritage and art exhibitions, art festivals, public art projects, and related educational programming for students, residents and visitors for promoting the understanding and sharing of Caymanian heritage, art and culture.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Management and upkeep of NGCI Exhibitions Facilities	1	1	1
• Number of National Exhibitions in Central Venue (Lower Gallery)	3	3	3
• Permanent Art Collection Gallery Exhibition	1	1	1
• Sister Islands Exhibitions (Cayman Brac and Little Cayman)	2	2	4
• Community Gallery Exhibitions (Dart Auditorium Gallery)	4	4	4
• Education resources for exhibitions	12	12	12
• Public Art Programme - 1 (Blue Dragon Project)	1	1	1
• Public Art Programme – 2 (Art at the Airport)	-	-	1
• Bendel Hydes Award and Emerging Artist Award (Biennial)	-	1	1
• Target of visitors for exhibition programme at central venue	20,000	20,000	19,000
• Target number of visitors for satellite venues	4,000	4,500	3,000
QUALITY			
• Exhibitions mounted in accordance with international professional guidelines (ongoing)	100%	100%	100%
• Visitor feedback surveys (once per year)	100%	100%	100%
• School tour evaluations (per tour)	100%	100%	100%
• Exhibitions designed to ensure multiple accessibility points (ongoing)	100%	100%	100%
• Research executed to high standard of scholarship and accuracy (ongoing)	100%	100%	100%
LOCATION			
• National Gallery Facility – Upper Gallery	100%	100%	100%
• National Gallery Facility – Lower Gallery	100%	100%	100%
• National Gallery Facility – Dart Auditorium	100%	100%	100%
• Little Cayman Museum	100%	100%	100%
• Cayman Brac Beach Resort	100%	100%	100%
• Public Art Project – Blue Dragon (various)	100%	100%	100%
• Owen Roberts International Airport	100%	100%	100%
• District Satellite Venues in Grand Cayman (various)	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$209,940**	**$209,940**	**$209,940**
RELATED BROAD OUTCOME: • Protect and Promote Caymanian Culture, Heritage and Identity • Improve the Quality of Life for Caymanians			

GAL 2	National Art Collection

DESCRIPTION

Provision to acquire, document and preserve art and cultural artefacts; to manage the National Art Collection, Collection Storage Facility and related research materials and database (conservation materials and art library).

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Management of the National Art Collection	1	1	1
• Management and upkeep of Collections Gallery, Storage Facility and Art Library	1	1	1
• Library Collection (books, art journals, magazines, DVDs and videos for public loan)	3,200	3,220	3,175
• Number of artworks in NGCI's National Collection	385	390	381
• Collections Management System – database, electronic filing system, research and conservation	1	1	1
• Development of classroom and education materials relating to National Collection and the History of Caymanian Art	15	15	15
• Digital Art Collection Online Resource (ongoing research/ development/ publishing)	1	1	1
• Conservation audit of collection conditions annually	2	2	2
• New Collection Acquisitions	4	5	-
• Art on the Road Collection Program (school visits)	15	15	15
QUALITY			
• Collections managed in accordance with the NGCI Collections Management Policy and the MA (UK) and ICOM Code of Ethics and universal environmental standards for storing artwork (ongoing)	100%	100%	100%
• Collections-school based resources meet National Curriculum standards (ongoing)	100%	100%	100%
• Accession records of collection kept up to date in hard copy and computer files (ongoing)	100%	100%	100%
• School tour evaluations (per tour)	100%	100%	100%
• Printed and digital resources designed to ensure multiple accessibility points (ongoing)	100%	100%	100%
• Onsite and virtual public engagement data/surveys	100%	100%	100%
• Research executed to high standard of scholarship and accuracy (ongoing) Successful condition audits	100% 100%	100% 100%	100% 100%
• Vibrant and culturally rich lessons using visual arts delivered by qualified and knowledgeable personnel			
TIMELINESS			
• Facilities management (ongoing)	100%	100%	100%
• Collections data captured and filed updated on a needs basis and audited annually	100%	100%	100%
• Education resources for school visits (per visit est. twice weekly)	100%	100%	100%
• Collections audit and condition reporting annually	100%	100%	100%
• Collections research and scholarship ongoing	100%	100%	100%

LOCATION			
• National Gallery of the Cayman Islands	100%	100%	100%
• National Gallery Storage Facility	100%	100%	100%
COST	**$120,620**	**$120,620**	**$120,260**

RELATED BROAD OUTCOME:

- Protect and Promote Caymanian Culture, Heritage and Identity
- Improve the Quality of Life for Caymanians

GAL 3	Art Education, Outreach and Training

DESCRIPTION

- Provision of arts education programmes (children and youth), continuing education programmes (adults), to develop and understanding and appreciation of Caymanian culture and Caymanian artists
- Provision of internships, career advice and scholarships that promote the practice and appreciation of the visual arts of the Cayman Islands and beyond.
- Provision of outreach programmes within the community for therapeutic and rehabilitation purposes.
- Encourage the development and appreciation of Caymanian culture and heritage
- Encourage and provide opportunities for art residencies (locally and internationally)

Short Term Goals:

- Promote the appreciation and practice of visual art in the Cayman Islands by teaching art skills;
- Promote school visits by creating cross curricula tours and supporting worksheets and art activities;
- Increase school relationships and teachers' knowledge of Caymanian artists and history by providing workshops for teachers;
- Support the CXC/GCSE/A-Level art programmes
- Provide students with information and training about creative careers;

Long Term Goals:

- Fostering lifelong interest in the arts and Caymanian culture;
- Strengthen self-confidence and cultural identity
- Improve social behavior; strengthen peer, mentor and family relationships;
- Improve critical thinking, academic performance and lifelong learning;
- Provide opportunities to perform and exhibit art;
- Provide an after school safe haven; raise self-esteem; and divert at-risk youth form the juvenile justice system;
- Develop stronger relationships with partner organizations

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Full rent for National Gallery Education Centre	1	1	1
• School Tours Programme	40	40	40
• Family Fun Days	4	4	4
• Administration support for Walkers After School Club (x5)	5	5	5
• Seniors Programme (Grand Cayman and Cayman Brac)	4	4	4
• Visual Arts Award (Annual graduating student awards)	10	10	10
• NGCI Lecture Series	8	8	8
• NGCI Art Appreciation Series	8	8	8
• Educators Workshops	4	4	4
• Artists Away - Residency (provision for international residency for local artists)	1	1	-
• Business of Art Programme	8	8	8
• Work Experience and Internships	12	12	12
• Ed and Barbara Oliver Teen Scholarships	On demand	On demand	On demand
• NGCI Training Sessions	8	8	8
• Career Mentorship	18	18	18
• Therapeutic Art 50% – Outreach (Northward, Fairbanks, Crisis Centre, Caribbean Haven, Sunrise Adult Training Centre, FBCH, Bonaventure)	30	30	30
• Digital Education Resources (NEW)	15	15	15
• Districts Programme 50% (NEW)	6	6	6

QUALITY			
• Educational resources prepared and delivered accurately and professionally by qualified educators	100%	100%	100%
• Lesson plans incorporate National Curriculum standards and receive teacher feedback	100%	100%	100%
• Workshops and training sessions delivered by qualified personnel	100%	100%	100%
• Class/workshop participation feedback surveys (per programme)	100%	100%	100%
• School tour evaluations (per tour)	100%	100%	100%
• Education programmes designed to ensure multiple accessibility points (per programme)	100%	100%	100%
• Research executed to high standard of scholarship and accuracy (ongoing/needs basis)	100%	100%	100%
TIMELINESS			
• Full rent for National Gallery Education Centre	100%	100%	100%
• School Tours Programme (on demand)	100%	100%	100%
• Family Fun Days (quarterly)	100%	100%	100%
• Administration for Walkers Afterschool Club (x5 weekly per semester)	100%	100%	100%
• Seniors Programme (bi-monthly)	100%	100%	100%
• NGCI Lecture Series (quarterly)	100%	100%	100%
• NGCI Art Appreciation Series (quarterly)	100%	100%	100%
• Educators Workshops (quarterly)	100%	100%	100%
• Artists Away - Residency (funding, provision for international residency for local artists) (needs basis)	100%	100%	100%
• Business of Art Programme (8 per year)	100%	100%	100%
• Work Experience and Internships Ed and Barbara Oliver Teen Scholarships (upon request)	100%	100%	100%
• NGCI Training Sessions (needs basis)	100%	100%	100%
• Career Mentorship Therapeutic Art – Outreach (Northward, Fairbanks, Crisis Centre, Caribbean Haven, Sunrise Adult Training Centre, FBCH, Bonaventure) (weekly)	100%	100%	100%
• Digital Resources (weekly)	100%	100%	100%
• Districts Programme (monthly)	100%	100%	100%
LOCATION			
• The National Gallery, ETH – Youth Family and Adult Programmes	100%	100%	100%
• Heritage House and Various Schools in the Brac – Youth Family and Adult Programmes	100%	100%	100%
• Work Experience and Intern Programmes – National Gallery	100%	100%	100%
• Seniors Programme – National Gallery	100%	100%	100%
• Seniors Programme – (Cayman Brac)	100%	100%	100%
• Therapeutic Art – Outreach (Northward, Fairbanks, Crisis Centre, Caribbean Haven, Sunrise Adult Training Centre, FBCH, Bonaventure)	100%	100%	100%
• Visual Arts Award – All High Schools (Including the Brac)	100%	100%	100%
• Career Mentorship – local schools including the Brac	100%	100%	100%
• Staff Training – onsite, locally and internationally	100%	100%	100%
• Artists Away Grant Programme (international)	100%	100%	100%
• Online	100%	100%	100%
COST	**$177,760**	**$177,760**	**$177,760**

RELATED BROAD OUTCOME:

- Protect and Promote Caymanian Culture, Heritage and Identity
- Improve the Quality of Life for Caymanians

GAL 4	Art Information – Facilities, Promotion, Scholarship and Publication

DESCRIPTION

- Management of the National Gallery facility (galleries, studio, library, lecture theatre, café, gift shop and gardens). Provision for the development, promotion and publication of Cayman Islands Visual Art Information, both locally and overseas; participation in international art competitions, fairs and other events that disseminate knowledge on Caymanian art both locally and internationally. Consultation and support to the Ministry, Cabinet and other Government Departments in matters relating to arts and culture and related policy.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Providing a well maintained, accessible and inviting facility	1	1	1
• Management and upkeep of national database of Caymanian artists and artwork	1	1	1
• Development, publication and public presentation of matters relating to Caymanian art, art history and Caymanian cultural heritage (via local and international media, conferences and lectures)	30	30	30
• Management of NGCI website and social media platforms	6	6	6
• Management of the NGCI Membership Database and Volunteer Database	2	2	2
• Management of NGCI Gift Shop, Art Café and Facility Rentals	3	3	3
• Preparation and publishing of NGCI marketing and promotion	12	12	12
• Consultation and support to the Ministry, Cabinet and other Government Departments in matters relating to arts and culture and related policy	10	10	10
• Development and implementation, monitoring and evaluation of the NGCI Strategic Plan	1	1	1
• Consultations with local businesses and artists regarding marketing, selection, installation, education etc. for visual arts	10	10	10
• Provision of NGCI Annual Report and audited Financial Statements	1	1	1
• Participation in international art competitions, fairs and other events that disseminate knowledge on Caymanian art both locally and internationally	1	1	2
QUALITY			
• Information and reporting prepared accurately, professionally and in a timely manner	100%	100%	100%
• Quality determined by visitor and participants comments and feedback via surveys, and by attendees improved skill level and increased knowledge base	100%	100%	100%
• Increased international appreciation and understanding of the unique arts and culture of the Cayman Islands monitored via website and social media engagement reports	100%	100%	100%
• Increase in new membership numbers per year	100%	100%	100%
• Level of audience, membership and volunteer engagement monitoring	100%	100%	100%

TIMELINESS			
• Providing a well maintained, accessible and inviting facility (daily)	100%	100%	100%
• Management and upkeep of national database of Caymanian artists and artwork (weekly)	100%	100%	100%
• Development, publication and public presentation of matters relating to Caymanian art, art history and Caymanian cultural heritage (via local and international media, conferences and lectures) (weekly)	100%	100%	100%
• Management of NGCI website and social media platforms (thrice weekly)	100%	100%	100%
• Management of the NGCI Membership Database and Volunteer Database (weekly)	100%	100%	100%
• Management of NGCI Gift Shop, Art Café and Facility Rentals (daily)	100%	100%	100%
• Preparation and publishing of NGCI marketing and promotions (weekly)	100%	100%	100%
• Consultation and support to the Ministry, Cabinet and other Government Department in matters relating to arts and culture and related policy (weekly)	100%	100%	100%
• Development and adherence to NGCI Marketing Strategy and implementation, monitoring and evaluation of the NGCI Strategic Plan 2014 – 2019 (weekly)	100%	100%	100%
• Consultations with local businesses and artists regarding marketing, selection, installation, education etc for visual arts (weekly)	100%	100%	100%
• Provision of NGCI Annual Report and audited Financial Statements (annually)	100%	100%	100%
• Participation in international art competitions, fairs and other events that disseminate knowledge on Caymanian art both locally and internationally (quarterly)	100%	100%	100%
LOCATION			
• The National Gallery ETH – Youth, Family and Adult Programmes	100%	100%	100%
• Districts and Sister Islands venues (various)	100%	100%	100%
• International venues	100%	100%	100%
• Website and social media platforms	100%	100%	100%
COST	**$241,680**	**$241,680**	**$241,680**

RELATED BROAD OUTCOME:

- Protect and Promote Caymanian Culture, Heritage and Identity
- Improve the Quality of Life for Caymanians

2. PAYMENT ARRANGEMENTS

Cabinet will pay the National Gallery of the Cayman Islands for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice, quarterly reports and supporting monthly reports, provided to the Minister for Youth, Sports and Heritage, by the National Gallery of the Cayman Islands of the Cayman Islands.

The invoice and supporting reports must contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods is outlined in the following table:

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
			187,500			187,500	

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
		187,500			187,500	**750,000**
TOTAL (12 Months)						

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
			187,500			187,500	

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
		187,500			187,500	**750,000**
TOTAL (12 Months)						



IN SIGNING THIS AGREEMENT

The National Gallery of the Cayman Islands undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee National Gallery of the Cayman Islands shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the National Gallery of the Cayman Islands will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



Chairman of the Board
National Gallery of the Cayman Islands

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

NATIONAL HOUSING DEVELOPMENT TRUST

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and the National Housing Development Trust have agreed that the National Housing Development Trust will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the National Housing Development Trust is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by the National Housing Development Trust during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2022 and 2023 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the National Housing Development Trust during the 2024 and 2025 financial years are documented below.

NHT 4	Administration of the Affordable Housing Initiative		
DESCRIPTION Administer the Affordable Housing Initiative (AHI) Programme and provide support services to low income Caymanian families.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUALITY			
• Number of site visits	120-150	120-150	120-150
• Number of leases under special debt servicing arrangements	30-39	30-39	30-39
• Number of rental applications assessed	-	-	-
• Number of job orders processed and client assessed	740-900	740-900	740-900
Number of community service projects	6	6	6
QUALITY			
• Site visit conducted by qualified personnel	100%	100%	100%
• All special debt service arrangements in accordance with guidelines set by the trust	95-100%	95-100%	95-100%
• Job orders process in order of priority by Maintenance Manager	95-100%	95-100%	95-100%
• Rental applications assessed with the guidance set by the Trust	95-100%	95-100%	95-100%
• Customers expressing satisfaction with the effects of the community service to the community	95-100%	95-100%	95-100%
TIMELINESS			
• Site reports to be completed within five days at the end of each month	95-100%	95-100%	95-100%
• Maximum time for submitting arrears report – 15 days after end of the quarter	95-100%	95-100%	95-100%
• Minimum of one report per month	95-100%	95-100%	95-100%
LOCATION			
• George Town Affordable Home Sites, Windsor Park and Off Linford Pierson By-Pass, George Town	100%	100%	100%
• West Bay Affordable Home Site, Apple Blossoms Site, West Bay	100%	100%	100%
• West Bay Affordable Home Site, Light House Gardens Site, West Bay	100%	100%	100%
• East End Affordable Home Site, Off John McLean Drive, East End	100%	100%	100%
• Bodden Town Affordable Home Site, Off Sitwell Road, Bodden Town	100%	100%	100%
• North Side New Affordable Housing Site, North Side Road	100%	100%	100%
COST	**$178,000**	**$178,000**	**$170,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

NHT 5	Administration of the Government Guaranteed Home Assisted Mortgage

DESCRIPTION

Administer the Government Guarantee Home Assisted Mortgage Programme and provide support services to low income Caymanian families.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUALITY			
• Number of applications processed	250-300	250-300	250-300
• Number of special debt servicing arrangements	250-300	250-300	250-300
• Number of financial counseling	100-150	100-150	100-150
• Number of client meetings/interviews	300-400	300-400	300-400
• Number of GGHAM meetings	20-30	20-30	20-30
• Number of guarantees processed	50-75	50-75	50-75
QUALITY			
• Applications processed according to approved guidelines	95-100%	95-100%	95-100%
• All special debt service arrangements in accordance with guidelines set by the Trust	95-100%	95-100%	95-100%
• Financial counseling done by qualified personnel	95-100%	95-100%	95-100%
• Site visits conducted by qualified personnel	95-100%	95-100%	95-100%
TIMELINESS			
• Maximum of three days for processing of applications	95-100%	95-100%	95-100%
• Maximum of five days for approval/decline response	95-100%	95-100%	95-100%
• Counseling done within five days of request	80-90%	80-90%	80-90%
• Site reports to be completed with five days at the end of each month	95-100%	95-100%	95-100%
LOCATION			
• 118 Dorcy Drive, Grand Cayman	100%	100%	100%
COST	**$282,000**	**$282,000**	**$270,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

NHT 6	Administration of the New Affordable Housing Initiative

DESCRIPTION

Administer the New Affordable Housing Initiative (AHI) Programme and provide support services to low income Caymanian families.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUALITY			
• Number of applications processed	150-200	150-200	150-200
• Number of site visits	150-200	150-200	150-200
• Number of client meetings/interview	150-200	150-200	150-200
• Number of project development meetings	150-200	150-200	150-200
• Number of "Home Buyer Educational Counseling" classes	2	2	2
QUALITY			
• Applications processed according to approved guidelines	95-100%	95-100%	95-100%
• Site visits conducted by qualified personnel	95-100%	95-100%	95-100%
• Development approval recorded in minutes and distributed to qualified persons	95-100%	95-100%	95-100%
TIMELINESS			
• Maximum of three days for processing of applications	95-100%	95-100%	95-100%
• Maximum of two site visit reports completed quarterly	95-100%	95-100%	95-100%
• Maximum of five days for distribution of minutes	100%	100%	100%
• Maximum of two days for reports on class conducted	95-100%	95-100%	95-100%
LOCATION			
• 118 Dorcy Drive, Grand Cayman	100%	100%	100%
COST	**$230,000**	**$230,000**	**$215,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

NHT 7	Administration of the Build on Your Own Property Initiative

DESCRIPTION

Administer the Build on Your Own (BYOP) Programmme and provide support services to low income Caymanian families.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUALITY			
• Number of applications processed	9-12	9-12	9-12
• Number of site visits	45-60	45-60	65-90
• Number of client meetings	50-60	50-60	70-90
QUALITY			
• Applications processed according to approved guidelines	95-100%	95-100%	95-100%
• Site visit conducted by qualified personnel	95-100%	95-100%	95-100%
• Client meetings recorded in file notes and secured on client files	95-100%	95-100%	95-100%
TIMELINESS			
• Maximum of three days for processing of applications	95-100%	95-100%	95-100%
• Maximum of two site visit reports completed quarterly	95-100%	95-100%	95-100%
• Maximum of one day for completing file note	100%	100%	100%
LOCATION			
• 118 Dorcy Drive, Grand Cayman	100%	100%	100%
COST	**$20,000**	**$20,000**	**$20,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

3. PAYMENT ARRANGEMENTS

Cabinet will pay the National Housing Development Trust for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Finance and Economic Development by the National Housing Development Trust**.** The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods is outlined in the following table:

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
4	14,833.33	14,833.33	14,833.33	14,833.33	14,833.33	14,833.33	14,833.33
5	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00
6	19,166.67	19,166.67	19,166.67	19,166.67	19,166.67	19,166.67	19,166.67
7	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
4	14,833.33	14,833.33	14,833.33	14,833.33	14,833.33	178,000
5	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00	282,000
6	19,166.67	19,166.67	19,166.67	19,166.67	19,166.67	230,000
7	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	20,000
TOTAL (12 Months)						**710,000**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
4	14,833.33	14,833.33	14,833.33	14,833.33	14,833.33	14,833.33	14,833.33
5	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00
6	19,166.67	19,166.67	19,166.67	19,166.67	19,166.67	19,166.67	19,166.67
7	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
4	14,833.33	14,833.33	14,833.33	14,833.33	14,833.33	178,000
5	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00	282,000
6	19,166.67	19,166.67	19,166.67	19,166.67	19,166.67	230,000
7	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	20,000
TOTAL (12 Months)						**710,000**

IN SIGNING THIS AGREEMENT

The National Housing Development Trust undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the National Housing Development Trust will be delivered for the 2024 and 2025 financial years.

Honourable Jay Ebanks, MP
Minister for Planning, Agriculture, Housing, Infrastructure, Transport and Development
On behalf of Cabinet

Andrew McBean
Chairman of the Board
National Housing Development Trust

31 December 2023

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PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

NATIONAL SPORTS COMMISSON

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and National Sports Commission have agreed that National Sports Commission will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of National Sports Commission is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by National Sports Commission during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by National Sports Commission during the 2024 and 2025 financial years are documented below.

NSC 1	Sports Development Programmes		
DESCRIPTION Provision of sports programme in volleyball.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Assist the Ministry in developing a revised National Sports Policy for tabling in Parliament	1	-	-
• Number of monitoring reports on the implementation/work plan of the National Sports Policy	2-4	2-4	-
• Number of Commission meetings	6-12	6-12	-
• Number of annual reports	1	1	-
QUALITY			
• National Sports Commission will operate in agreement with established Orders or Terms of Reference	100%	100%	-
• National Sports Policy monitoring reports in accordance with established implementation plans and procedures	100%	100%	-
• Commission meetings are facilitated in-line with the established Terms of Reference	100%	100%	-
• Reports completed in accordance with the criteria and procedures of the Ministry	100%	100%	-
TIMELINESS			
• Final National Sports Policy will be prepared for tabling in Parliament in 2024	100%	100%	-
• Monitoring to commence in 2025	100%	100%	-
• Meetings are held as agreed by the Commission Orders	100%	100%	-
• Annual Reports due by January 31st of the following reporting year	100%	100%	-
LOCATION			
• Grand Cayman	100%	100%	-
COST	**$25,000**	**$25,000**	**NIL**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the National Sports Commission for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Sports, Sports, Culture and Heritage by the National Sports Commission. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

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CAYMAN ISLANDS GOVERNMENT

IN SIGNING THIS AGREEMENT

National Sports Commission undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the National Sports Commission will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



Chairman of the Board
National Sports Commission

31 December 2023

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PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

NATIONAL TRUST FOR THE CAYMAN ISLANDS

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the National Trust for the Cayman Islands have agreed that the National Trust for the Cayman Islands will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the National Trust of the Cayman Islands is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the National Trust for the Cayman Islands during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the National Trust for the Cayman Islands during the 2024 and 2025 financial years are documented below.

NAT 1	Preservation of Natural Environments and Places of Historic Significance		
DESCRIPTION • Administration of programmes to protect and conserve environmentally and historically sensitive sites and species. • Strategic management and administration to successfully recruit, solicit and apply resources from the private and non–government sectors to further environmental conservation and historic preservation. • Programmes and projects whilst working with other respective Government ministries, departments and agencies in order to maximize the available resources and the benefit to the people of the Cayman Islands.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Acres of environmental property protected, managed and supported	3,636	3,711	3,594
• Number of historic sites protected, managed and supported	11	11	11
• Number of public information centres open	4	4	4
• Number of public recreational facilities maintained	10	11	8
• Number of flagship species conservation programmes	3	3	3
• Number of public events/tours reached through education programme events	15	15	12
• Number of reports to government and membership	18	18	18
QUALITY			
• Preservation complies with established guidelines	100%	100%	100%
• Visitors centres open as sources of information to the public at convenient locations and times	100%	100%	100%
• Annual reports prepared in accordance with the National Trust Act 1987 (2010 revision)	100%	100%	100%
• Promotion and public education material factual and user friendly for residents, tourists and students	100%	100%	100%
TIMELINESS			
• Ongoing	100%	100%	100%
• Published annual report and audited financial statements prepared by 30th September	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$570,000**	**$570,000**	**$570,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Protect and Promote Caymanian Culture, Heritage and Identity			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the National Trust for the Cayman Islands for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to Minister for Health, Environment, Culture and Housing by the National Trust for the Cayman Islands. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The National Trust for the Cayman Islands undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee National Trust for the Cayman Islands shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Sustainability and Climate Resiliency to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

\PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the National Trust for the Cayman Islands will be delivered for the 2024 and 2025 financial years.



Honourable Katherine Ebanks-Wilks, MP
Minister for Sustainability and Climate Resiliency
On behalf of Cabinet



Chairman of the Board
The National Trust for the Cayman Islands

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

NATIONAL YOUTH COMMISSON

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and National Youth Commission have agreed that National Youth Commission will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of National Youth Commission is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by National Youth Commission during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by National Youth Commission during the 2024 and 2025 financial years are documented below.

NYC 1	Youth Development Programmes		
DESCRIPTION Provision of research and advocacy to promote the implementation of the National Youth Policy and to advocate for and on behalf of youth.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Assist the Ministry in developing a revised National Youth Policy for tabling in Parliament	1	-	-
• Number of monitoring reports on the implementation/work plan of the National Youth Policy	2-4	2-4	-
• Number of Commission meetings	6-12	6-12	-
• Number of annual reports	1	1	-
QUALITY			
• National Youth Commission will operate in agreement with established Orders or Terms of Reference	100%	100%	-
• National Youth Policy monitoring reports in accordance with established implementation plans and procedures	100%	100%	-
• Commission meetings are facilitated in-line with the established Terms of Reference	100%	100%	-
• Reports completed in accordance with the criteria and procedures of the Ministry	100%	100%	-
TIMELINESS			
• Final National Youth Policy will be prepared for tabling in Parliament in 2024	100%	100%	-
• Monitoring to commence in 2025	100%	100%	-
• Meetings are held as agreed by the Commission Orders	100%	100%	-
• Annual Reports due by January 31st of the following reporting year	100%	100%	-
LOCATION			
• Grand Cayman	100%	100%	-
COST	**$26,000**	**$26,000**	**NIL**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the National Youth Commission for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Youth, Sports and Heritage by the National Youth Commission. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

National Youth Commission undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee National Youth Commission shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Youth, Sports and Heritage to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the National Youth Commission will be delivered for the 2024 and 2025 financial years.



Honourable Isaac Rankine, MP
Minister for Youth, Sports and Heritage
On behalf of Cabinet



Chairman of the Board
National Youth Commission

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

PINES RETIREMENT HOME

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Pines Retirement Home have agreed that the Pines Retirement Home will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Pines Retirement Home is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Pines Retirement Home during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Pines Retirement Home during the 2024 and 2025 financial years are documented below.

PRH 1	Residential and Nursing Support for Older Persons and Adults with Disabilities – Regular Care		
DESCRIPTION Provision of residential nursing care (regular) to older persons and adults with disabilities.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of residents requiring residential nursing care	17-20	17-20	17-20
QUALITY			
• Nursing care and supervision provided by experienced Registered Nurses licensed by Cayman Islands Health Practice Commission	100%	100%	100%
• Residents encouraged to maintain a level of independence appropriate to their physical and mental ability	100%	100%	100%
• Residents to actively participate in decisions related to his/her daily life	95-100%	95-100%	95-100%
• Medical treatment is delivered in accordance with their doctor's orders	100%	100%	100%
• All resident care is responsive to individual needs of each resident and overseen by a General Practitioner, in collaboration with Health Care Team including Registered Nurses, Physiotherapist, Dietician, and Pines Board of Directors acting through the Manager of the Pines	80-100%	80-100%	80-100%
• Activities coordinated to suit the individual needs and abilities of each resident	80-100%	80-100%	80-100%
• Standards of care are delivered in accordance with the internal Policy and Procedures Manual	95-100%	95-100%	95-100%
TIMELINESS			
• General Practitioner visits the Pines at least once per week	80–100%	80–100%	80–100%
• Continuous, 24 hours per day, 365 days per year	95–100%	95–100%	95–100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$469,645**	**$469,645**	**$469,645**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

PRH 2	Management and Supervisory Services

DESCRIPTION

Management and supervisory services including administrative duties to Pines Retirement Home.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of homes managed	1	1	1
QUALITY			
• The Manager is trained and experienced in Residential Home Management and:			
○ Ensures that suitably qualified personnel are identified and employed, in accordance with the guidelines of the Cayman Islands Nursing Council	80–100%	80–100%	80–100%
○ Ensures adequate and proper staffing levels are maintained in order to meet the individual needs of each resident	95-100%	95-100%	95-100%
○ Ensures adequate supervision of staff	100%	100%	100%
○ Ensures that the facility and equipment meet the needs of residents in accordance with the Health Practice Commission	100%	100%	100%
○ Ensures that the building and equipment are maintained to ensure a safe environment for all staff and residents	100%	100%	100%
○ Ensures that the appropriate insurance for such a facility are maintained including building, public liability, medical malpractice, employers' liability and vehicle insurance	90-100%	90-100%	90-100%
○ Provides comprehensive written reports on resident and staffing issues	80-100%	80-100%	80-100%
○ Responsible for maintaining financial records including preparation of invoices and assisting in annual audits	100%	100%	100%
○ Responsible for proper administration, correspondence and record keeping	100%	100%	100%
○ Provides reports and communicates with various Government personnel, and departments including medical practitioners and social workers	80-100%	80-100%	80-100%
○ Responsible for purchasing supplies required for the proper care and medical needs of each resident	80-100%	80-100%	80-100%
○ Encourages public education and awareness of the specific needs of the elderly to ensure proper understanding and support of the community	100%	100%	100%
○ Ensures proper protection of elderly and vulnerable individuals placed in the facility	100%	100%	100%
○ Reports to The Pines Board of Directors	100%	100%	100%
TIMELINESS			
• Employed on a full-time basis. The facility is open continuously 24hrs per day, 365 days per year	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$88,355**	**$88,355**	**$88,355**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Future Proofing to Increase Resilience

PRH 3	Residential and Nursing Support for Older Persons and Adults with Disabilities – Extended Care

DESCRIPTION

Provision of residential nursing care extended to older persons and adults with disabilities. These patients require a higher intensity of care, than those residents in PRH 1 and the extent of their chronic conditions and co-morbidities render more dependents.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of residents requiring extended residential nursing care	17-20	17-20	17-20
QUALITY			
• Care plan prepared by Registered Nurses to meet the specific needs of these patients	95-100%	95-100%	95-100%
• Provision of all nursing care is delivered and/or supervised by qualified, experienced licensed practical nurses or Registered Nurses licensed through the Cayman Islands Health Practice Commission	100%	100%	100%
• Patients assisted with all aspects of daily living in a professional and compassionate manner, with emphasis placed on the importance of preserving the dignity of these vulnerable individuals	95-100%	95-100%	95-100%
• Treatment is provided in accordance with their General Practitioner's orders and instructions	95-100%	95-100%	95-100%
• Family members are educated and supported emotionally in regard to the long term needs of these residents and their related chronic conditions	80-100%	80-100%	80-100%
• General Practitioners meet the standards of the Cayman Islands Health Practice Commission	100%	100%	100%
• Supervision and coordination of services and accommodation is provided by the Pines Board of Directors acting through the Manager of the Pines	100%	100%	100%
• Standards of care are delivered in accordance with the internal Policy and Procedures Manual. (Policies and Procedures for Nursing	100%	100%	100%
• Facilities in compliance with U.S. Federal Regulations 2nd Edition)	100%	100%	100%
TIMELINESS			
• General Practitioner visits the Pines at least once per week	100%	100%	100%
• Continuous, 24 hours per day, 365 days per year	100%	100%	100%
LOCATION			
•	100%	100%	100%
COST	**$1,482,000**	**$1,482,000**	**$1,482,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Future Proofing to Increase Resilience

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Pines Retirement Home for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided monthly to the Minister for Investment, Innovation and Social Development by the Pines Retirement Home. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

The Pines Retirement Home undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Pines Retirement Home shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Investment, Innovation and Social Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Pines Retirement Home will be delivered for the 2024 and 2025 financial years.



Honourable Andre Ebanks, MP
Minister for Investment, Innovation and Social Development
On behalf of Cabinet



Chairman of the Board
Pines Retirement Home

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

REAL MEALS KITCHEN

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Department of Education Services have agreed that Real Meals Kitchen will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of the document is to ensure that the performance expected of Real Meals Kitchen is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Real Meals Kitchen during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Real Meals Kitchen during the 2024 and 2025 financial years are documented below.

NGS 91	Public School Meals Programme		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of meals provided per week	1,605	1,605	-
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be provided at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST			
• Up to a maximum of	**$184,993**	**$176,913**	**$177,021**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Real Meals Kitchen for delivery of the outputs described in section 2 of this Agreement.

Payment will be made on the basis of an invoice provided quarterly to the Ministry of Education by Real Meals Kitchen. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods will vary dependent on the number of students accessing meals. The price for the meals to be delivered at East End Primary School will not exceed the amounts outlined below, and will reflect the pricing submitted to the Department of Education Services:

For the Budget Period Ending 31 December 2022

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

For the Budget Period Ending 31 December 2023

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

The bi-weekly invoices shall be broken down and calculated as follows:

(Number of students served breakfast X Price of breakfast) + (Number of students served snack X Price of snack) + (Number of students served lunch X Price of lunch) + (Number of students served 2 drinks X Price of 2 drinks)

In addition, REAL MEALS KITCHEN will submit the menu for the up-coming 2-week period with the invoice for the period that is being considered for payment.

For clarity, the items to be submitted for payment to be processed:

- Invoice for the 2-week period under consideration for payment, where the outputs have been delivered as prescribed.
- Menu for the upcoming 2-week period in which the outputs will be delivered as prescribed.

IN SIGNING THIS AGREEMENT

Real Meals Kitchen undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Real Meals Kitchen shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Real Meals Kitchen will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Maria Burton
On behalf of Real Meals Kitchen

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

REHOBOTH MINISTRIES

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and Rehoboth Ministries have agreed that Rehoboth Ministries will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Rehoboth Ministries is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Rehoboth Ministries during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Rehoboth Ministries during the 2024 and 2025 financial years are documented below.

RBM 1	**Community Programmes - Afterschool**		
DESCRIPTION Provide weekly after-school care and full-day care during school holidays based upon Rehoboth's Action Plan.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of students per month attending after-school programmes offered to the community during the academic year	20-35	20-35	20-35
• Number of days providing full-day camps during school breaks	15-25	15-25	15-25
QUALITY			
• Programmes designed and delivered by trained and experienced personnel	85-100%	85-100%	85-100%
TIMELINESS			
• Programmes are available weekly during the academic year between 3pm and 6pm, Monday to Friday	90-100%	90-100%	90-100%
• Full-day camps offered between 8am and 6pm during school breaks	90-100%	90-100%	90-100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$78,982**	**$78,982**	**$78,982**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians • Future Proofing to Increase Resilience			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Rehoboth Ministries for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Investment, Innovation and Social Development by Rehoboth Ministries. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

IN SIGNING THIS AGREEMENT

Rehoboth Ministries undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Rehoboth Ministries shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Investment, Innovation and Social Development to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Rehoboth Ministries will be delivered for the 2024 and 2025 financial years.



Honourable Andre Ebanks, MP
Minister for Investment, Innovation and Social Development
On behalf of Cabinet



President / Director
Rehoboth Ministries

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

SIR JOHN A CUMBER PRIMARY SCHOOL PTA

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Sir John A Cumber Primary School PTA have agreed that Sir John A Cumber Primary School PTA will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Sir John A Cumber Primary School PTA is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Sir John A Cumber Primary School PTA during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Sir John A Cumber Primary School PTA during the 2024 and 2025 financial years are documented below.

NGS 91	Public School Meals Programme		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of meals provided per week	7,680	7,680	7,680
QUALITY • Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS • Meals are to be provided at set times each day to coincide with each school's scheduled breaks • Activity reports filed with Ministry liaison on a biweekly basis	100% 100%	100% 100%	100% 100%
LOCATION • Grand Cayman	100%	100%	100%
COST • Up to a maximum of	**$1,245,121**	**$1,190,742**	**$1,119,318**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Sir John A Cumber Primary School PTA for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Sir John A Cumber Primary School PTA. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Budget Period Ending 31 December 2024

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

For the Budget Period Ending 31 December 2025

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

The bi-weekly invoices shall be broken down and calculated as follows:

(Number of students served breakfast X Price of breakfast) + (Number of students served snack X Price of snack) + (Number of students served lunch X Price of lunch) + (Number of students served 2 drinks X Price of 2 drinks)

In addition, Sir John A Cumber Primary School PTA will submit the menu for the up-coming 2-week period with the invoice for the period that is being considered for payment.

For clarity, the items to be submitted for payment to be processed:

- Invoice for the 2-week period under consideration for payment, where the outputs have been delivered as prescribed.
- Menu for the upcoming 2-week period in which the outputs will be delivered as prescribed.

IN SIGNING THIS AGREEMENT

Sir John A Cumber Primary School PTA undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Sir John A Cumber Primary School PTA shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Sir John A Cumber Primary School PTA will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Jenna Gaio
On behalf of Sir John A Cumber Primary School PTA

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

SISTER ISLANDS AFFORDABLE HOUSING DEVELOPMENT CORPORATION

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Sister Islands Affordable Housing Development Corporation have agreed that the Sister Islands Affordable Housing Development Corporation will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of the Sister Islands Affordable Housing Development Corporation is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by the Sister Islands Affordable Housing Development Corporation during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

Nyack, Erika L.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Sister Islands Affordable Housing Development Corporation during the 2024 and 2025 financial years are documented below.

SIH 1	Sister Islands Affordable Housing Development Corporation		
DESCRIPTION To identify the housing needs of Caymanians in the Sister Islands and to continue developing affordable homes to meet these needs and contribute to the economic development of the Sister Islands.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of hours of general management and administration	1,150-1,200	1,150-1,200	1,150-1,200
• Number of homes constructed	4-8	4-8	-
• Number of applications reviewed and processed	4-8	4-8	New
QUALITY			
• Site visits conducted by qualified personnel	95-100%	95-100%	95-100%
• All financial transactions processed in accordance with the Public Management and Finance Act (2020 revision)	100%	100%	100%
TIMELINESS			
• Site Reports to be completed within five days at the end of each month	90-100%	90-100%	90-100%
LOCATION			
• Cayman Brac	100%	100%	100%
COST	**$75,000**	**$75,000**	**$45,000**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Sister Islands Affordable Housing Development Corporation for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided to the Minister for District Administration and Lands by the Sister Islands Affordable Housing Development Corporation. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
			18,750			18,750	

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
		18,750			18,750	**75,000**
TOTAL (12 Months)						

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
			18,750			18,750	

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
		18,750			18,750	**75,000**
TOTAL (12 Months)						



IN SIGNING THIS AGREEMENT

The Sister Islands Affordable Housing Development Corporation undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Sister Islands Affordable Housing Development Corporation shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of District Administration and Lands to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfilment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Sister Islands Affordable Housing Development Corporation will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for District Administration and Lands
On behalf of Cabinet



Chairman of the Board
Sister Islands Affordable Housing Development Corporation

31 December 2023

Nyack, Erika L.

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

ST. IGNATIUS CATHOLIC SCHOOL

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

Nyack, Erika L.

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and St. Ignatius Catholic School have agreed that St. Ignatius Catholic School will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of St. Ignatius Catholic School is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by St. Ignatius Catholic School during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by St. Ignatius Catholic School during the 2024 and 2025 financial years are documented below.

SIS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024** **1 Jan to** **31 Dec 2024**	**2025** **1 Jan to** **31 Dec 2025**	**2023** **12-Month** **Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	100-300	100-300	100-300
• Approximate number of students enrolled in Secondary Education	100-300	100-300	100-300
QUALITY			
All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Enhance our Competitiveness while Meeting International Standards			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the St. Ignatius Catholic School for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the St. Ignatius Catholic School. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

CAYMAN ISLANDS GOVERNMENT

IN SIGNING THIS AGREEMENT

St. Ignatius Catholic School undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee St. Ignatius Catholic School shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

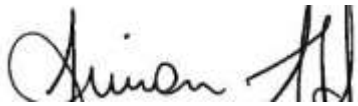
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the St. Ignatius Catholic School will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
St. Ignatius Catholic School

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

STAR ISLAND RESTAURANT

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 49 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

Nyack, Erika L.

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Department of Education Services have agreed that Star Island Restaurant will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of the document is to ensure that the performance expected of Star Island Restaurant is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Star Island Restaurant during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Star Island Restaurant during the 2024 and 2025 financial years are documented below.

NGS 91	**Public School Meals Programme**		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of meals provided per week	990	990	990
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be provided at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST			
• Up to a maximum of	**$149,860**	**$143,315**	**$142,913**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Star Island Restaurant for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided bi-weekly for the periods ending December 2024 and December 2025 to the Ministry of Education by Star Island Restaurant. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods will vary dependent on the number of students accessing meals. The price for the meals to be delivered at West End Primary School will not exceed the amounts outlined below, and will reflect the pricing submitted to the Department of Education Services:

For the Budget Period Ending 31 December 2024

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

For the Budget Period Ending 31 December 2025

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00
Lighthouse School	$4.00	$3.00	$5.50	$4.00

The bi-weekly invoices shall be broken down and calculated as follows:

(Number of students served breakfast X Price of breakfast) + (Number of students served snack X Price of snack) + (Number of students served lunch X Price of lunch) + (Number of students served 2 drinks X Price of 2 drinks)

In addition, Star Island Restaurant will submit the menu for the up-coming 2-week period with the invoice for the period that is being considered for payment.

For clarity, the items to be submitted for payment to be processed:

- Invoice for the 2-week period under consideration for payment, where the outputs have been delivered as prescribed.
- Menu for the upcoming 2-week period in which the outputs will be delivered as prescribed.

CAYMAN ISLANDS GOVERNMENT

IN SIGNING THIS AGREEMENT

Star Island Restaurant undertake(s) to deliver the agreed outputs as set out in Section 2 to the best of its/their ability; and, provided that the outputs as specified are delivered, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with Star Island Restaurant will be delivered for the 2024 and 2025 financial periods.

Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet

Michael Barnes
On behalf of Star Island Restaurant

31 December 2023

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PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

THE GARDEN CLUB OF GRAND CAYMAN

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and The Garden Club of Grand Cayman have agreed that The Garden Club of Grand Cayman will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of The Garden Club of Grand Cayman is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by The Garden Club of Grand Cayman during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by The Garden Club of Grand Cayman during the 2024 and 2025 financial years are documented below.

GCG 1	Garden Projects and Landscaping

DESCRIPTION

To promote gardening and all things related to the enjoyment of the natural beauty of the Cayman Islands, to undertake projects to beautify the community and help educate children in their natural surroundings.

These are the projects we wish to continue and start for the period 2024/2025:

- continue developing landscaping at Field of Dreams
- landscape the grounds at Nadine Andreas Residential Foster Home
- teach and mentor residents at NA Foster Home to develop vegetable and ornamental gardens
- Introduce and develop a junior Garden Club at John Gray High-school
- continue assistance to Cayman Charity Farm - propagating seedlings
- Botanic Park Children's Garden: The Maze has been planted and are moving toward further development and completion of the Sensory Garden
- assist West Bay Beautification Committee
- continue mentoring children at Catholic School with knowledge of plants, planting and care of plants
- continue maintenance of The Jasmine Hospice Centre area by the roadside entrance where the signs are
- continue maintenance of the Bodden Town Police Station curb side

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of beautification projects	6-7	6-7	5
• Number of educational projects	3	3	3
• Number of Farming Related projects	1-2	1-2	1
QUALITY			
• Use local plants wherever possible	100%	100%	100%
• Comply with relevant policies and guidelines	100%	100%	100%
TIMELINESS			
• Projects completed within agreed timeline	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$4,000**	**$4,000**	**$4,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

3. PAYMENT ARRANGEMENTS

Cabinet will pay The Garden Club of Grand Cayman for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided annually to Minister for Tourism and Ports on behalf of Cabinet by The Garden Club of Grand Cayman. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered.

Invoices will be paid within 20 days of receipt of the invoice for the prior quarter.

IN SIGNING THIS AGREEMENT

The Garden Club of Grand Cayman undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee the Garden Club of Grand Cayman shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Tourism and Ports to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with The Garden Club of Grand Cayman will be delivered for the 2024 and 2025 financial years.



Honourable Kenneth Bryan, MP
Minister for Tourism and Ports
On behalf of Cabinet



President
The Garden Club of Grand Cayman

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

TOP TASTE RESTAURANT

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Top Taste Restaurant have agreed that Top Taste Restaurant will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Top Taste Restaurant is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Top Taste Restaurant during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Top Taste Restaurant during the 2024 and 2025 financial years are documented below.

NGS 91	Public School Meals Programme		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of meals provided per week	1,230	1,230	1,230
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be provided at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST			
• Up to a maximum of	**$212,866**	**$203,569**	**$241,827**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Top Taste Restaurant for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Top Taste Restaurant. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Budget Periods Ending 31 December 2024 and 2025

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government primary schools	$4.00	$3.00	$5.00	$4.00

For the Budget Periods Ending 31 December 2024 and 2025

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government high schools	$4.00	$2.00	$7.00	$4.00

The bi-weekly invoices shall be broken down and calculated as follows:

(Number of students served breakfast X Price of breakfast) + (Number of students served snack X Price of snack) + (Number of students served lunch X Price of lunch) + (Number of students served 2 drinks X Price of 2 drinks)

In addition, Top Taste Restaurant will submit the menu for the up-coming 2-week period with the invoice for the period that is being considered for payment.

For clarity, the items to be submitted for payment to be processed:

- Invoice for the 2-week period under consideration for payment, where the outputs have been delivered as prescribed.

  Menu for the upcoming 2-week period in which the outputs will be delivered as prescribed.

CAYMAN ISLANDS GOVERNMENT

IN SIGNING THIS AGREEMENT

Top Taste Restaurant undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Top Taste Restaurant shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Top Taste Restaurant will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Louis-Herard Sully
On behalf of Top Taste Restaurant

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

TRIPLE C SCHOOL

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Triple C School have agreed that Triple C School will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Triple C School is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Triple C School during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Triple C School during the 2024 and 2025 financial years are documented below.

TCS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024** **1 Jan to** **31 Dec 2024**	**2025** **1 Jan to** **31 Dec 2025**	**2023** **12-Month** **Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	100-300	100-300	100-300
• Approximate number of students enrolled in Secondary Education	100-300	100-300	100-300
QUALITY			
All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Triple C School for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Triple C School. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

CAYMAN ISLANDS GOVERNMENT

IN SIGNING THIS AGREEMENT

Triple C School undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Triple C School shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Triple C School will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Triple C School

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

TROPICAL DELITE

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet of the Cayman Islands Government and the Department of Education Services have agreed that Tropical Delite will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of the document is to ensure that the performance expected of Tropical Delite is clearly understood and agreed by both parties.

Section 2 of the Agreement documents the outputs to be purchased by the Cabinet and delivered by Tropical Delite during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

Nyack, Erika L.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the Tropical Delite during the 2024 and 2025 financial years are documented below.

NGS 91	Public School Meals Programme		
DESCRIPTION Provision of free meals to public schools.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of meals provided per week	2,340	2,340	2,340
QUALITY			
• Provision of meals in line with the Cayman Islands Public Schools: Standards for Food Provision (June 2012)	100%	100%	100%
TIMELINESS			
• Meals are to be provided at set times each day to coincide with each school's scheduled breaks	100%	100%	100%
• Activity reports filed with Ministry liaison on a biweekly basis	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST			
• Up to a maximum of	**$236,391**	**$226,067**	**$223,276**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay Tropical Delite for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided bi-weekly for the periods ending December 2024 and December 2025 to the Ministry of Education by Tropical Delite. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods will vary dependent on the number of students accessing meals. The price for the meals to be delivered at Layman Scott High School will not exceed the amounts outlined below, and will reflect the pricing submitted to the Department of Education Services:

For the Budget Period Ending 31 December 2024

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government high schools	$4.00	$3.00	$7.00	$4.00

For the Budget Period Ending 31 December 2025

	Breakfast	**Snack**	**Lunch**	**2 drinks**
All government high schools	$4.00	$3.00	$7.00	$4.00

The bi-weekly invoices shall be broken down and calculated as follows:

(Number of students served breakfast X Price of breakfast) + (Number of students served snack X Price of snack) + (Number of students served lunch X Price of lunch) + (Number of students served 2 drinks X Price of 2 drinks)

In addition, Tropical Delite will submit the menu for the up-coming 2-week period with the invoice for the period that is being considered for payment.

For clarity, the items to be submitted for payment to be processed:

- Invoice for the 2-week period under consideration for payment, where the outputs have been delivered as prescribed.
- Menu for the upcoming 2-week period in which the outputs will be delivered as prescribed.

CAYMAN ISLANDS GOVERNMENT

IN SIGNING THIS AGREEMENT

Tropical Delite undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Tropical Delite shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Tropical Delite will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Alton Campbell
On behalf of Tropical Delite

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

TRUTH FOR YOUTH SCHOOL

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

Nyack, Erika L.

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Truth for Youth School have agreed that Truth for Youth School will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Truth for Youth School is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Truth for Youth School during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Truth for Youth School during the 2024 and 2025 financial years are documented below.

TFY 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	100-200	100-200	100-200
• Approximate number of students enrolled in Secondary Education	-	-	-
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Truth for Youth School for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Truth for Youth School. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Truth for Youth School undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Truth for Youth School shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

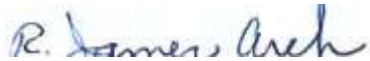
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Truth for Youth School will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Truth for Youth School

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

UNIVERSITY COLLEGE OF THE CAYMAN ISLANDS

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and University College of the Cayman Islands have agreed that the University College of the Cayman Islands will deliver, and the Cabinet will purchase, during the 2024 and 2024 financial years.

The purpose of this document is to ensure that the performance expected of the University College of the Cayman Islands is clearly understood and agreed upon by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by the University College of the Cayman Islands during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied, if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by the University College of the Cayman Islands during the 2024 and 2025 financial years are documented below.

COL 1	Teaching of Tertiary Level Associate and College Preparation Degree Programmes

DESCRIPTION

The teaching of the following associate degree specializations may include:

- AA – Business Administration
- AA – Primary Education
- AA Social Work
- AAS Hospitality Management
- AA – Literary Studies
- AA – Social Sciences
- AS – Computer Science
- AS – Engineering Technology
- AS – Mathematics
- AS – Sciences
- AAS – Accounting
- AAS – Business Administration
- AAS – Computer Science
- Cayman Banking Certificate
- Dual Enrolment

Pre-College Programme (open to all persons sixteen years of age and above)

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of Associate Level student enrolment over three semesters	1,600-1,800	1,600-1,800	1,600-1,800
QUALITY			
• Courses are taught by professionally qualified instructors and adjunct instructors from the private sector in relevant fields.	100%	100%	100%
• Courses satisfy the standards of the relevant external accreditation body, such as the International Accreditation Council for Business Education (IACBE)	100%	100%	100%
• Programmes/Courses meet the social and economic needs of the country and its workforce and engage the support of the private sector	100%	100%	100%
TIMELINESS			
• Courses offered over the appropriate time frame for the curriculum covered	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$5,340,035**	**$5,340,035**	**$5,340,036**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

COL 2	Teaching of Tertiary Level Vocational and Certificate Programmes and Continuing Education Courses

DESCRIPTION

- General Business Certificate
- Construction Technology Certificate
- Electrical Technology Certificate
- Computer Technician Certificate
- Automotive Repair and Maintenance Certificate – Institute for the Motor Industry (IMI)
- Social Work Certificate
- Electrical Installation Certificate
- Hospitality and Culinary Certificates
- Plumbing Certificate
- Air Conditioning
- Cake Baking and Decorating
- Ice Carving
- Fruit and Vegetable Carving
- QuickBooks
- Real estate
- Basic Computer for Adults
- Basic Microsoft Applications (Excel/Word)
- Plumbing Licensing Exam Preparation
- Electrical Licensing Exam Preparation
- Academic Courses
- Remediation Courses
- Fashion Design
- Conversational Spanish and French
- ESOL and Basic English

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of Vocational and Certificate and Continuing Education programmes student enrolment (based on full-year programme duration)	550-630	550-630	550-630
QUALITY			
• Courses are taught by professionally qualified instructors and adjunct instructors from the private sector in relevant fields.	100%	100%	100%
• Courses satisfy external standards set by the relevant Professional body.	100%	100%	100%
• Programmes/Courses meet the social and economic needs of the country and its workforce and engage the support of the private sector	100%	100%	100%
TIMELINESS			
• Courses offered within the Fall, Spring and/or Summer Semesters	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$1,702,644**	**$1,702,644**	**$1,702,644**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

COL 3	Teaching of Baccalaureate Degree / Postgraduate Programmes

DESCRIPTION

Teaching/development of Baccalaureate Degree/Postgraduate Programmes may include:

- Master's in Human Resource Management
- Commonwealth Executive MBA
- Commonwealth Executive master's in Public Administration
- BSc – Accounting
- BSc – Management
- BSc – Computer Science
- BSc – Social Sciences
- BSc – Primary Education
- BSc – Nursing
- BSc - Social Work
- PGCE – Programme (Postgraduate Certificate in Education)

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of student enrolment over three semesters	480-520	480-520	480-520
QUALITY			
• Courses are taught by professionally qualified instructors and adjunct instructors from the private sector in relevant fields	100%	100%	100%
• Courses satisfy the standards of the relevant external accreditation body, such as the International Accreditation Council for Business Education (IACBE)	100%	100%	100%
• Programmes/Courses meet the social and economic needs of the country and its workforce and engage the support of the private sector	100%	100%	100%
TIMELINESS			
• Courses completed within the Fall, Spring and Summer Semesters	100%	100%	100%
LOCATION			
• Cayman Islands and International Partner Locations	100%	100%	100%
COST	**$1,265,784**	**$1,265,784**	**$1,265,784**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

COL 4	UCCI Cayman Brac Campus		
DESCRIPTION • Teaching of Tertiary Level Professional Programmes • Teaching Tertiary Level Associate Degree Programmes • Teaching of Adult and Continuing Education Courses • Teaching of Tertiary Level Vocational and Certificate Programmes • Dual Enrolment			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY • Number of Student enrolment in Academic Programmes over three semesters • Number of Adult/Continuing Education student enrolment in Cayman Brac over three semesters	550-630 30-100	550-630 30-100	550-630 100
QUALITY • Courses are taught by professionally qualified instructors and adjunct instructors from the private sector in relevant fields • Courses satisfy external standards agreed with the Ministry • Programmes/Courses meet the social and economic needs of the country and its workforce and engage the support of the private sector	100% 100% 100%	100% 100% 100%	100% 100% 100%
TIMELINESS • Courses offered over the appropriate time frame for curriculum covered and apprenticeships delivered	100%	100%	100%
LOCATION • Cayman Brac and International Partner Locations	100%	100%	100%
COST	**$651,792**	**$651,792**	**$651,792**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the University College of the Cayman Islands for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made based on an invoice provided monthly to the Minister for Education by the University College of the Cayman Islands. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be satisfied that the outputs have in fact been delivered. UCCI will provide the Ministry with the current monthly Purchase Agreement Status Report (number of students reported within each category) together with the monthly invoice.

UCCI will report three times a year on trends observed from one semester to another and year over year. This analysis will focus on student demographics, attendance patterns, academic achievement, persistence, and career outcomes consistent with UCCI agreements. The report will be titled, "Institutional Effectiveness" and will include the following information:

Section I (reflective of data from the semester under review)

Student demographics

1. Current number of Full-time Students
2. Current number of Part-Time Students
3. Definition of Full and Part Time
4. Current number of Male Students
5. Current number of Female Students
6. Current number of Caymanian students
7. Current number of non-Caymanian students

Section II (reflective of programmes delivered in the semester under review)

Programme Summary

1. Names of associate degree Programmes
2. Names of bachelor's degree Programmes
3. Names of postgraduate degree programmes
4. Names of any other programmes (including certificate programmes, Dual Entry and Pre- College Studies programmes)

Programme Details

1. Brief description of each programme listed above including learning objectives and programme length.

Programme Trends

1. Total number of students enrolled in each UCCI programme.

Section III (reflective of data from the semester under review)

Retention Report

1. Total number of students that did not return in the respective semester.
2. Exit interview report which provides the following information for those students who did not return to UCCI. Of those who did not return how many:
    a. Transferred to an overseas university.
    b. Transferred to ICCI.
    c. Transferred to Truman Bodden Law School.

d. Reported taking a semester off for personal reasons but expected to return in a future semester.
e. Reported taking a semester off for professional (work-related) reasons but expected to return in a future semester.
f. Reported leaving higher education with no plans at this time to return secondary to academic challenges.
g. Reported leaving higher education with no plans at this time to return secondary to work-related or personal reasons.

Section IV (reflective of data from the most recent commencement ceremony)

Graduation Report

1. Date of graduation
2. How many students graduated
3. Breakdown of students by programme
4. Of those who graduated:
    - How many were employed at graduation?
    - How many have been accepted at an overseas institution and will be continuing studies overseas?
    - How many have enrolled in a subsequent programme at UCCI and will be continuing their studies at UCCI?
    - How many have enrolled at Truman Bodden Law School and will be continuing their studies locally?
    - How many have enrolled at ICCI and will be continuing their studies locally?
    - How many received raises as a result of their UCCI education?
    - How many received promotions or employment advancement as a result of their UCCI education?

Section V (reflective of data from the semester under review)

Private Sector Partnership Report

Provide details of private sector involvement in developing and delivering programmes. This should include the following information:

1. How many companies were engaged across all programmes?
2. For each company/organisation engaged provide the company/organisation name, the programme they were involved with and the scope of their involvement in the delivery and development of the respective programme.

UCCI will issue an annual report aligned with the University's student-centered vision which will include aspects of the Institutional Effectiveness Reports. It will be provided to the Ministry of Education and other key internal and external stakeholders. The Annual Report will include a multitude of student, alumni, and academic outcomes aligned with the UCCI Board Approved 2019-2024 Strategic Plan and within the capabilities of the new student data tracking system as it is implemented across various functional areas.

Invoices will be paid within 20 days of the end of each month following the invoice date.
The expected amount of each invoice for outputs to be delivered during the 2020 and 2021financial periods is outlined in the following table:

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
COL 1	445,003	445,003	445,003	445,003	445,003	445,003	445,003
COL 2	141,887	141,887	141,887	141,887	141,887	141,887	141,887
COL 3	105,482	105,482	105,482	105,482	105,482	105,482	105,482
COL 4	54,316	54,316	54,316	54,316	54,316	54,316	54,316
SUBTOTAL	**746,688**	**746,688**	**746,688**	**746,688**	**746,688**	**746,688**	**746,688**

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
COL 1	445,003	445,003	445,003	445,003	445,003	**5,340,036**
COL 2	141,887	141,887	141,887	141,887	141,887	**1,702,644**
COL 3	105,482	105,482	105,482	105,482	105,482	**1,265,784**
COL 4	54,316	54,316	54,316	54,316	54,316	**651,791**
SUBTOTAL	**746,688**	**746,688**	**746,688**	**746,688**	**746,688**	**8,960,255**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
COL 1	445,003	445,003	445,003	445,003	445,003	445,003	445,003
COL 2	141,887	141,887	141,887	141,887	141,887	141,887	141,887
COL 3	105,482	105,482	105,482	105,482	105,482	105,482	105,482
COL 4	54,316	54,316	54,316	54,316	54,316	54,316	54,316
SUBTOTAL	**746,688**	**746,688**	**746,688**	**746,688**	**746,688**	**746,688**	**746,688**

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
COL 1	445,003	445,003	445,003	445,003	445,003	**5,340,036**
COL 2	141,887	141,887	141,887	141,887	141,887	**1,702,644**
COL 3	105,482	105,482	105,482	105,482	105,482	**1,265,784**
COL 4	54,316	54,316	54,316	54,316	54,315	**651,791**
SUB TOTAL	**746,688**	**746,688**	**746,688**	**746,688**	**746,688**	**8,960,255**

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IN SIGNING THIS AGREEMENT

University College of the Cayman Islands undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments or such other time as the two parties may agree.
The parties will then sign the amended Agreement (where agreement has been reached).
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the University College of the Cayman Islands to deliver for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Gilbert McLean, JP
Chairman of the Board
University College of the Cayman Islands

31 December 2023

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PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

UTILITY REGULATION AND COMPETITION OFFICE

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Utility Regulation and Competition Office have agreed that Utility Regulation and Competition Office will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Utility Regulation and Competition Office is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Utility Regulation and Competition Office during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

1. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Utility Regulation and Competition Office (OfReg) during the 2024 and 2025 financial years are documented below.

URC 1	Drafting Instructions for the Development of Legislation and Policy Advice

DESCRIPTION

Provision of advice to Cabinet on:
Drafting of additional regulations, and amending existing regulations, under the Utility Regulation and Competition Act, 2021.
Preparation of draft Cabinet Papers and briefs on issues affecting the regulated sectors.
Continuously monitor international technical standards and legislation in competitive jurisdictions and recommend amendments to our legislation where appropriate in order to maintain our competitive position.
Provision of policy advice and support to the Minister, Chief Officer and other Government entities on OfReg matters, including compliance with the Government's international obligations, market liberalization and competitive pricing.
Provide specialist advice on legislation impacting the regulated sectors.
Policy and economic issues in the related sectors affecting the Cayman Islands.
Provide support for the National Energy Policy 2017-2037.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Hours Spent on drafting legislation, providing policy advice, public consultations, research on legislative issues, attendance at meetings and preparation of speeches and written briefs	350	350	350
QUALITY			
• Define issues clearly and succinctly, with the nature and scope of the issues being clear	100%	100%	100%
• Have involved appropriate research, consultation with interested parties, and employed appropriate analytical techniques	100%	100%	100%
• Have recommendations that are unambiguous	100%	100%	100%
• Examine implementation issues and provide guidance where appropriate	100%	100%	100%
• Be prepared with due professional care	100%	100%	100%
TIMELINESS			
• All papers delivered by dates required	100%	100%	100%
LOCATION			
• Cayman Islands	100%	100%	100%
COST	**$74,289**	**$74,289**	**$74,289**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Enhance our Competitiveness while Meeting International Standards
- Future Proofing to Increase Resilience

URC 6	Regional and International Representation

DESCRIPTION

Act as the Cayman Islands point of contact and representative on, and pay membership fees to regional and international organisations and associations such as:
American Registry for Internet Numbers (ARIN)
Caribbean Telecommunications Union
Country Code Names Supporting Organisation (ccNSO)
Federal Communications Commission
Internet Corporation for Assigned Names and Numbers (ICANN)
International Maritime Organization (IMO)
International Telecommunications Union
North American Numbering Plan Association
Organisation of Caribbean Utility Regulators (OOCUR)
Regional ICT Regulators
International Renewable Energy Agency
International Water Association (IWA)
Office of Communications (UK OFCOM)

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Representation at international and regional meetings and conferences (in-person or virtual)	8	8	8
• Responses to requests for written input and other correspondence	10	10	10
• Detailed reports to Ministry	3	3	3
QUALITY			
• Define issues clearly and succinctly, with the nature and scope of the issues being clear	100%	100%	100%
• Have involved appropriate research, consultation with interested parties, and employed appropriate analytical techniques	100%	100%	100%
• Have recommendations that are unambiguous	100%	100%	100%
• Examine implementation issues and provide guidance where appropriate	100%	100%	100%
• Be prepared with due professional care	100%	100%	100%
TIMELINESS			
• All papers delivered by dates required	100%	100%	100%
LOCATION			
• Grand Cayman and Overseas	100%	100%	100%
COST	**$50,000**	**$50,000**	**$50,000**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards
- Future Proofing to Increase Resilience

URC 7	National Cyber Security Initiatives

DESCRIPTION

Development national cyber security strategy, related ICT policies, ICT license obligations, and related regulations.
Coordination of cyber security activities with other Authorities, government entities and law enforcement. Creation and management of a cyber security unit to drive and manage strategic objectives.
Coordination with regional and international cyber security entities.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Representation at international and regional meetings and conferences (in-person or virtual)	4	4	4
• Implementation of the national Cyber Security Strategy	1	1	1
• Lead the effort to create a National Cyber Crime Strategic Plan	1	1	1
• Management of the national Cybersecurity Incident Response Team (CIRT)	1	1	1
QUALITY			
• Define issues clearly and succinctly, with the nature and scope of the issues being clear	100%	100%	100%
• Have involved appropriate research, consultation with interested parties, and employed appropriate analytical techniques	100%	100%	100%
• Have recommendations that are unambiguous	100%	100%	100%
• Examine implementation issues and provide guidance where appropriate	100%	100%	100%
• Be prepared with due professional care	100%	100%	100%
TIMELINESS			
• All papers delivered by dates required	100%	100%	100%
LOCATION			
• Grand Cayman and Overseas	100%	100%	100%
COST	**$100,000**	**$100,000**	**$100,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Enhance our Competitiveness while Meeting International Standards
- Future Proofing to Increase Resilience

URC 10	Monitoring and Controlling the Storage, Handling, Quality and Mensuration of Fuel Products

DESCRIPTION

Administration of the Dangerous Substance Act for import, storage, quality control, handling and transport of fuel products across the three islands. Advising on national initiatives relating to the safe handling and storage of hazardous substances to inform policy. Carrying out routine inspections at regulated premises and on permitted vehicles to ensure compliance with safety, health and environmental codes and standards for hazardous materials and locations. Promote and encourage self and co-regulation for compliance and safety across the sector.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• General Inspections (all permitted premises (including OPS) and vehicles)	350-400	350-400	280
• Statutory Consultation (Planning and Permitting)	200	200	225
• Fuel and Energy Initiatives Engagement	5-10	5-10	6
• FOI, Media and Complaints handled/addressed	40	40	35
• Quality control and fuel testing (Number of samples)	40-45	40-45	12
• Issuance of Operating and Import Permits	230-280	230-280	230
• Pump Calibrations witnessed/supervised (Meters on Premises/Vehicles)	395-440	395-440	395
• General Policy Advice and Consultation	35-50	35-50	35
• Emergency spill response Management	8-10	8-10	8
QUALITY			
• Comply with Dangerous Substance Handling and Storage Act, 2017, its Regulations, and relevant industry codes determined by CPI in consultation with relevant stakeholders	100%	100%	100%
• Inspections to be carried out by qualified, competent and experienced inspectors	100%	100%	100%
• Activities to be carried out to the highest ethical and professional standards, using relevant and up-to-date industry information and practice, and engaging certified organisations where necessary	100%	100%	100%
TIMELINESS			
• Inspections completed within five working days	95%	95%	95%
• Calibrations to be completed within 48 hours	95%	95%	95%
• Turnaround time of three days for fully compliant planning applications	95%	95%	95%
• All other tasks to be completed within set/established timeline	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$812,000**	**$812,000**	**$812,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians

URC 11	Monitoring and Controlling the Storage, Handling, Quality and Mensuration of Fuel Products

DESCRIPTION

Administration of the Fuels Market Regulation Act to ensure the Cayman Islands has a proper, adequate and continuous supply of fuel which is obtained and distributed/sold under the most economic and competitive terms, in accordance with global supply and pricing parameters. The efforts of the Office are geared at preventing collusive practices in the market(s), facilitate new entrants and the introduction of viable/feasible alternative fuels into the fuel mix, and the facilitation of investment which provides a fair and reasonable return for sustainable economic and competitive activity in the sector.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Collate and Analyse "Section 10" Data from Importers (Data sets)	290-350	290-350	200
• Execute License Agreement with Major Fuel Licensees	10-30	10-30	6
• Monitoring and post Fuel Prices and analysis on a fortnightly basis	100-125	100-125	50
• Bi-annual market review and report submission on adequacy of regulation and state of competition in relevant markets	2-6	2-6	2
• Establish guidelines and criteria for new entrants to relevant Fuels Market	1-2	1-2	1
• Evaluate and report on adequacy of fuel mix bi-annually	1-2	1-2	1
• Function as Focal Point for CEIS/SRC providing monthly/quarterly data as required under membership agreement	10-13	10-13	10
• Annual engagement with Licensees	12-20	12-20	12
• Enforce Regulatory Breaches	20-40	20-40	20
• Regulatory Investigations	2-5	2-5	2
• Consumer and Public Awareness and Engagement on Fuel Sector	4-6	4-6	4
QUALITY			
• Comply with Fuels Market Regulation and Utility Regulation and Competition Acts, and relevant regulation and competition Acts, guidelines and determination required by the Office and Cabinet. Economic Regulations to be administered by qualified, competent and experienced Analysts, Economists and Management team members	100%	100%	100%
• Activities to be carried out to the highest ethical and professional standards, using relevant and up-to-date industry information and practice, and engaging certified organisations where necessary to augment the work of the Office	100%	100%	100%
TIMELINESS			
• Relevant analysis, research, assessment to be carried out within adequate timeframe to allow the Office to minimise and mitigate against negative competition effects in a timely manner	95%	95%	95%
• Local price monitoring data to be posted within 48 hours of the most recent surveyed prices	95%	95%	95%
• Turnaround time of three days for fully compliant planning applications	95%	95%	95%
• All other tasks to be completed within set/established timeline	100%	100%	100%

LOCATION • Grand Cayman	100%	100%	100%
COST	**$610,293**	**$610,293**	**$588,000**

RELATED BROAD OUTCOME:

- Improve the Quality of Life for Caymanians
- Enhance our Competitiveness while Meeting International Standards
- Future Proofing to Increase Resilience

URC 12	Management of the Cayman Islands Internet Domain and Verification of ICT Licensee Fees

DESCRIPTION

Development of policy for, and management of, the Cayman Islands Internet Domain.
Collection and verification of licence fees from major ICT network and ICT services including but not limited to issuing invoices as required, receiving payments and financial statements, verifying payments against financial statements and licensing provisions, resolving disputes, acting to recover outstanding payments and remitting receipts to Government.

MEASURES	2024 1 Jan to 31 Dec 2024	2025 1 Jan to 31 Dec 2025	2023 12-Month Forecast
QUANTITY			
• Number of license fees processed per year	50-70	50-70	50
• Hours spent on developing policy for and management of the Cayman Islands Internet Domain	80	80	80
QUALITY			
• Collection of fees due from licensees and amounts verified by OfReg	100%	100%	100%
• Supporting information provided by licensees verified to quarterly management accounts and annual certificates provided by external auditors of licensee	100%	100%	100%
• Define issues clearly and succinctly, with the nature and scope of the issues being clear	100%	100%	100%
• Have involved appropriate research, consultation with interested parties, and employed appropriate analytical techniques	100%	100%	100%
• Have recommendations that are unambiguous	100%	100%	100%
• Examine implementation issues and provide guidance where appropriate	100%	100%	100%
• Be prepared with due professional care	100%	100%	100%
TIMELINESS			
• All ICT Licensee payments verified within one month of receipt	100%	100%	100%
• All papers and services delivered by dates required	100%	100%	100%
LOCATION			
• Grand Cayman	100%	100%	100%
COST	**$133,418**	**$133,418**	**$133,418**

RELATED BROAD OUTCOME:

- Enhance our Competitiveness while Meeting International Standards

2. PAYMENT ARRANGEMENTS

Cabinet will pay the Utility Regulation and Competition Office for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Planning Agriculture, Housing, Infrastructure, Transport and Development by the Utility Regulation and Competition Office The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.
The expected amount of each invoice for outputs to be delivered during the 2024 and 2025 financial periods is outlined in the following table:

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
	$445,000			$445,000			$445,000

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
			$445,000			**1,780,000**
TOTAL (12 Months)						

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
	$445,000			$445,000			$445,000

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
			$445,000			**1,780,000**
TOTAL (12 Months)						

CAYMAN ISLANDS GOVERNMENT

IN SIGNING THIS AGREEMENT

Utility Regulation and Competition Office undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Utility Regulation and Competition Office will be delivered for the 2024 and 2025 financial years.



Honourable Jay Ebanks, MP
Minister for Planning, Agriculture, Housing, Infrastructure, Transport and Development
On behalf of Cabinet



Samuel Jackson
Utility Regulation and Competition Office

31 December 2023

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PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

VILLAGE MONTESSORI

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Village Montessori have agreed that Village Montessori will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Village Montessori is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Village Montessori during the 2 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Village Montessori during the 2024 and 2025 financial years are documented below.

VMS 1	Primary and Secondary Education by Private Schools		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	50-100	50-100	50-100
• Approximate number of students enrolled in Secondary Education	-	-	-
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Village Montessori for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Village Montessori. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Village Montessori undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Village Montessori shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

The Grantee shall, at all times, during the term of the Purchase Agreement and for a period of 5 years after the end of the Purchase Agreement, keep and maintain such records, together with supporting or underlying documents and materials. All records shall be maintained in accordance with generally accepted accounting principles. The Grantee shall at any time requested by the CI Government, whether during or after the end of the Purchase Agreement, and at the Grantee's own expense make such records available for inspection and audit by the CI Government at all reasonable times and without prior notice.

The obligations of this Section shall be explicitly included in any sub-contracts or agreements formed between the Grantee and any subcontractors or supplier of goods or services to the extent that those subcontracts or agreements relate to the fulfillment of the Grantee's obligations to the CI Government.

If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, CI Government will deal with the matter appropriately. It could potentially have an effect on future grants decision to the Grantee.

PROCEDURES FOR CHANGING THIS AGREEMENT

Changes to this Agreement may be made during the 2024 and 2025 financial years only with the express and explicit agreement of both parties to the Agreement.

CHANGES WILL BE MADE AS FOLLOWS:

If either party wishes to change this Agreement, they must notify the other in writing describing the changes that they wish to make.

The party will take no more than 15 working days to consider the proposed amendments, or such other time as the two parties may agree.

The parties will then sign the amended Agreement (where agreement has been reached).

The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Village Montessori will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Village Montessori

31 December 2023

PURCHASE AGREEMENT

BETWEEN THE

CAYMAN ISLANDS GOVERNMENT

AND

WESLEYAN CHRISTIAN ACADEMY

FOR THE 2024 FINANCIAL YEAR ENDING 31 DECEMBER 2024

AND THE 2025 FINANCIAL YEAR ENDING 31 DECEMBER 2025

PREPARED IN ACCORDANCE WITH SECTION 30 OF THE PUBLIC MANAGEMENT AND FINANCE ACT (2020 REVISION)

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CONTENT

1. Purpose and Content
2. Outputs to be Delivered in 2024 and 2025
3. Payment Arrangements

1. PURPOSE AND CONTENT

This Purchase Agreement details the outputs that the Cabinet and Wesleyan Christian Academy have agreed that Wesleyan Christian Academy will deliver, and the Cabinet will purchase, during the 2024 and 2025 financial years.

The purpose of this document is to ensure that the performance expected of Wesleyan Christian Academy is clearly understood and agreed by both parties.

Section 2 of this Agreement documents the outputs to be purchased by the Cabinet and delivered by Wesleyan Christian Academy during the 2024 and 2025 financial years. Its purpose is to ensure that the outputs are clearly specified and delivered consistent with the performance measures (quality, quantity, timeliness, location and cost) established for each output.

Section 3 establishes the payment arrangements for the outputs specified in Section 2.

The formal Agreement outlines the procedures to be applied; if either party makes any changes during the 2024 and 2025 financial years.

2. OUTPUTS TO BE DELIVERED IN 2024 AND 2025

The outputs to be purchased by Cabinet and delivered by Wesleyan Christian Academy during the 2024 and 2025 financial years are documented below.

WCA 1	**Primary and Secondary Education by Private Schools**		
DESCRIPTION The provision of a grant to assisted schools providing primary and secondary compulsory education in the Cayman Islands. Assisted schools in receipt of these funds are responsible for the delivery of education, in such a manner as to comply with the Education Act, 2016, Education Regulations, 2017 and Ministry of Education Policies and Guidelines.			
MEASURES	**2024 1 Jan to 31 Dec 2024**	**2025 1 Jan to 31 Dec 2025**	**2023 12-Month Forecast**
QUANTITY			
• Number of assisted schools	1	1	1
• Approximate number of students enrolled in Primary Education	30-70	30-70	30-70
• Approximate number of students enrolled in Secondary Education	30-70	30-70	30-70
QUALITY All assisted schools must:			
• Be registered and in good standing with the Education Council	100%	100%	100%
• Submit approved financial evidence with specific details on how the Government Funding was utilised	100%	100%	100%
• Submit complete, accurate and relevant data as requested by the Ministry of Education	100%	100%	100%
• Submit, upon request, strategic and/or school improvement plans and annual progress reports including, when relevant, post inspection action plans	100%	100%	100%
• Submit evidence of participation in national academic, cultural and sporting initiatives, for example: the National Spelling Bee, Rotary Science Fair, National Children's Festival of the Arts, Inter-Primary and Inter-Secondary Sporting competitions	100%	100%	100%
TIMELINESS			
• All documentation to be submitted by the third quarter of 2024 and 2025 or by any other date specified by the Ministry of Education	100%	100%	100%
• Post inspection action plans to be submitted 30 days after the final inspection report is issued to the relevant school, if requested	100%	100%	100%
LOCATION			
• Grand Cayman	100%	N/A	100%
COST	**$105,263**	**$105,263**	**$52,631**
RELATED BROAD OUTCOME: • Improve the Quality of Life for Caymanians			

3. PAYMENT ARRANGEMENTS

Cabinet will pay the Wesleyan Christian Academy for delivery of the outputs described in Section 2 of this Agreement.

Payments will be made on the basis of an invoice provided quarterly to the Minister for Education by the Wesleyan Christian Academy. The invoice will contain sufficient evidence of the outputs delivered for the Minister to be able to satisfy him/herself that the outputs have in fact been delivered.

Invoice will be paid within 20 days at the end of each month following the invoice date.

For the Period Ending 31 December 2024

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2024 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**

For the Period Ending 31 December 2025

OUTPUT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
PSA 1	0	$52,631.50	0	0	0	0	0

For the Period Ending 31 December 2025 (12 Months) Continued

OUTPUT	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL $
PSA 1	0	0	$52,631.50	0	0	**$105,263**
TOTAL (12 Months)						**$105,263**



IN SIGNING THIS AGREEMENT

Wesleyan Christian Academy undertakes to deliver the agreed outputs as set out in Section 2 to the best of its ability and, provided that the outputs are delivered as specified, the Cabinet agrees to pay for those outputs in accordance with the payment schedule set out in Section 3.

RIGHT TO AUDIT

The Grantee Wesleyan Christian Academy shall establish and maintain a reasonable accounting system that enables the Grantor Ministry of Education to readily identify the use of the grant. The CI Government shall have the right to audit, examine and to make copies of or extracts from all financial and related records relating to or pertaining to this Purchase Agreement. Such records shall include, but not be limited to, accounting records, written policies and procedures, subcontract files, all paid vouchers including those for out-of-pocket expenses, other reimbursement supported by invoices, ledgers, cancelled checks, deposit slips, bank statements, journals, original estimates, estimating work sheets, payroll documents, timesheets, memoranda and correspondence.

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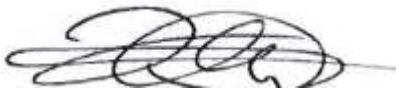
The amended Agreement will be attached to, and form part of this Agreement.

AGREEMENT

We jointly agree that this Purchase Agreement accurately documents the outputs that the Cabinet has agreed with the Wesleyan Christian Academy will be delivered for the 2024 and 2025 financial years.



Honourable Juliana O'Connor-Connolly, MP
Minister for Education
On behalf of Cabinet



Head of School
Wesleyan Christian Academy

31 December 2023

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CAYMAN ISLANDS GOVERNMENT

PURCHASE AGREEMENTS

END